

***Orchid Grove  
Community Development District***

***December 14, 2017***

# Orchid Grove

## Community Development District

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December 7, 2017

**Board of Supervisors  
Orchid Grove  
Community Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of the **Orchid Grove Community Development District** will be held on **December 14, 2017 at 4:00 p.m. at the Orchid Grove Clubhouse, 651 S.W. 1<sup>st</sup> Avenue, Pompano Beach, Florida 33060.** Following is the advance agenda for the meeting:

1. Roll Call
2. Approval of the Minutes of the October 12, 2017 Meeting
3. Consideration of **Resolution #2018-01** Amending and Modifying the Clubhouse Schedule of Hours of Operation, Dues, Fees, and Charges, Areas & Fees for Rental, Rental Policies, Procedures and Regulations (The "Club Schedule") to move the Opening Time of the Fitness Center from 5:00 A.M. to 4:00 A.M.
4. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager
  - D. Clubhouse
5. Supervisors Requests and Audience Comments
  - A. Update on the Work in Progress List (*requested by Supervisor Veitch*)
  - B. Discussion Regarding Disaster Planning (*requested by Supervisor Stanton*)
6. Financial Reports
  - A. Approval of Check Run Summary
  - B. Balance Sheet and Income Statement
7. Adjournment

*Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.orchidgrovecdd.com>*

**MINUTES OF MEETING  
ORCHID GROVE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Orchid Grove Community Development District was held on Thursday, October 12, 2017 at 4:00 p.m. at the Orchid Grove Clubhouse, 651 SW 1st Avenue, Pompano Beach, Florida.

Present and constituting a quorum:

David Quigley	Chairman
Susan Veitch	Assistant Secretary
Matthew Cerny	Assistant Secretary
Chad Sanders	Assistant Secretary

Also present were:

Paul Winkeljohn	District Manager
Michael Pawelczyk	District Counsel
Doug Schultz	District Engineer
Melissa Graziano	Property Manager

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Winkeljohn called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Approval of the Minutes of the  
August 10, 2017 Meeting**

Mr. Winkeljohn: The minutes from the August 10, 2017 meeting have been circulated. If those are in order I will take a motion.

On MOTION by Mr. Sanders seconded by Ms. Veitch with all in favor the minutes of the August 10, 2017 meeting were approved.

**THIRD ORDER OF BUSINESS**

**Consideration of Engagement Letter with Grau & Associates to perform the Audit for Fiscal Year Ending September 30, 2017**

Mr. Winkeljohn: Item #3 is the annual renewal for our auditor. We select them for multiple years but each year is an individual engagement and it kicks off by you approving the authorization of execution of the letter by motion.

Ms. Veitch: Nothing has changed in their fee?

Mr. Winkeljohn: No it is already built in from when we selected.

On MOTION by Mr. Sanders seconded by Ms. Veitch with all in favor accepting the engagement letter with Grau & Associates to perform the audit for fiscal year ending September 30, 2017 was approved.

**FOURTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Winkeljohn: Under staff reports I am told we have very busy and very sick staff today so we are going to take the nicest and sickest one first if you don't mind so that she can go to her doctor's appointment.

Ms. Graziano: I am just going to give a small report about what is going on throughout the community. Number one I don't know if everyone here is aware that the Board President Fernando Acuna resigned. Now we are running with four members and in the next Board meeting November 2 we will be assigning a president. I think right now the most important thing going on is the landscape cleanup. We are going into phase 2 which they are staking up the trees that can be saved. It also consists of cutting down trees that cannot be saved and cutting down the tree roots that are still sticking out. When they go into phase three is when they will be replacing and removing those tree stumps. Does anyone have any questions?

Mr. Cerny: Timeline?

Ms. Graziano: Well phase 2 has already started. They mainly started staking up along 8<sup>th</sup> Street is where most of the trees fell over.

Mr. Winkeljohn: Will you have an estimate before long on what the cost to the District might be?

Ms. Graziano: The first bill for phase 1 came in at \$18,000 and I know that you had spoken to Fernando and asked for the percentage. It is 20%.

Mr. Winkeljohn: That way my advice Mr. Chairman rather than point at this plant versus this plant which is to keep our normal split with the landscaping and share our costs at 20%.

Ms. Graziano: We have no estimate for phase 2 or phase 3 however for phase 2 they are going to consider the tree trimming that is already in the contract. They are going to deduct that to help us with the cost. Next we have the fencing. That is going to be put on hold because of funding because we're now having to pay for the landscape cleanup. That is probably going to be done in 2018. The violation process was completed. We had 87 violations. 80 of them were closed out and 7 homes received funds. Maintenance has been working hard picking up debris left by FEMA because they picked up the bulk of it but not everything which our landscape company would have charged us for so maintenance was doing that. They were doing minor landscape repairs as well. I have been getting a lot of complaints about the street lights that are hanging over. I called FP&L a couple of times and they told me there was no timeline. They are behind with everything and they cannot give me a timeline but they do have the ticket open.

Mr. Sanders: On that, one of the lights in front of our place actually the lens has tipped over and now the light has burnt a hole through it and it is starting to melt. We might have a bit of fire hazard.

Ms. Graziano: I had them go around, they repaired like ten or fifteen of them so it must have tipped over after that so can you tell me what your street address is?

Mr. Sanders: Yes 191 and I think it's lot 194 but it is 191 which is down just towards the right there. You will see it.

Ms. Graziano: And it is?

Mr. Sanders: 7<sup>th</sup> Street. The one across the street isn't a big deal, it just lost the black top to it.

Ms. Graziano: I had them remove the tops of the ones that looked like that.

Mr. Sanders: Oh ok.

Ms. Graziano: I will have them take care of that tomorrow. The social committee resigned.

