August 10, 2016

5385 N. Nob Hill Road, Sunrise, Florida 33351 Phone: 954-721-8681 - Fax: 954-721-9202

August 2, 2016

Board of Supervisors Bonita Village Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of Bonita Village Community Development District is scheduled for August 10, 2016 at 1:00 p.m. at 27901 Bonita Village Blvd., Social Room, Bonita Springs, Florida 34134. Following is the advance agenda:

- 1. Roll Call
- 2. Organizational Matters
  - A. Consideration of Appointment(s) of Supervisor(s) to Fill Unexpired Term(s) of Office Seat #4 (11/2019) and Seat #5 (11/2017)
  - B. Oath of Office for Newly Appointed Supervisor(s)
  - C. Consideration of Resolution #2016-05 Electing Officers
- 3. Approval of the Minutes of the June 8, 2016 Meeting
- 4. Public Hearing to Adopt the Fiscal Year 2017 Budget
  - A. Motion to Open the Public Hearing
  - B. Public Comment and Discussion
  - C. Consideration of Resolution #2016-06 Annual Appropriation Resolution
  - D. Consideration of Resolution #2016-07 Levy of Non Ad Valorem Assessments
  - E. Motion to Close the Public Hearing
- Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager
    - 1) Consideration of Proposed Fiscal Year 2017 Meeting Schedule
    - 2) Discussion of Financial Disclosure Report from the Commission on Ethics
- 6. Supervisors Requests and Audience Comments
- 7. Financial Reports
  - A. Approval of Check Run Summary
  - B. Balance Sheet and Income Statement
- 8. Adjournment

Enclosed for your review is a copy of the minutes of the June 8, 2016 meeting.

The fourth order of business is the public hearing to adopt the fiscal year 2017 budget. Copies of the budget, **Resolution #2016-06** Annual Appropriation Resolution and **Resolution #2016-07** Levy of Non Ad Valorem are enclosed for your review.

The fifth order of business is staff reports. Enclosed under the manager's report is the proposed fiscal year 2017 meeting schedule and the report from the Commission on Ethics indicating which supervisors need to file their annual financial disclosure forms.

The financials are enclosed for your review and approval. The balance of the agenda is routine in nature and staff will present their reports at the meeting. Any additional documentation we receive will be provided under separate cover or presented at the meeting. I look forward to seeing you at the meeting and in the meantime if you have any questions regarding anything on the agenda please do not hesitate to contact me.

Sincerely,

winteljohnt Paul Winkeljohn

Manager

William Capko cc:

### **RESOLUTION 2016-05**

## A RESOLUTION ELECTING OFFICERS OF THE BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Board of Supervisors of the Bonita Village Community Development District at a regular business meeting following the landowners meeting held on November 4, 2015 desires to elect the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT:

	Chairman
	Vice Chairman
	Treasurer
	Secretary
	Assistant Secretary
	Assistant Secretary
	Assistant Secretary
	ΓΕD THIS DAY OF
O AND ADOP	
O AND ADOP	Chairman / Vice Chairman

# MINUTES OF MEETING BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bonita Village Community Development District was held on Wednesday, June 8, 2016 at 1:00 p.m. at 27901 Bonita Village Blvd., Social Room, Bonita Springs, Florida.

### Present and constituting a quorum were:

Thomas Runyon

Chairman

Barbara Rich

Vice Chairman

Omer Dror

**Assistant Secretary** 

Also present were:

Paul Winkeljohn

District Manager

George Robinson

Resident (by phone)

Several Residents

### FIRST ORDER OF BUSINESS

Oath of Office for Newly Elected Supervisors at the Landowners Meeting held November 4, 2015 (Seat #2, Seat #4 & Seat #5)

Mr. Winkeljohn: Moving on we need to administer an oath office for seats #2, #4 and #5, and #4 and #5 are vacant, so we need Barbara to take an oath of office which is due. So before you can act on official business you have to be sworn in again. So this is the oath and if you could fill that out I would appreciate it.

Ms. Rich: Sure.

Mr. Winkeljohn: And I would administer the oath, so I'll say "I", then you state your name for the record and I'll read the oath, and if you're in acceptance of that you would just say, "I do", so "I".

Ms. Rich: "Barbara Rich."

Mr. Winkeljohn: A resident of the State of Florida and citizen of the United States of America, being a Supervisor of the Bonita Village Community Development District and recipient of public funds on behalf of the District, due hereby solemnly swear or affirm that I will support the Constitution of the United States and of the State of Florida, and will faithfully, honestly, and impartially discharge the duties devolving upon me in the office of Supervisor of the Bonita Village Community Development District, Lee County, Florida.

Ms. Rich: "I do."

Mr. Winkeljohn: Great, so if you could sign that and hand that back to me when you're done, I will notarize it and enter it in the District's records.

### SECOND ORDER OF BUSINESS

Roll Call

Mr. Winkeljohn called the roll and stated we have a quorum.

### THIRD ORDER OF BUSINESS

### **Organizational Matters**

A. Consideration of Resolution #2016-01 Canvassing and Certifying the Results of the Landowners Election

Mr. Winkeljohn: Moving on to Organizational Matters, the next item is resolution #2016-01, and procedurally when there's an election which in this case the District's elections are called landowners elections. So that took place and our job by resolution #2016-01 is to accept for the record of that event as a resolution which is encompassed in #2016-01, so it's a procedural action for the board to approve this by motion.

On MOTION by Mr. Dror seconded by Mr. Runyon with all in favor, Resolution #2016-01 canvassing and certifying the results of the Landowners Election were approved.

- B. Consideration of Appointment(s) of Supervisor(s) to Fill Unexpired Terms(s) of Office Seat #4 (11/2019) and #5 (11/2017)
- C. Oath of Office for Newly Appointed Supervisor(s)
- D. Consideration of Resolution #2016-02 Electing Officers

Mr. Winkeljohn: And if the board is interested we do have a vacancy so on the board if you wanted to do that at this meeting or at a later meeting we can move on.

Mr. Dror: At a later meeting.

Mr. Winkeljohn: Thank you, and then that holds us off with item C and D because we have not added anyone new today, and everyone else is already in a position.

### FOURTH ORDER OF BUSINESS

Approval of the Minutes of the June 10, 2015 Meeting

Mr. Winkeljohn: The minutes from our June 10th meeting, almost exactly a year ago, and if those are in order, a motion to approve would be in order.

On MOTION by Mr. Dror seconded by Ms. Rich with all in favor, the Minutes of the June 10, 2015 Meeting were approved.

### FIFTH ORDER OF BUSINESS

Consideration of Resolution #2016-03 Approving the Proposed Fiscal Year 2017 Budget and Setting the Public Hearing

Mr. Winkeljohn: And just for the purpose of the people on the phone I'll try to give a little bit of background on why we do what we do. The Districts have to propose their annual budget before June 15th, so we usually try to consolidate all of our procedural type business on to either this meeting or a second meeting we're required for the budget, which is an adoption of the budget. The adoption of the budget is no sooner than 60 days from today, so today what we're doing is proposing a 2017 budget and when we propose our budget the critical part as I know our board remembers is, we're setting an assessment level at a not to exceed assessment level. If something were to change and we were to suddenly need more funds, we would have to redo the entire budget process, and having no information or indication that's going to be the case, we've proposed the same budget that we've had for the last year or so. One, because it's good for the residents not to have a rollercoaster of assessments going up and down with slight fluctuations. We have funds we've been saving and generating to properly maintain the District, just one real broad concept about our District is, we are a required

governmental entity put in place by the city upon the development of Bonita Village. They thought that because Bonita Village had a unique drainage structure which is an underground structure for drainage that it would need a maintenance entity in place permanently and it was in perpetuate to always provide that maintenance. So the residents, if they weren't aware of it and didn't fund it, the District could still take that responsibility and that's in essence of what this District does. We are capable of a lot more than and Districts throughout the state do any variety of services, but in Bonita Village that's our prime purpose, and that's what we worry about. So it's a lot of government for a very small job, but the city put it here because there was nothing else in place to guarantee that maintenance for the long term benefit of the residents. So all that said, our fiscal year budget is essentially that, it's the bare bones administrative requirements to keep the legal entity alive, called a CDD, or a Community Development District, according to the state Statutes, and that's what I do, I do your accounting by statutes, I do your management, all of these meetings, all of these procedures, are checks in the box to keep you meeting the requirements, and like I was saying, today's proposal of your budget gets us in under the wire, under the June 15th deadline. If there are no changes to the service requirements of the District, or the needs of the District at this time, I recommend approval of the proposed budget and then in the next 60 days if we see anything that we want to adjust line item wise, or add a small expense in, we could do that without altering the assessment level. So I would recommend approval of resolution #2016-03.

Mr. Dror: I'll make a motion to approve it.

Mr. Winkeljohn: Then the second part of that motion needs to have a date and time with it when we set the public hearing for the adoption of the budget, and I usually say that at the beginning but for today's purposes I basically gave an overview first. We can't do it any sooner than 60 days, so August 10th is a pretty good meeting date, today being June 8th that gives us enough time to meet the requirement. So if your motion would include that date.

Mr. Dror: Yes, I'll make a motion to do that on August 10th.

### June 8, 2016

Mr. Winkeljohn: Ok, so with that information there's a motion from Omer, is there a second to that motion?

Mr. Runyon: I'll second that.

Mr. Winkeljohn: So that's 8/10/2016 at this time and this location. So we'll have another hearing and we'll have copies of the budget if anybody is in town that's on the phone, you can also get that on the website, it's the <a href="www.bonitavillagecdd.com">www.bonitavillagecdd.com</a> website.

On MOTION by Mr. Dror seconded by Mr. Runyon with all in favor, Resolution #2016-03 approving the proposed Fiscal Year 2017 Budget and setting the Public Hearing on August 10, 2016 at 1:00 p.m. at 27901 Bonita Village Blvd., Social Room, Bonita Springs, Florida was approved.

#### SIXTH ORDER OF BUSINESS

Ratification of Engagement Letter with Grau & Associates to perform the Audit for Fiscal Year Ending September 30, 2015

Mr. Winkeljohn: The next item is item No. 6 which is a letter of engagement. Each year we have a preapproved auditor, and when we selected them they gave us several years of a fixed price, that's the good news, but each year we come back and get your authorization to engage with them, and I'm recommending ratification of that letter.

On MOTION by Mr. Dror seconded by Ms. Rich with all in favor, ratifying the engagement letter with Grau & Associates to perform the audit for Fiscal Year ending September 30, 2015 was approved.

#### SEVENTH ORDER OF BUSINESS

Acceptance of Audit for Fiscal Year Ending September 30, 2015

Mr. Winkeljohn: Likewise, since we don't meet a lot, your 2015 audit has been received, the good news is years ago we didn't even have to do an audit because this District didn't reach the thresholds, but they've changed the legislation so we do one

anyway. It's a very clean audit, it's very complimentary of the procedures and the financial conditions of the District. There is no bond, which 90% of what they usually look at, which is the bond financing requirements, and you don't have that so it's an even easier audit. Your job as a board is to accept the audit as a record by motion.

On MOTION by Mr. Runyon seconded by Mr. Dror with all in favor, accepting the audit for Fiscal Year ending September 30, 2015 was approved.