Mr. Winkeljohn: In mass.

Ms. Graziano: We are probably not going to have a social committee next year and probably just do one or two events and hold them ourselves like maybe the Halloween and Christmas party. The Owl Park I know a lot of people have been asking about the Owl Park because the weeds are overgrowing. I know it was a whole big issue with if the CDD owned it or if it was the city. I was told that the city owns it and I can't have the landscape company mow in there. Is that correct?

Mr. Winkeljohn: I believe we were maintaining it. I don't know that mowing was allowed at one point because of the owls. It has to be hand trimmed.

Ms. Graziano: Ok.

Mr. Winkeljohn: Usually when there is an owl the city or somebody puts a little stake or modified cross so you can see it.

Mr. Quigley: If you don't mind I will ask my wife, she was on the Board. She did a lot of research into that Owl Park as to what you can do.

Ms. Graziano: Ok perfect.

Ms. Veitch: Can we look into that further to find out how we can verify that it is still being protected and that there is still owls there.

Mr. Quigley: That is what Jill looked into and unfortunately for the size parcel it is, it is really hard to get the agency's that are involved with it to focus on it. They kind of established it and walked away.

Ms. Veitch: Does anybody ever come and inspect it to make sure there is owls?

Mr. Quigley: I doubt it. When you are doing construction there is certain mitigation activities that are locked in place because of that and it is really hard to go back. When you are in the process it is easy enough but once the process is over it is not on anybody's radar. She just kind of decided to but it was going to take too long to make it happen but I will at

least have her bring you up to speed so nobody wastes anytime researching it again. She is pretty good with that sort of thing.

Ms. Graziano: The next item is the Smith machine. The check was received by the vendor yesterday and the machine was ordered this morning. It will take three to four weeks to deliver. We had two stops signs tip over one from the hurricane and one was a hit and run.

Mr. Cerny: It was a garbage truck. I tried to get it on my camera. It was right in front of my place. It is the only time the camera didn't kick it in.

Mr. Quigley: The hit and run was not by you. It was on 6<sup>th</sup> Street.

Mr. Cerny: Oh I am sorry I thought you meant the sign over there.

Ms. Graziano: There was two. So that one was a garbage truck. Our maintenance, they were able to repair it and put them back up. Last week we had the budget meeting and it was approved with no increase which is good news. That is pretty much it for me. Do you guys have any questions?

Mr. Winkeljohn: On the agenda was a question about age requirements with the clubhouse. Do you want to have that one?

Ms. Veitch: That was because in the future and it may have resolved itself but when we were doing movie nights it was suggested that we allow parents to drop off their children. I forget the age that they were suggesting as long as they sign for them. I am pretty sure it was 13. So they question was staying with the rules it stands at 16 for the pool and 16 for the gym, I would have those same rules apply for the clubhouse events.

Mr. Winkeljohn: If you have a special event where there is supervision we could entertain it but yes you are right that would be the policy.

Mr. Pawelczyk: You could work it into the event.

Mr. Winkeljohn: In theory if you had extra security or staff you could in theory do it but if that works I definitely would not adjust it.

Ms. Veitch: I don't know if that would arise in the future because of the social committee resigning.

Mr. Pawelczyk: I think a lot of Districts have the option sometimes they will entertain it and they will have babysitting night or whatever it is to give the parents an opportunity to get out. The parents pay \$20 to whoever is going to watch them but they are supervised. Someone is there to supervise them so if the event has a supervising person who is going to be responsible for these 13 year olds or whatever age they may be that is different. That is typically done through the management company or the club management company.

Mr. Winkeljohn: If such an event would come up where a lower age made sense and it was built into it I would advise considering it. The Board could adapt that situation. That is more of a rental not an individual use. Any other items for Melissa?

Mr. Sanders: I don't know if this is the right forum but we talked about it before. We talked about opening up the gym maybe an hour or two earlier. There were a couple of residents that worked nights and things. I actually go at like 4:00 or 4:30.

Ms. Veitch: It opens at 5:00.

Mr. Sanders: It does. I was wondering if we could push it back to 4:00. Two of my neighbor's, one wants to go at 3:00. We go to another gym down the street. I go at 4:00. It is just nice if I am in a rush to be able to go here.

Ms. Graziano: I would be ok with it but you guys would have to agree to that.

Mr. Winkeljohn: It would be a cost and we don't have a direct access for the FOB. There is no way to get in and out safely without crossing through this room. There is no door on that end. In some gyms that we manage you can lock the gym to open access.

Ms. Graziano: The FOB does work 24 hours so they could get in.

Ms. Veitch: No.

Mr. Sanders: The gate nor the door doesn't open till 5:00.

Ms. Graziano: Are you there waiting?

Mr. Sanders: Yes.

Ms. Graziano: I can change that in the system.

Mr. Winkeljohn: There is two pieces to this electronic control then you still need a staff person with the ability to respond ideally. Four in the morning what is going to



happen. You are not as worried about it but if somebody is coming at 5:00 in the morning and you open it at 4:00 that is not bad but if they are coming in 6:00 or 7:00.

Mr. Sanders: So it is actually a security issue.

Mr. Winkeljohn: If there is security here that is fine.

Ms. Graziano: Security is here to 6:00 a.m.

Mr. Winkeljohn: So you are covered in that respect as long you put it in there.

Ms. Graziano: Even if they are here the shorter hours they are here to 5:00 a.m.

Mr. Winkeljohn: You could from a functional standpoint it could be done.

Mr. Quigley: I don't see why not. It sounds doable. It doesn't cost us anymore.

Mr. Sanders: I was just wondering how we changed it the last time.

Mr. Winkeljohn: It was by resolution.