### **EIGHTH ORDER OF BUSINESS**

Consideration of Resolution #2016-04 Authorizing Opening a State Board Account

Mr. Winkeljohn: Then resolution #2016-04 is authorization to open a state board account. CDDs are extremely limited financially in terms of what it's allowed to do with its funds. You can have your checking account basically, and you can have a savings account, there is one savings account that's approved for your District and it's the state board account. It's a miniscule savings, but you have enough money where we should open that account and keep some of your funds in there as much as possible. So I just need a motion from the board to approve that.

On MOTION by Mr. Dror seconded by Ms. Rich with all in favor, Resolution #2016-04 authorizing opening a State Board Account was approved.

Mr. Winkeljohn: Great, and you'll see that on the financials at the next meeting, and you'll start to see what amount of our funds we've shifted and those are just electronically moved right back into it at no real cost or anything.

Mr. Dror: But can't you keep the funds in a higher interest account or anything?

Mr. Winkeljohn: No, it's like a pension plan, it's highly regulated. You can ask, you can get funds that give you a little better interest rate, but they have to hold the funds for a very long period of time and you can't do that because you don't know when

you might need your funds if a storm or something comes up. So you're handcuffed and limited to protect the taxpayers.

### NINTH ORDER OF BUSINESS

### **Staff Reports**

### A. Attorney

Mr. Winkeljohn: Moving on to staff reports. Your attorney and I had one report for you on a legal matter. There is an unusual capability in the State of Florida of public records requests, where a person writes a letter, or calls, or sends an email asking for a copy of your budget for instance, and for whatever reason, or they ask for a copy of the board members names, something like that, or something very common. If you miss that email, or miss that letter and so many days go by, the person asking for that can sue you, and the way the statutes are currently written, if they sue you and prevail, like you missed it, or you made a mistake and you didn't send it to them, you have to pay them reasonable attorney fees. So there's a cottage industry in Florida of one or two attorney firms, and they keep themselves somewhat secret until they start suing you I guess, who have sent this District and almost every District in the state, and they've done it a few times, they used to go after the school boards and then they alluded off the school boards because it got lost in the shuffle and they'd forget or not know to do it, or say no. Now they're going after the 400 or so CDDs throughout the state hoping somebody skips over it or misses a beat and forgets to reply to them. We reply on your behalf so if you see anything like that come to you on the HOA side or the District's side, immediately get it to me and I'll make sure that we meet the requirements. The legislation, I will add tried to close that frivolous reality by saying that you do not have to pay legal fees, but you may pay legal fees, but the newspaper industry fought that and lobbied against it because they did not want to be said no to, fight it in court, and lose and have to pay. So the threat of legal fees tends to win settlements and get quick documents when they want information, so nobody says no to them because of it. That's great, and the media ought to love that, we all understand that purpose, but in our world, wow, so all the Districts in the state are scurrying around and the last request, just so you guys understand what we're doing. The last request was 10 pages long, it wanted copies of obscure dates and times, and my personal opinion is, I saw it as an effort to make you make a mistake.

Mr. Runyon: What is the requirement, when somebody asks for that information it just has to be in writing, it can be electronic?

Mr. Winkeljohn: Yes, and the good news is we're allowed to just email them the answer, so we have a record that we tried to answer it.

Mr. Runyon: Ok, but when they request information, it can be email?

Mr. Winkeljohn: Yes, it can be verbal, written, a phone call, anything, they have all the options. We can give it electronically if they're satisfied electronically, but the way the statute says is they have the right to inspect public records, not necessarily receive them. So technically I've already handed Tom a set of public records from the last few meetings. Technically a person could come somewhere in the District and ask to sit down and read these documents, so I give them to Tom, and Tom has a binder, and we're covered, and that's what we do, we know how to cover it, but I just wanted you in the back of your minds to have this weird thing known to you, so if you see anything, and we can charge these requests if they take longer than 15 minutes per request. So what they do is they split up the requests so that none of them accumulate any time, so years ago you used to be able to charge them for the copies, but if it's electronic there's really no cost, so it's a heck of an industry, it's a waste of time from my respect because it's not generating anything of value, but we're getting it done for you and we'll keep a real close watch on that, I have a whole staff person that's all she's doing now is making sure we get these done, and we don't charge you for that, but I'm just letting you know what we're dealing with. Hopefully we can get a lobby or a legislature change this year, so a lot of talk about something, but I just hope it's in the back of your minds as a board what's out there and how sensitive a reaction to public records requests could be.

### B. Engineer

There not being any, the next item followed.

### C. Manager - Number of Registered Voters in the District - 16

Mr. Winkeljohn: Moving on, under manager's report, everything is in my report regarding the status of the District's registered voters.

### TENTH ORDER OF BUSINESS

# **Supervisors Requests and Audience Comments**

Mr. Winkeljohn: That brings me to item No. 10, supervisors requests, do we have any requests from our supervisors today? Anything from our audience? Not hearing any, we can move on to the next item.

### **ELEVENTH ORDER OF BUSINESS**

### **Financial Reports**

- A. Approval of Check Run Summary
- B. Balance Sheet and Income Statement

Mr. Winkeljohn: In your packets are the financial reports, and if there are any questions about those we can go over that, or those are to be accepted by motion.

On MOTION by Mr. Runyon seconded by Mr. Dror with all in favor, the Check Run Summary and the Balance Sheet and Income Statement were approved.

### TWELVTH ORDER OF BUSINESS

### Adjournment

Mr. Winkeljohn: Then just a motion to adjourn the meeting would be in order.

On MOTION by Mr. Dror seconded by Ms. Rich with all in favor, the Meeting was adjourned.