Mr. Pawelczyk: You could move right now Chad to just change the hours of the gym to move it to 4:00 a.m. and we will just bring back a resolution at the next meeting.

Mr. Sanders: I will move.

Mr. Cerny: I will second.

On MOTION by Mr. Sanders seconded by Mr. Cerny with all in favor directing staff to change the gym hours to open at 4:00 a.m. was approved.
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Mr. Winkeljohn: Anything else for Melissa? You are free to escape.

**B. Engineer**

**C. Manager**

**D. Clubhouse**

Mr. Winkeljohn: Engineering. Don escaped for the day.

Mr. Schultz: Universal Electric emailed and said they should have replacement parts for the transformer replacement for the bridge lighting. That should be the end of this week and I am hoping to be out here first thing next week.

Mr. Quigley: Is there something not working with that lighting?

Mr. Schultz: During the rain in June the transformer went out.

Mr. Winkeljohn: The transformer went out.

Mr. Schultz: That center section?

Ms. Veitch: Several of the long strips and some in the center as well as the up and down lighting. There is one tree with no up and down on it.

Mr. Schultz: It should all be from the same transformer.

Ms. Veitch: If that is the case how come not all of it is out?

Mr. Schultz: If you are talking about the up lighting. The up lighting in the trees have their own transformers. Each transformer is actually right behind the tree. There might be issue with that. We can check that out.

Mr. Winkeljohn: There is a couple of little adjustments, just have them do a sweep. The straps need a little more tightening.

Mr. Schultz: You are talking about the strapping. The conduit going up?

Ms. Veitch: No under the bridge. The way it is clipped up it falls down. A suggestion was made that they could put a track that lights go into so it can't get kicked out. I know it was talked about.

Mr. Winkeljohn: I don't think we ever got the cost.

Mr. Pawelczyk: Don was going to look at it. He was going to come back with an idea or something.

Mr. Winkeljohn: That was a Don to do. I think he was working on that. Anything else for engineering?

Mr. Quigley: Having seen how the lights attach to the palm trees works out, is anybody interested in abandoning that idea and just going with the Christmas tree style wrap light? The strap border on those trees and the electric cord going up the back I didn't anticipate and the quality of the light is not that great. It just made it look like a festival light. As long as people don't think it looks like Christmas decorations all year. It might be a lot easier to deal with than those things. Does anybody have any thoughts? The one beam going up and the one beam going down only provides so much light and then you have the strap on there which is going to have to be adjusted as the tree grows. The power light goes up the back of the tree and it is tied on with zip ties.

Mr. Winkeljohn: It caught my eye. I did a walk through today and I had the same reaction.

Mr. Quigley: It seems like it would be a lot easier just to take those rope lights, basically the same thing that is under the bridge and wrap up the tree in a spiral. I think there is five or six trees wrapped like that would look nicer. It is not casting light down necessarily, it is more of a defused light but they are pretty low-wattted bulbs.

Ms. Veitch: It would make more sense. I would think the defused light would give us lighter.

Mr. Quigley: The one light is pointing straight up. It is not as dramatic as I pictured it. What do you think Doug?

Mr. Schultz: There is two ways to look at it. One is the aesthetic. Is it something that you want. It is too bad to hear that the lights didn't give the effect that we were hoping that they would because that would be pretty dramatic.

Ms. Veitch: It is nice from the up but you don't get the light at the bottom that we were looking for.

Mr. Schultz: I never planned for it to light the entire area. It was really meant to light the trunk and give you that ambient light. Really highlight the trees and then hopefully give you enough ambient light.

Mr. Winkeljohn: If you have a free evening one night can you take a look at it and give us some tips?

Mr. Schultz: Ok.

Mr. Winkeljohn: See if we can come back with an alternative.

Mr. Quigley: What would it take to harness a rope light up there?

Mr. Schultz: I think you are looking at the same type of configuration.

Mr. Winkeljohn: What they have now is a neutral color strap and it looks like it adjusts. I was looking for marking on the tree which is what you don't want. It looked like it was tolerating the lights so far. I didn't like the fact that the lights all had a different angle. Maybe the wind dumped them a little. They may need a touch up but I could see the problem. The way they are designed they have a very parallel shape to them so as the

tree tapers the lights it's not really hitting the crown or the canopy of the palm as aggressively as you would really like. They are also not very high. That could be a solution maybe to test a slightly different fixture and see if we like that better. If that doesn't work then maybe a different approach all together.

Mr. Schultz: I will reach out to our lighting reps that we talked to when we first spec'd these and say they are not happy and what are the options.

Mr. Quigley: Ok.

Mr. Schultz: It all depends on what the lamp can handle. Like if it is number 16 maybe it is maxed out for that kind of thing. They are so big you are not getting the throw down.

Mr. Winkeljohn: That was my initial guess that they are so low that they are just gone by the time they get to what they need to be hitting.

Mr. Schultz: The good thing about the whole strapping thing is you don't have to worry about the palms getting any wider because they are just going to go from the bottom up. That is why we have the extra foil at the bottom to allow them to keep getting taller.

Mr. Quigley: I want to make sure I understand with the idea with the lighting replacement for what is under the rail now, did we talk about just putting a more sturdy attachment rail under there or are we actually talking about putting a light under the handrail so it is not subject to the foot traffic?

Ms. Veitch: Putting them where they are now except putting a track in so that the light sits in it so that is protecting.

Mr. Quigley: So a track instead of clips.

Mr. Winkeljohn: Exactly.

Mr. Quigley: I think the handrail idea would require a whole new engineering plan.

Mr. Schultz: That is why I originally went on the bottom because there was a clean open track where the handrail comes straight up with a picket so you don't have an option to really weave in and out.

Mr. Winkeljohn: I think the next step up was a little track that the lights sit in and it is fixed permanently with the track versus the strap that is pulling. You don't get the dipping. You get a more uniform look.

A resident: Since you guys are talking about lights, what is the plan for the lights that are out there now?

Mr. Winkeljohn: Those are Florida Power and Light owned and we lease them. Their responsibility is to maintain them. We are on a list of lists for repair.

A resident: Is that our responsibility?

Mr. Winkeljohn: They are not ours. Local maintenance has done what they could but the broken ones is going to be a long wait.

A resident: Nobody communicates anything. I can't get an answer.

Mr. Winkeljohn: The HOA handles the communication because our onsite manager is also the HOA manager. Historically they were communicating very well. I believe in the last month the President resigned and they may have had a little dip in their communications.

A resident: The stop sign, whose responsibility is the stop sign?

Mr. Winkeljohn: You were five minutes late. We gave that whole report. We covered that. The Board is aware of it. What street is the stop sign on so we have exactly where you are talking about?

A resident: All over the place.

Mr. Winkeljohn: Is there an exact problem?

A resident: It is not a major thing but I look at them.

Mr. Winkeljohn: I know we have added a few and replaced a few over the years.

A resident: Has anybody reported any water like drainage because where I live at the basin when it stays there and in the summertime we get all the mosquitos there. So we are out there pushing the water sometimes.

Mr. Winkeljohn: Where is the location?

A resident: SW 2<sup>nd</sup> Terrace.

Mr. Winkeljohn: Just to give you the quick background. The District in the community did a second lift of asphalt in the last year on half the community and a couple years ago on the other half. The entire property was inspected. It was evaluated with our engineer as well as the developer's engineer. They evaluated and brought it up and solved every drainage problem they could anticipate. If there is additional drainage problems, we can inspect them and come up with a plan.

A resident: That would be nice if they could get that done.

Mr. Winkeljohn: We will be by to look at that and see if there is any more remediation.

Mr. Pawelczyk: The best thing that I have seen the residents do is when you see the water, take a picture of it and you email it to the District manager or to Melissa. You note the time and date of the picture. You can even say in your email this water remains standing for six hours before it starts to recede. That is what he needs to know. If it rains like holy hell out there it is going to fill up. It is going to sit there a second and then it is going to start to recede. If it doesn't start to recede you know you have a problem.

Mr. Winkeljohn: Technically there are some design characteristics here because of the way the walkways on this side are particularly. The way it was designed there is always going to be a little bit of water in some of those corners.

A resident: I will send you photographs like this gentleman recommended.

Mr. Winkeljohn: That makes us all a little smarter and we can apply the right solution to it.

A resident: Using the clubhouse, I can't come and use this clubhouse to use let's say on a Sunday night to watch football. I can come here and maybe watch football with a couple of friends and without paying. You know what I am saying. Is there a possibility of me doing that?

Mr. Winkeljohn: There is open use of the clubhouse during normal operating hours and then there is reserved usage like a person who makes a reservation and books use of the clubhouse. We have to manage that because we can't have multiple groups at the same

time. You can't have wear and tear for one person that effects the others without some small fees.

A resident: Can we change that?

Mr. Winkeljohn: No without being unfair. So during open that is permitted. You could ask to put the football game on.

A resident: On Saturday and Sunday I can come here when it is open.

Mr. Winkeljohn: The current policy of the Board is to have an allotment of reservations available to the residents and there is only so many per month and weekend. That is the way we handle it. The history was totally out of control. So not without paying but now that you have said it this Board can certainly take up the amendment to the policy. It has to be managed and part of managing the process is a fee and a deposit.

A resident: So the deposit only?

Mr. Winkeljohn: The fee is very low right now. It has gone down enough times I forgot what it is actually. It is not designed to be low by what you're saying but this clubhouse is designed for events and for small group events. It is really designed for a pool and air conditioned pass way to a pool. It is really not a sports bar or recreation center.

Ms. Veitch: There has to be some supervision on site and that supervision costs money.

Mr. Winkeljohn: It is not a profit by any means.

A resident: How much is it anyway?

Ms. Veitch: I think \$150.

A resident: But that is only for a deposit?

Mr. Winkeljohn: There is both. A deposit and a fee. These are kinds of questions that we have a club manager here for during working hours. Don't hesitate to come ask her.

A resident: Is there any way to change that?

Mr. Winkeljohn: This Board would have to take that up.

Mr. Quigley: My memory is one of the reasons that we have a fee is because the demand to use the facility was so great we needed a fee to somewhat regulate it. We also

limited the number of slots because initially we had it to where the residents couldn't enjoy the pool and the area because there was also some event going on here. The parking was being taken up and all that sort of thing. So we kind of arrived at the current situation after several meetings that were in a period of two or three years.

Ms. Veitch: A long time because there were events being held during the week. There was two events every weekend day. It was nonstop. So it was exactly that. Residents were complaining because they didn't have use of their own facility. The damage that was occurring because of overuse was incredible.

A resident: I can see the deposit for damage but for me to pay extra because I already give money for the CDD. Maybe somebody can look at it.

Mr. Winkeljohn: You are talking the Board that would make that decision. It is not on our agenda tonight and it is not part of tonight's meeting. We have business that we have been working on for years to get to tonight so we take the new information and we put it on a future agenda and we will address it.

A resident: Ok.

Ms. Veitch: One closing comment on that I had a gentlemen question me the other day about things to do with the CDD. He didn't understand and a lot of homeowners don't understand is that is they can take their concerns to Melissa. His response was she doesn't work for the CDD. I said Castle Group is who we are in contract with. She works for Castle Group so she is also therefore the CDD's face onsite. She is the one that those issues should go to and then she takes them to us.

A resident: Where are the policies and procedures? Where can I find them?

Ms. Veitch: On the website.