Secretary / Assistant Secretary	Chairman / Vice Chairman

**Proposed Budget** Fiscal Year 2017

## Bonita Village Community Development District

August 10, 2016



### TABLE OF CONTENTS

Gen	eral	Fun	d

Budget Budget Narrative Page 1

Page 2-4

Description	Adopted Budget FY 2016	Actual Thru 6/30/2016	Projected Next 3 Months	Projected thru 9/30/2016	Proposed Budget FY 2017
Revenues					
Maintenance Assessments	\$61,363	\$65,287	\$0	\$65,287	\$61,363
State Board - Interest	\$0	\$7	\$21	\$28	\$0
Unassigned Fund Balance	<u>\$141,374</u>	\$0	\$0	\$0	\$7,134
<b>Total Revenues</b>	\$202,737	\$65,294	\$21	\$65,315	\$68,497
Expenditures					
<u>Administrative</u>					
Engineering	\$5,000	\$2,250	\$750	\$3,000	\$4,500
Attorney	\$7,000	\$2,906	\$969	\$3,875	\$4,500
Annual Audit	\$3,600	\$3,000	\$0	\$3,000	\$3,100
Management Fees	\$25,000	\$18,750	\$6,250	\$25,000	\$25,000
Telephone	\$250	\$0	\$50	\$50	\$250
Postage	\$500	\$211	\$90	\$301	\$500
Insurance	\$6,373	\$5,665	\$0	\$5,665	\$6,232
Printing & Binding	\$500	\$71	\$90	\$161	\$500
Legal Advertising	\$1,500	\$1,097	\$1,012	\$2,109	<b>\$1,65</b> 9
Other Current Charges	\$500	\$367	\$122	\$490	\$550
Office Supplies	\$250	\$15	\$40	\$55	\$150
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
Capital Outlay	\$250	\$0	\$0	\$0	\$0
Website Compliance	\$500	\$375	\$125	\$500	\$500
Administrative Expenditures	\$51,398	\$34,883	\$9,498	\$44,381	\$47,616
<u>Field</u>					
Storm Drain Maintenance	\$15,000	\$13,800	\$0	\$13,800	\$15,000
Contingency	\$6,000	\$0	\$0	\$0	\$5,882
Field Expenditures	\$21,000	\$13,800	\$0	\$13,800	\$20,882
TOTAL EXPENDITURES	\$72,398	\$48,683	\$9,498	\$58,181	\$68,498
Unassigned Fund Balance	\$130,339	\$16,611	(\$9,477)	\$7,134	(\$0)

Description	Units/Acres	Rate	Total (Gross)
Platted Units	80	\$340.00	\$27,200.00
Undeveloped Land	10.797	\$3,527.07	\$38,080.00
Total			\$65,280.00
Les	s Discounts/Colle	ction Fees (6%)	\$61,363.20

GENERAL FUND BUDGET

#### **REVENUES:**

### Maintenance Assessments

The District will levy a Non-Ad Valorem assessment on all the platted lots within the District to pay all of the operating expenses for the Fiscal Year in accordance with the adopted budget.

### **EXPENDITURES:**

### **Administrative:**

### **Engineering Fees**

The District's engineer will be providing general engineering services to the District, i.e. attendance and preparation for monthly board meetings, review invoices, etc.

### <u>Attorney</u>

The District's legal counsel will be providing general legal services to the District, i.e. attendance and preparation for monthly meetings, review operating & maintenance contracts, etc.

#### Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. Per Section 218.39 of the Florida Statues, each special district with total revenues or expenditures in excess of \$100,000 OR any special district with revenue or expenses between \$50,000 and \$100,000 that has not been subject to a financial audit in the 2 preceding fiscal years must perform an independent annual audit.

### Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services – South Florida, LLC.

GENERAL FUND BUDGET

### <u>Telephone</u>

Telephone and fax machine.

#### <u>Postage</u>

Mailing of agenda packages, overnight deliveries, correspondence, etc

### *Insurance*

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. FIA specializes in providing insurance coverage to governmental agencies. The amount is based upon similar Community Development Districts.

### Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

### Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc in a newspaper of general circulation.

### Other Current Charges

Bank charges and any other miscellaneous expenses that incurred during the year.

### Office Supplies

Miscellaneous office supplies.

### **Dues, Licenses & Subscriptions**

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

GENERAL FUND BUDGET

### Capital Outlay

Represents any minor capital expenditures the District may need to make during the Fiscal Year such as a file cabinet for District files.

### Website Compliance

Per section 189.069 F.S, all Districts must have a website by October 1, 2015 to provide detailed information on the CDD as well as links to useful websites regarding Compliance issues. This website will be maintained by GMS-SF, LLC and updated as required by the statute.

### Field:

### Storm Drain Maintenance

District will hire an on-site person to handle weekly inspections, logging and maintenance of the storm drain system. Costs associated with this are as follows:

•Site Visits and Staff Supervision	\$3,200
•Vacuum and Disposal	\$2,800
•Storm event cleaning	\$1,800
•Inspections & Cleaning (\$15/hr @ 10 hr per week)	\$7,200

### **RESOLUTION 2016-06**

A RESOLUTION OF THE BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT (THE "DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017.

WHEREAS, the District Manager of the District has, prior to the fifteenth (15th) day in June, 2016, submitted to the Board of Supervisors (the "Board") a proposed budget for the next ensuing budget year along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the proposed annual budget and any proposed long-term financial plan or program of the District for future operations (the "Proposed Budget") the District did file a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Sections 190.008(2)(b) and 218.34(3), Florida Statutes; and

WHEREAS, on June 8, 2016, the Board set August 10, 2016 as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a) Florida Statutes; and

WHEREAS, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1 of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget on a Cash Flow Budget basis, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year; and

WHEREAS, Section 190.021, Florida Statutes, provides that the Annual Appropriation Resolution shall also fix the Maintenance Special Assessments and Benefit Special Assessments upon each piece of property within the boundaries of the District benefited by the adopted maintenance and capital improvement program of the District, such levy representing the amount of assessments for District purposes necessary to provide for payment during the ensuing budget year of all properly authorized expenditures to be incurred by the District, including principal and interest of special revenue, capital improvement and/or benefit assessment bonds.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT, THAT;