Mr. Winkeljohn: Melissa may also have an Orchid Grove HOA website. Between the two of them really everything you would ask should be there.

A resident: Here is the other thing. I guess some of my people that I know they do want to come and attend the meeting but they work at 4:00. Is there any way you can consider changing this to 6:00 or 7:00. Some of them have the same issue I have. The same ones that I brought up but maybe different ones. I can't speak for all of them.



Mr. Pawelczyk: It is up to the Board to set the schedule but at the same time anybody can send an email to Melissa. Come see Melissa with questions they have. You can read the minutes. I don't make that decision. The Board makes that decision. We need to move onto new business and get our business taken care of. The questions you are bringing to the Board to follow what Susan said their job is not to manage this property. Their job is to make decisions on what Paul, Melissa, our engineer and myself the lawyer bring to them to make decisions on. That is it. You bring up something that Melissa says so and so wants this on the agenda or Susan brings something to the agenda like she did. She says Paul put this on the agenda or Melissa will say Paul put this on the agenda. Then the Board can discuss it. If there is a light out you don't go to any of these guys, you go to Melissa and say oh the light is out.

A resident: Ok. I know the formality. You answered my questions and I am happy.

Mr. Winkeljohn: Any other comments for our engineer?

Mr. Pawelczyk: Sir while they are going to the next one. My firm represents about 130 of these Districts. Everybody says the same thing your people are saying, your neighbors are saying. Oh if you move the meeting to 6:00 then they can come to the meetings. Nobody comes to these meetings unless they have something to complain about. I am saying in general because if things are running smoothly there is no reason for you to take time out of your own busy schedule. So that is why they try and get stuff done. The Board is very successful in terms of going through the management company.

Mr. Winkeljohn: Very good. Any other questions? Moving on under Mr. Attorney's report.

Mr. Pawelczyk: I really don't have anything to report other than it has been awhile but at that last meeting we did do the resolution on to deal with what is supposed to go on with the bridge. Really by the time the resolution was finalized I think Dave had gotten to the city and they said we weren't going to require that. That is the last I heard of it. I just want to let you know the resolution was done and submitted.

Mr. Quigley: I don't recall if I signed it. If I didn't I probably could just for the record. It is all resolved.

Mr. Pawelczyk: That was the only thing that I was assigned to really work on since the last meeting unless there is any specific questions.

Mr. Winkeljohn: You may have noticed if you were on the west side of the property that looks like there is caging. Some missing plant material so it looks like that requirement of the city is being carried out. That is my guess. I didn't get a chance to ask Melissa when I come to meet with her today. It looks like somebody is working.

Mr. Quigley: So that is not post storm?

Mr. Winkeljohn: I don't think so. It is a lot of grasses and buffering material that looks like it fits along the landscaping here so it looked to me like it was supplemental. In the staking, a lot of the staking on the trees that have been here a long time now that the storm is over probably are ready to come off too. Those are just some punch list items that I will mention to her. Just to let you know that I do so much landscape work that I always want to look at it years after to see if we got what we were hoping for. The quality of your lake is fantastic. It is a really vibrant. The shore is stable. It has really good wildlife. The native grasses are doing really well. There is a few weeds that could be hand covered but from a health and an aesthetic standpoint I would say that we got everything that we had hoped for five years ago if not more.

Mr. Quigley: The ducks have taken a liking.

Mr. Winkeljohn: That is my other thought. The type of ducks you are getting are the much better ones. If you were to be discriminatory towards the ducks. I saw some dead carp which was interesting. Huge carp.

Mr. Quigley: Grass carp.

Mr. Winkeljohn: I don't remember stocking.

Mr. Quigley: Those populations they come and go. Right now they have gotten really big. In the winter they kind of die off.

Mr. Winkeljohn: But from a landscape standpoint it is to a point our responsibilities because the quality of the landscaping effects the erosion and the future of your lake. You don't want to have to recondition the banks of your lake. It is a six figure topic so when I look at it I worry if there is lots of holes, is there catfish ripping at it. It looks really good.

So I was wondering where those plants were going. I don't know that you need more material because it is pretty tight. They are going to touch up the lake. It looks like I saw some landscape paint on this side. There is a bare area so the fact that we are directly or indirectly replacing it and keeping it is an excellent testimony in my opinion. That is what I saw today. The Owl Park is something that the developer, I know that you had done the research on it but I will help Melissa contact some people to see if we are allowed to maintain it. I think we are allowed to maintain but there is restrictions.

Ms. Veitch: Are you talking mowing?

Mr. Winkeljohn: They can do it by hand which is a hand machine. A self-powered lawn mower is not by hand but a push power lawnmower is considered by hand.

Mr. Pawelczyk: I think you have to stay away from active nests.

Mr. Quigley: I think in a nutshell what the issue was that whatever agency oversees that would recognize that is no longer a habitat for owls and it could be just turned over to regular use. In order to make that determination it is so difficult to reach that bar.

Mr. Winkeljohn: That is all I had. The only thing we didn't get to on our report was the hurricane preparedness, sort of an after action discussion if you will.

## **FIFTH ORDER OF BUSINESS**

### **Supervisor Requests and Audience Comments**

**A. Discussion of Streetlight Repairs** *(requested by Supervisor Veitch)*

**B. Discussion on Hurricane Preparedness** *(requested by Supervisor Veitch)*

**C. Lake Information** *(requested by Supervisor Veitch)*

Mr. Winkeljohn: Many of you may know about the fact that with power being out one of the things that we oversee are the lift stations for the wastewater treatment process. We pump it out of this property into the municipal system. Without electricity that doesn't happen. With the prolonged storm and prolonged power outage the system can collect so much volume then it eventually starts to come out the manholes. That started to happen. It was by one standard a minor spillage if you will. It was not a reportable requirement. They had it evaluated by the engineer and the solution to it that we applied by policy is to contact our vendor. Our vendor's recommendation is what we followed. He has a waste water license so he said you want to try and have it vacuumed out and transferred to a

working lift station. The city department, I have a contact in the city wastewater department directly and we coordinated within two hours of notice we had 40 truck deliveries taken out of here that day.

Mr. Quigley: You mean 40,000 gallons.

Mr. Winkeljohn: No I think he had 40 different visits. I haven't seen the final manifest but we had quite a few. He was here all day, all afternoon, and back the whole next day. That is the procedure to go to a station that has a generator or is powered. In this case they had a generator and then it gets in line with the normal sewage treatment. Other systems if you had lots of lift stations like 20 or 30 of them you would have justification for a portable generator that you store somewhere and maintained. Then when the power went out you would take it around. With only two lift stations a good 3-phase generator that could run those pumps would be in the order of \$20,000 or \$30,000. The maintenance on it would be \$300 to \$400 a month. The cost benefit of that would be more convenient but you would have to have somebody trained.

Mr. Quigley: For something that happens once every ten years.

Mr. Winkeljohn: For something that has happened once since this community has had lift stations. Your bigger risk is when you have too much rain and the whole global wastewater system is infiltrated with the rain water and it can't pump that fast enough. Not just ours but most of Pompano Beach's pumps is so old that they have a high percentage of infiltration. So each system gets shut off basically. When it shuts off we can't pump into it anymore. It stops accepting new products. The theory is your system would build up and collect and store it until the water subsides and it turns back on. In that event nothing would work because you can't take it to another lift station. The only strategy that you can employ which is what we have adopted over the years is a conservation approach which is to get word out to all the residents to minimize water use and by the time the system catches up your system will survive if the residents cut down on any unnecessary water usage. That would change the situation so those are your current policies and past practices. I don't have a recommendation to change any of that which are feasible financially. I did talk to the sewer director, the utility director about

sharing a generator and try and get in on their generator because they have one also. For some lift stations they mobile travel and pump it down and then go to the next one. They could have added us to that system. That dialogue is still open. I said I could ask the Board to share in the cost of the purchase perhaps and then you would have an extra backup. He said we are trying to get out of the business of having a mobile generator because of the cost to maintain it. So anyways I talked to two or three contractors, ours and others and they had the same problem. The storage and maintenance of a generator is so high with such limited usage that it never works for them so they don't get into it as a service.

Ms. Veitch: So one of my questions was use of a generator. I knew from your responses to me and Melissa's that you were all in contact and there was a plan in place but I was inundated by half a dozen people about what is your hurricane preparedness. So that is why I put that on there to find out what you already have in place especially when it revolves around lift stations.

Mr. Quigley: One thing we need to work on, I know we asked Melissa to send out an email blast to conserve water but I don't think most people are going to understand why they need to do that and why that is important.

Mr. Winkeljohn: I wrote a much more elaborate explanation for her the first time this happened. I think it was a rain event. I will dig that up.

Mr. Quigley: It almost needs to be more of diagram thing because the lift stations don't make any noise and I don't think most people are sure what they are. So I think that would go a long way to have a single page thing that could go out.

Ms. Veitch: So they understand how it all works.

Mr. Quigley: I am amazed at the amount of capacity underground before it fails.

Ms. Veitch: I was too.

Mr. Winkeljohn: That is how it is literally designed with orders of magnitude of capacity for error and unusual circumstances. The lake it a lot like that too. We got the same questions about the lake overflowing concepts. They are not unrelated in essence in the physics of it if you will.

Mr. Cerny: The questions I was getting was draining at least part of the lake prior. I was told from somebody else that apparently when a storm like that is coming the city acts and they decide which bodies of water drain first.

Mr. Winkeljohn: Your drain control is run by a regular authority called the South Florida Water Management. Not the city. So the regional heads of that make a decision on how much water they are capable of moving at a certain amount of time and whether they want to or not. The negative of them pumping of water is very significant. It has been traced to massive environmental impacts. Basically our water has to go out in the ocean. That is where it goes. It goes into the Everglades. If you don't move it out of the Everglades and into the Gulf or the Coastal, it goes in both directions. It is all tied together, that is why it is a regional authority. So what happens is they know they can pump so many millions of gallons in so many hours. They have a chart and they pick what is the right amount of water to start pumping. They did that two weeks before the storm believe it or not when they saw that category 5. It was like 10 days or so, it was a long way off. Still showing the probability of it coming to Florida they went ahead and started moving water. They could drop the level I think it was a couple of feet which was noticeable by the time the storm was here. Our lake is tied to the water table. All of South Florida's water tables are going to go up and down because they decide to discharge some of it. In your area you are coastal enough you probably get a little variation of tide. I don't know if you noticed it. So if it is at high tide and they are trying to pump water down you are not going to get as fast of a benefit because there is pushes.

Ms. Veitch: So help me understand. They have a method of being able to pump out water from our lake.

Mr. Winkeljohn: Indirectly but yes.

Mr. Quigley: See this building right here. That three story building. Go left of that and right past this building is this grassy area. There is a big grate, in the grate is a big metal plate. It has a weep hole. It is just water seeping out all the time. There is a notch here and in the really heavy rain event that water was pouring over the top. You look at the difference between the municipal system and our system is like this much. That is the

amount of water we can drain into the system. It is not a matter of pumping water, it is a matter of it being set to a certain height.

Mr. Winkeljohn: Height and time. Once it exceeds it take so much time for it to move that it won't drain off that fast. So the new rain coming in if it is during a rain event will often exceed the amount that is leaving so you are going to get height increases. It will keep rising but over time one will catch up with the other. As David said in a catastrophic event where everything were equalized you will have it flooding up above your high water level and it starts going into the roads and the sidewalks then to steps and worst case scenario living rooms.