### Section 1. Budget

- a. The Board of Supervisors has reviewed the District Manager's Proposed Budget, a copy of which is on file with the office of the District Treasurer and the office of the Recording Secretary, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The District Manager's Proposed Budget, as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and is incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for the fiscal year 2016 and/or revised projections for fiscal year 2017.
- c. The adopted budget, as amended, shall be maintained in the office of the District Treasurer and the District Recording Secretary and identified as "The Budget for the **Bonita Village Community Development District** for the Fiscal Year Ending September 30, 2017, as Adopted by the Board of Supervisors on **August 10, 2016.**

### Section 2. Appropriations

**Total All Funds** 

That there be, and hereby is Community Development Dis					_
ending September 30, 2017 the sum o assessments, and otherwise, which s to defray all expenditures of the appropriated in the following fashion	um is deemed District duri	by the Board of	Superviso	rs to be neces	ssary
Total General Fund	\$ 64,4	.98			

\$ 64.498

### Section 3. Supplemental Appropriations

The Board may authorize by resolution supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the fiscal year as follows:

- The Board may authorize a transfer of the unexpended balance or portion thereof of any a. appropriation item.
- b. The Board may authorize an appropriation from the unappropriated balance of any fund.
- The Board may increase any revenue or income budget account to reflect receipt of any c. additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

The District Manager and Treasurer shall have the power within a given fund to authorize the transfer of any unexpended balance of any appropriation item or any portion thereof, provided such transfers do not exceed Ten Thousand (\$10,000) Dollars or have the effect of causing more than 10% of the total appropriation of a given program or project to be transferred previously approved transfers included. Such transfer shall not have the effect of causing a more than \$10,000 or 10% increase, previously approved transfers included, to the original budget appropriation for the receiving program. Transfers within a program or project may be approved by the applicable department director and the District Manager or Treasurer. The District Manager or Treasurer must establish administrative procedures, which require information on the request forms proving that such transfer requests comply with this section.

Introduced, considered favorably, and adopted this 10th day of August, 2016.

Bonita District	Village	Community	Development
Chairmar	n / Vice Cha	nirman	
Attest:			
Secretary	/ Assistant	Secretary	

### **RESOLUTION 2016-07**

A RESOLUTION LEVYING A NON AD VALOREM MAINTENANCE ASSESSMENT FOR THE GENERAL FUND AND ADOPTING AN ASSESSMENT ROLL OF THE BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT FOR FISCAL YEAR 2017

WHEREAS, certain improvements exist within the Bonita Village Community Development District (the "District") and certain costs associated with the operation, repairs and maintenance of these improvements are being incurred; and

WHEREAS, the Board of Supervisors of the **Bonita Village Community Development District** (the "Board") find that the District's total General Fund Assessment during Fiscal Year 2017, will amount to \$ 65,280 ; and

WHEREAS, the Board finds that the costs of administration of the Debt Service Fund provide special and peculiar benefit to certain property within the District; and

**WHEREAS**, the Board finds that the assessments on the affected parcels of property to pay for the special and peculiar benefits are fairly and reasonably apportioned in proportion to the benefits received;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT OF LEE COUNTY, FLORIDA, THAT;

- **Section 1.** A special assessment for maintenance as provided for in Chapter 190 Florida Statutes (hereinafter referred to as "assessment" or "assessments") is hereby levied on all assessable land within the District.
- **Section 2.** That the collection and enforcement of the aforesaid assessments on assessable lands within the District shall be by the Tax Collector serving as agent of the State of Florida in **Lee** County ("Tax Collector") and shall be at the same time and in like manner as ad valorem taxes and subject to all ad valorem tax collection and enforcement procedures which attend the use of the official annual tax notice under Section 190.021(3), Florida Statutes. Alternatively, the District may choose to directly collect and enforce all or a portion of these assessments.

Section 3. That a portion of said assessment levies on the assessable lands within the District as shown in the Assessment Roll, Exhibit "A", are hereby certified to the Lee County Property Appraiser, to be extended on the Lee County Tax Roll and shall be collected by the Tax Collector in the same manner and time as Lee County taxes pursuant to the uniform collection methodology Section 197.3632, Florida Statutes. The proceeds therefrom shall be paid to the District. The chairman of the Board of the District shall designate the District Manager these certification duties. The balance of said assessment levies as shown in the Assessment Roll, Exhibit "A", are directly assessed to the landowner(s) by the District pursuant to Chapters 170 and 190, Florida Statutes.

**Section 4.** The District Manager shall keep appraised of all updates made to the **Lee** County property roll by the Property Appraiser after the date of this Resolution, and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the **Lee** County property roll. After any amendment of the Assessment Roll, the District Manager shall file updates to the Assessment Roll in the District records.

**Section 5** Be it further resolved, that a copy of this Resolution be transmitted to the proper public and governmental officials so that its purpose and effect may be carried out in accordance with law.

PASSED AND ADOPTED this 10<sup>th</sup> day of August, 2016, by the Board of Supervisors of the Bonita Village Community Development District, Lee County, Florida.