Ms. Veitch: That lake literally has to come up into the streets and flood the streets before it ever reaches anybody home.

Mr. Winkeljohn: That is all calculated into the different magnitudes of flooding. Once you get to the top part of the lake the lake opens up really flat. Think of a glass that looks like it is really small but it has a really wide base, it holds a tremendous amount more than a tall thin glass. There is both kinds but one is short and stout and one is long and thin. The short and stout one will hold twice the amount. That is exactly the way the lakes are. That last foot of water capacity is an enormously large amount of water. Then think of a flat street. It is exponential space. With all that said we don't pump anything. We maintain banks, we maintain if there is connectors between drains and the streets to the lake, we make sure that it gets to where it belongs. South Florida Water Management has a really hard decision that sometimes they err on the environment versus a little bit of flooding.

Mr. Pawelczyk: They will let the streets flood.

Mr. Quigley: We have had some colossal rain events and the number of houses that were actually breeched by water is very low.

Mr. Winkeljohn: We have had 20 and 30 inch rain events in a 24 hour period in the last five years. Several of them. Four or five of them in South Florida and like you said the reason why those houses, maybe one or two of them might have flooded is because of a drainage blockage.

Mr. Pawelczyk: They were built a long time ago before they raised the level that they had to be built on.

Mr. Winkeljohn: You can share that at your next favorite cocktail hour. You will be the hit of the party I am sure especially the sewer discussion. The point is the system anticipates volume changes and can tolerate a lot of it. There will hopefully never again be a power outage like that but the solution that we came up with is I don't know of a better practice that is economical or sensible.

Mr. Quigley: I am curious, did we get an issue with wind pushing the water down one side of the lake?

Mr. Winkeljohn: I don't recall that. Your wind would have come out of the east.

Mr. Sanders: It came out of the east and little bit across this way.

A resident: I have a question. You said a generator is not cost effective to get one because of the storage and the maintenance. We have a storage area.

Mr. Winkeljohn: You would need somebody to keep it running and know how to use it and how to connect it.

Mr. Pawelczyk: It is not a Honda 550.

Mr. Winkeljohn: They are \$30,000 to \$50,000 and then say a few hundred dollars a month for a maintenance program of some kind.

Mr. Pawelczyk: If you invest \$30,000 on something and you don't maintain it properly because you are just doing a little bit you are basically throwing \$30,000 away.

Mr. Winkeljohn: Then if it doesn't work you bought nothing. Also if you spent \$30,000 and you don't use it at all and then you have to buy another one in ten years to replace it and you may not use it again.

A resident: Can we do a contract?

Mr. Winkeljohn: I looked. The industry does not perform like that. There just isn't a service sitting out there. There is a whole bunch of people with generators but try and get one during the storm. You are stuck. My solution with the city maybe that will pan out. That one you could count on and we can contract as a government with them. That one you could trust but my concern is the political reason why they didn't want the sewer



system in the first place has not gone away and the same reason why they won't want to help us with our sewer system. It would open the door of possibly them maintaining it too. We could just pay them for it. I would be really happy about that. There is a reason they did not want this sewer system here. Whatever that is where we are. My takeaway is to improve the education and a document like you described it that quickly describes the lake. I have done this before. I have written it for magazines so I can share that and edit down a little bit. The basic understanding of how the collection system works and how we operated it during the storm and in the future makes good sense.

Ms. Veitch: I would like to see that.

Mr. Winkeljohn: If you were to go on South Florida Water Management website they have a really nice brochure graphic that shows how the whole South Florida works. It will show residential lake, it will show a canal, it will show their pumping system, it will show the Everglades in a really nice graphic. It will show you what happens at each storm event and how they calculate how much to pump down.

Mr. Cerny: Is there any way to get all this posted onto the website.

Mr. Winkeljohn: Yes I can link it up.

Mr. Cerny: I think that would help and eliminate a lot of questions.

Mr. Winkeljohn: It is universal. I have it in other communities. It doesn't seem to help but at least you can say you tried.

Mr. Cerny: It will definitely help people who are on the Board for sure. We get all these questions that we don't have the answers.

Ms. Veitch: I direct to the website and they were like Sue you want me to go through 500 pages.

Mr. Winkeljohn: That is all I have.

**D. Discussion on Age Requirements for Clubhouse Activities** *(requested by Supervisor Veitch)*  
*(This item was discussed earlier)*

**E. Discussion on Need for WIP List (*requested by Supervisor Stanton*)**

Mr. Cerny: The next order of business here is a work in progress list.

Ms. Veitch: Can I share with you this one here is Gerry's request. That has been his thought from the beginning. I could check off on these projects that we have dangling out there that somehow we come back to and some we don't. If we could work on work-in-progress.

Mr. Winkeljohn: Historically we weren't that busy that we needed a list to remember but I agree. I used it in other communities. It is a great idea.

Mr. Quigley: I will volunteer to do that because I have a list of small things that we need to get done. I was going to cover those in my comments but I would be happy to do that.

Ms. Veitch: That would be great. Things like the benches that we are still waiting or what is the cost to heat the pool. We started working on someone was going to work on figuring how to redo that rock and edging out there. Just small things like that should be written down like whose task it is. A timeline that we want to give it and when we should expect it to be done.

Mr. Winkeljohn: Sounds good. That should be in her report. I have actually met and gone over that with her because of the events we haven't actually done it yet but she understands and knows to do that. I have given her samples from other communities that her company manages so she is there. This week it didn't work out because of storm related focus I am sure. We can definitely get that as a regular practice. Her report will essentially be that. It will be what we are working on, what we might need to work on and just build data next to it so we already know what it costs and to know what the vendor options are.