Secretary / Assistant Secretary	Chairman / Vice Chairman	

# Exhibit "A" Assessment Roll

Exhibit "A"

Parcel ID	2016 Maintenance	Measure	Units
	Assessment On Tax Roll	T.	
33-47-25-B4-00282.0000	\$17,635.34	acres	5.000
33-47-25-B4-00295.0010	\$6,303.54	acres	1.787
33-47-25-B4-00296.0000	\$2,533.36	acres	0.718
33-47-25-B4-00296.0010	\$3,149.75	acres	0.893
33-47-25-B4-00296.0020	\$607.28	acres	0.172
33-47-25-B4-00296.0050	\$2,380.53	acres	0.675
33-47-25-B4-00296.0070	\$302.17	acres	0.086
33-47-25-B4-00296.0080	\$680.15	acres	0.193
33-47-25-B4-00296.0090	\$2,334.08	acres	0.662
33-47-25-B4-00296,0100	\$736.83	acres	0.209
33-47-25-B4-00296.010A	\$736.83	acres	0.209
33-47-25-B4-00296.0110	\$680.15	acres	0.193
33-47-25-B4-03801.1201	\$340.00	ERU	1
33-47-25-B4-03801.1202	\$340.00	ERU	1
33-47-25-B4-03801.1203	\$340.00	ERU	1
33-47-25-B4-03801.1204	\$340.00	ERU	1
33-47-25-B4-03801,1205	\$340.00	ERU	1
33-47-25-B4-03801.1206	\$340.00	ERU	1
33-47-25-B4-03801.1301	\$340.00	ERU	1
33-47-25-B4-03801.1302	\$340.00	ERU	1
33-47-25-B4-03801.1303	\$340.00	ERU	i
33-47-25-B4-03801.1304	\$340.00	ERU	1
33-47-25-B4-03801.1305	\$340.00	ERU	1
33-47-25-B4-03801.1306	\$340.00	ERU	1
33-47-25-B4-03801.1401	\$340.00	ERU	1
33-47-25-B4-03801.1402	\$340.00	ERU	1
33-47-25-B4-03801.1403	\$340.00	ERU	1
33-47-25-B4-03801,1404	\$340.00	ERU	i
33-47-25-B4-03801,1405	\$340.00	ERU	1
33-47-25-B4-03801,1406	\$340.00	ERU	i
33-47-25-B4-03802,2201	\$340.00	ERU	1
33-47-25-B4-03802.2202	\$340.00	ERU	i
33-47-25-B4-03802.2203	\$340.00	ERU	1
33-47-25-B4-03802.2204	\$340.00	ERU	1
33-47-25-B4-03802.2205	\$340.00	ERU	1
33-47-25-B4-03802.2301	\$340.00	ERU	1
33-47-25-B4-03802.2302	\$340.00	ERU	1
33-47-25-B4-03802,2303	\$340.00	ERU	1
33-47-25-B4-03802.2304	\$340.00	ERU	1
33-47-25-B4-03802.2305	\$340.00	ERU	1
33-47-25-B4-03803.3201	\$340.00 \$340.00	ERU	1
33-47-25-B4-03803.3202	\$340.00	ERU	1
33-47-25-B4-03803.3203	\$340.00	ERU	1
33-47-25-B4-03803.3204	\$340.00 \$340.00	ERU	
33-47-25-B4-03803.3204	'	ERU	1
	\$340.00 #340.00		1
33-47-25-B4-03803.3206	\$340.00 #340.00	ERU ERU	1
33-47-25-B4-03803.3207	\$340.00 #340.00		1
33-47-25-B4-03803.3208	\$340.00	ERU	1

Parcel ID	2016 Maintenance	Measure	Units
	Assessment On Tax Roll		
33-47-25-B4-03803.3301	\$340.00	ERU	1
33-47-25-B4-03803.3302	\$340.00	ERU	1
33-47-25-B4-03803.3303	\$340.00	ERU	1
33-47-25-B4-03803.3304	\$340.00	ERU	1
33-47-25-B4-03803.3305	\$340.00	ERU	1
33-47-25-B4-03803,3306	\$340.00	ERU	1
33-47-25-B4-03803.3307	\$340.00	ERU	1
33-47-25-B4-03803,3308	\$340.00	ERU	1
33-47-25-B4-03803.3401	\$340.00	ERU	1
33-47-25-B4-03803.3402	\$340.00	ERU	1
33-47-25-B4-03803.3403	\$340.00	ERU	1 -
33-47-25-B4-03803.3404	\$340.00	ERU	1
33-47-25-B4-03803.3405	\$340.00	ERU	1
33-47-25-B4-03803.3406	\$340.00	ERU	i
33-47-25-B4-03803.3407	\$340.00	ERU	1
33-47-25-B4-03803.3408	\$340.00	ERU	1
33-47-25-B4-03803.3501	\$340.00	ERU	1
33-47-25-B4-03803.3502	\$340.00	ERU	1
33-47-25-B4-03803.3503	\$340.00	ERU	1
33-47-25-B4-03803.3504	\$340.00	ERU	1
33-47-25-B4-03803.3505	\$340.00	ERU	1
33-47-25-B4-03803.3506	\$340.00	ERU	1
33-47-25-B4-03803.3507	\$340.00	ERU	1
33-47-25-B4-03803.3508	\$340.00	ERU	1
33-47-25-B4-03904.4201	\$340.00	ERU	1
33-47-25-B4-03904.4202	\$340.00	ERU	1
33-47-25-B4-03904.4203	\$340.00	ERU	1
33-47-25-B4-03904.4204	\$340.00	ERU	1
33-47-25-B4-03904,4205	\$340.00	ERU	1
33-47-25-B4-03904.4301	\$340.00	ERU	1
33-47-25-B4-03904.4302	\$340.00	ERU	1
33-47-25-B4-03904.4303	\$340.00	ERU	1
33-47-25-B4-03904.4304	\$340.00	ERU	1 1
	\$340.00	ERU	•
33-47-25-B4-03904.4305	\$340.00 \$340.00	ERU	1
33-47-25-B4-03909.9201 33-47-25-B4-03909.9202	\$340.00	ERU	1
	i		1
33-47-25-B4-03909.9203	\$340.00 \$340.00	ERU ERU	1
33-47-25-B4-03909.9204	'	ERU ERU	1
33-47-25-B4-03909.9205	\$340.00 #340.00		1
33-47-25-B4-03909.9301	\$340.00	ERU	1
33-47-25-B4-03909.9302	\$340.00	ERU	1
33-47-25-B4-03909.9303	\$340.00	ERU	1
33-47-25-B4-03909.9304	\$340.00	ERU	1
33-47-25-B4-03909.9305	\$340.00 \$65.280.01	ERU	1

\$65,280.01

# NOTICE OF MEETINGS BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Bonita Village Community Development District will hold their regularly scheduled public meetings for Fiscal Year 2017 at 1:00 P.M. at 27901 Bonita Village Blvd., Social Room, Bonita Springs, Florida on the second Wednesday of each month as follows:

October 12, 2016 November 09, 2016 December 14, 2016 January 11, 2017 February 08, 2017 March 08, 2017 April 12, 2017 May 10, 2017 June 14, 2017 July 12, 2017 August 09, 2017 September 13, 2017

There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be present a speaker telephone so that any interested person can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

These meetings are open to the public and may be continued to a time, date and place certain. Supervisors may attend the meeting by telephone as long as there is a quorum present at the meeting place. Any person wishing to receive a copy of the minutes of the meeting may contact Paul Winkeljohn at (954) 721-8681.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Paul Winkeljohn Manager



### Search Results

In the table below, organization names are linked to coordinator contact information. Supervisor of Election and Commission on Ethics links display the relevant contact information.

If you filed a form and no date appears in the "Filing Requirement Fulfilled" column, then the Supervisor of Elections or Commission on Ethics has not yet recorded receipt of your form. Generally, forms are recorded within a few days of receipt. If you are concerned about the status of your form, please use the contact information under "Statutory Filing Requirement."

Section 112.31445, Florida Statutes, requires that all CE Form 6 Full and Public Disclosure of Financial Interests, other than those of judges and judges of compensation claims, be posted online. Before being posted online, any information required by law to be maintained as confidential must be redacted. For persons other than those who have filed as candidates with the Department of State, this process may take up to 5 business days. Processing times for Form 6 disclosures filed with the Department of State at qualifying may exceed 5 business days. Those forms may be available for viewing on the Department of State website before they are available here.

Once we have logged in a Form 6, the status will contain the date received and the message "Form Available Soon!" When the Form 6 becomes available online, the Filing Requirement Fulfilled status will have a link to "View Form."

Show filers for previous form years

Your Search for "Bonita Village Community Development District - Board of Supervisors" returned the following results:

Coordinator:

Narrow results to a particular suborg:

Rich Hans

- All Suborganizations
- **Board of Supervisors**

Governmental Management Services

Employees

5385 N. Nob Hill Rd Sunrise, FL, 33351 (954) 721-8681

rhans@gmssf.com

Filer ID Form Year	Full Name	Organizations	Statutory Filing Requirement	Filing Requirement Fulfilled	Filing History
243215 2015	Dror, Omer	<ul> <li>Bonita         Village         Community         Development</li> </ul>	Form 1 with  Broward  County SOE	Form Receipt Not Recorded	View Filing History

259927	2015	Rich, Barbara	District- Board of Supervisors  Bonita Village Community Development District- Board of	Form 1 with Lee County SOE	© 05/27/2016	View Filing History
243216	2015	Runyon, Thomas	Supervisors  • Bonita Village Community Development District- Board of Supervisors  Search Again	Form 1 with Lee County SOE	© 06/16/2016	View Filing History

### General Information about Filing Financial Disclosure

- Brochure: A Guide to the Sunshine Amendment and Code of Ethics (PDF)
- Financial Disclosure Laws
- The Commission on Ethics Rules on Financial Disclosure
- Forms and Detailed Instructions

For assistance with financial disclosure, you may wish to contact the Commission's Financial Disclosure Coordinator, Kimberly Holmes, at <u>disclosure@leg.state.fl.us</u> or (850) 488-7864. Address correspondence to P.O. Drawer 15709 Tallahassee, FL 32317-5709.

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

# Summary of Invoices August 10, 2016

Fund	Date	Check No.s	Amount	
General	6/23/16	371-374	\$ 103,071.56	
General	8/1/16	<i>375-378</i>	\$ 3,486.14	
Total Invoices for Approval			\$ 106,557.70	

AP300R	YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER	RUN 8/01/16
--------	---	-------------

\*\*\* CHECK DATES 06/01/2016 - 08/01/2016 \*\*\* BONITA VILLAGE - GENERAL FUND

6/23/16 00001 6/01/16 132 201606 310-51300-34000

DELIVERIES THRU 06/28/16

BANK A BONITA VILLAGE GF

CHECK VEND# ....INVOICE.... ...EXPENSED TO... VENDOR NAME STATUS AMOUNT ....CHECK....

DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS AMOUNT #

6/23/16 00022 6/23/16 06232016 201606 300-15100-10000 \* 100,000.00 OPEN SBA ACCOUNT

6/23/16 00004 6/07/16 54413442 201606 310-51300-42000 \* 86.18

DELIVERIES THRU 06/07/16

BONITA VILLAGE CDD

FEDEX 86.18 000372

> JUN 2016 - POSTAGE 6/01/16 132 201606 310-51300-42500 \* 55.95

6/01/16 132 201606 310-51300-42500 ^ 55.95 JUN 2016 - COPIES GOVERNMENTAL MANAGEMENT SÉRVICES -

MAY 2016 - LEGAL SERVICES
LEWIS, LONGMAN & WALKER, P.A.
788.50 000374

8/01/16 00004 6/28/16 54637698 201606 310-51300-42000 \* 21.36

FEDEX

8/01/16 00001 7/01/16 133 201607 310-51300-34000 \* 2,083.33 JUL 2016 - MGMT FEES 7/01/16 133 201607 310-51300-35101 \* 41.67 JUL 2016 - WEBSITE ADMIN

7/01/16 133 201607 310-51300-51000 \* 15.00 JUL 2016 - OFFICE SUPPLY 7/01/16 133 201607 310-51300-42000 \* 2.08

JUL 2016 - COPIES \* 116.20

GOVERNMENTAL MANAGEMENT SERVICES - 2,258.28 000376

8/01/16 00017 7/21/16 3316-1-0 201606 310-51300-31100 \* 750.00 2ND QTR ENGINEER SVCS

JR EVANS ENGINEERING 750.00 000377

8/01/16 00005 7/11/16 WGC-1136 201606 310-51300-31500 \* 456.50

JUN 2016 - LEGAL SERVICES

LEWIS, LONGMAN & WALKER, P.A.

456.50 000378

TOTAL FOR BANK A 106,557.70

PAGE 1

100,000.00 000371

2.196.88 000373

21.36 000375

2,083.33

BONV BONITA VILLAGE IARAUJO

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 8/01/16 PAGE 2
\*\*\* CHECK DATES 06/01/2016 - 08/01/2016 \*\*\* BONITA VILLAGE - GENERAL FUND

BANK A BONITA VILLAGE GF

CHECK VEND# ....INVOICE..... ...EXPENSED TO... VENDOR NAME STATUS AMOUNT ....CHECK.....

DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS AMOUNT #

TOTAL FOR REGISTER 106,557.70

BONV BONITA VILLAGE IARAUJO

### Bonita Village

### Community Development District Tax Collections Fiscal Year Ending September 30, 2016

\$65,280.00 General Collection Gross Tax Date Discounts/ **Commissions** Interest **Net Amount Fund** Period Received Received Penalties Received 11/13/2015 October-15 \$484.02 \$21.16 \$0.00 \$0.00 \$ 462.86 \$ \$ 462.86 11/30/2015 11/01/15 - 11/15/15 \$7,480.00 \$299.20 \$64.40 \$0.00 \$ 7,116.40 7,116.40 \$11,560.00 \$ \$ 12/15/2015 11/16/15-11/30/15 \$462.40 \$64,40 \$0.00 11,033.20 11,033.20 \$ \$ 12/30/2015 12/01/15-12/15/15 \$4,177.99 \$159,34 \$0.00 \$0.00 4,018.65 4,018.65 \$ \$ 1/15/2016 \$1,360.00 \$40.80 \$0.00 \$0.00 12/16/15-12/31/15 1,319.20 1,319.20 \$ \$ \$0.00 992.80 2/12/2016 01/01/16-01/31/16 \$1,020.00 \$27.20 \$0.00 992.80 3/15/2016 02/01/16-02/29/16 \$680.00 \$6.80 \$0.00 \$0.00 \$ \$ 673.20 673.20 \$ \$ 4/15/2016 03/01/16-03/31/16 \$97.99 \$0.00 \$0.00 \$0.00 97.99 97.99 6/15/2016 05/01/16-05/31/16 \$38,419.99 (\$1,152.59) \$0.00 \$0.00 \$ 39,572.58 \$ 39,572.58 **TOTALS** 65,279.99 (135.69) \$ 128.80 \$ 65,286,88 65,286.88

100%

### **BONITA VILLAGE**

### COMMUNITY DEVELOPMENT DISTRICT

### BALANCE SHEET June 30, 2016

	General Fund
ASSETS:	
CASH STATE BOARD	\$71,733 \$100,007
TOTAL ASSETS	\$171,741
LIABILITIES:	
ACCOUNTS PAYABLE	\$1,228
FUND EQUITY AND OTHER CREDITS:	
ASSIGNED	\$126,231
UNASSIGNED	\$44,282
TOTAL LIABILITIES & FUND EQUITY	
8 OTHER CREDITS	\$171,741

### BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT

### General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance For The Period Ending June 30, 2016

	ADOPTED	PRORATED BUDGET	ACTUAL	
Description	BUDGET	THRU 06/30/2016	THRU 06/30/2016	VARIANCE
Revenues				
Maintenance Assessments	\$61,363	\$61,363	\$65,287	\$3,924
State Boar <b>d -</b> Interest	\$0	\$0	\$7	\$7
Total Revenues	\$61,363	\$61,363_	\$65,294	\$3,931
<u>Expenditures</u>		,		
<u>Administrative</u>				
Engineering	\$5,000	\$3,750	\$2,250	\$1.500
Attorney	\$7,000	\$5,250	\$2,906	\$2,344
Auditi <b>n</b> g	\$3,600	\$3,600	\$3,000	\$600
Management Fe <b>e</b> s	\$25,000	\$18,750	\$18,750	\$0
Telephone	\$250	\$188	\$0	\$188
Postage	\$500	\$3 <i>75</i>	\$211	\$164
Printing & Binding	\$500	\$3 <i>75</i>	\$71	\$304
Insurance	<i>\$6,373</i>	\$6,373	\$5,665	\$708
Legal Advertising	\$1,500	\$1,125	\$1,097	\$28
Other Current Charges	\$500	\$375	\$367	\$8
Office Supplies	\$250	\$188	\$15	\$1 <b>73</b>
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Capital Outlay	\$250	\$188	\$0	\$188
Website Compliance	\$500	\$375	\$375	(\$0)
Total Administrative	\$51,398	\$41,086	\$34,883	\$6,203
<u>Field</u>				
Storm Drain Maintenance	\$15,000	\$15,000	\$13,800	\$1,200
Contingency	\$6,000	\$4,500	\$0	\$4,500
Total Field	\$21,0 <b>0</b> 0	\$19,500	\$13,800	\$5,700
Total Expenditures	\$72,398	\$60,586	\$48,683	\$11,903
Excess Revenues/(Expenditures)	(\$11,035)		\$16,611	
Beginning Fund Balance	\$141,374		\$153,901	
Ending Fund Balance	\$130,339		\$170,513	