Mr. Cerny: Two more things for me. I wasn't sure if I missed this part of the discussion but is there any follow-up as to what was going on with the gazebos that were supposed to be built on the site plan?

Mr. Winkeljohn: Yes the city said that they are not required. So we don't have to fight.

Mr. Cerny: Oh ok. Then I just wanted to bring this up to see if there was any follow-up to this but we were talking about event parking at one point.

Mr. Winkeljohn: Yes that is on Don's plate. He is going to do a drawing.

Mr. Cerny: I just didn't know that. My whole thing was to see if it was ok by the CDD Board.

Mr. Quigley: That decision hasn't been made yet. I am really not in favor of it. It sounds good on the surface of it but I think there is legal issues involved with it.

Ms. Veitch: I was put back on the HOA to come up with a concrete plan along the lines of how would you do it and how would you manage it.

Mr. Winkeljohn: My memory was off you are right. I forgot that I had suggested that but we move past that. Yes that is where it sits. It has been passed to the HOA. If they want to design it we will look at it.

Mr. Cerny: Ok.

Mr. Quigley: On the work in progress thing it sounds like Paul you are suggesting that Melissa do it on the CDD's behalf but I am going to get with her. I agree that there are a lot of things like the screening of the lift stations. That was talked about months ago.

Mr. Winkeljohn: Yes we should have a running list and it should be updated every meeting.

Ms. Veitch: We talked about months and months ago I don't remember who was responsible for street signs, street names, stop signs and all that stuff.

Mr. Winkeljohn: The CDD.

Ms. Veitch: Because there was talk to get them universal.

Mr. Winkeljohn: Yes they don't match.

Mr. Quigley: I thought the street signs turned out to be either but the HOA I thought was taking that on.

Ms. Veitch: Well when Anthony was sitting at the Boards head, he was willing for it to be a shared thing with the CDD. That is what he was pushing for. I think that went by the wayside. I was just wondering because that was another thing we let drop.

Mr. Pawelczyk: The streets are District so the signage would be District as well. That doesn't mean that the HOA couldn't contribute towards a project.

Mr. Quigley: I think the CDD should just do it. The only wrinkle is the spiral aspect of it.

Mr. Winkeljohn: You would want a consensus on it. You would want to put up something that polarizes the groups. Aesthetics will do that fast.

Mr. Quigley: How can we inch that one forward?

Mr. Winkeljohn: The landscape architect would be the expert that would produce a couple sign options that he thinks fits the community. We just circulate the top three and go from there.

Mr. Pawelczyk: If you see something in another community that seems interesting let Paul or someone know and they can track down where the signs come from. I am just going to give you a horror story project. It is Miami-Dade County. We have a District down there, unincorporated Miami-Dade said we want to do these new street signs. Miami-Dade said that's great. They are going to look great. We go and we design and of course they have to meet certain wind modes. These are more decorative so they have more on top than obviously your standard street signs. They are several feet down in the ground and then County came back and required anchors. The project took 2 ½ years to put in street signs. Like 8 street signs. Hopefully Pompano wouldn't be that way but I am just kind of giving you a heads up. It is not as easy as it sounds because there is going to be different standards with a more decorative sign then there is with the standard sign.

Mr. Quigley: The issue on this side is the original decals have peeled off so it is just a matter of putting the decals back on.

Ms. Veitch: In fact I think the talk was not even a matter if you could match that side. They just have to refurbish and then we just have to do the same thing on this side. I think that is what was talked about.

Mr. Quigley: Ok. If we are all in agreement. Paul can you hand that off to whoever is best suited to do that?

Ms. Veitch: Put it on the work list.

Mr. Pawelczyk: I would get a price for refurbishing and for just total replacement.

Mr. Quigley: Obviously they didn't hold up great before.

Mr. Winkeljohn: Got it.

Ms. Veitch: One other thing in the absence of a quorum, why do we not have a meeting and who makes that decision?

Mr. Sanders: That is being asked remotely right now?

Ms. Veitch: That is from Gerry.

Mr. Sanders: Who is not here?

Ms. Veitch: Right. He is in Mexico. Who makes that final decision?

Mr. Winkeljohn: Whether to have a meeting or not?

Ms. Veitch: We have a quorum so that is not a problem, who makes the final decision if we don't have a quorum?

Mr. Winkeljohn: Usually my procedures are I look at what items are potentially on it that I have for an agenda. Usually if there is no required business items that are time sensitive and there aren't a lot of open items for the Board. If we don't have a bunch of reports that are already received and need to be discussed I will usually ask Dave if he agrees that there isn't sufficient reasons for a meeting. If he agrees we usually cancel. It is a judgement call because the more meetings you have the more money you spend.

Ms. Veitch: That is another thing trying to get everyone to understand. After the disaster there is so many in our community who think that CDD is just another name for HOA. They felt like that is how we operate. I was explaining to one person on the Board how we can't communicate business among ourselves in email like they do. How we can't stop and talk on the street corner and talk business. I said it was because of the Sunshine Laws and he looked at me and said what Sunshine Laws are. There is a misconception among people that they think that we have the same attitude as an HOA. Helping them understand that we don't is a whole other thing. I would understand that he wouldn't know if I submitted stuff.

Mr. Winkeljohn: I thought Fernando was on a good path explaining that showing how the HOA was handling these topics and the CDD was handling these topics because

of our nature. I thought that was starting to get communicated pretty well. That was my reaction seeing his correspondence and the way he has handled things. I don't know if that was true but it seemed that way.

Ms. Veitch: During the hurricane they really don't understand.

Mr. Winkeljohn: The hurricane looks like it exposed other issues in the progress of your community where you are and now he has resigned, really it will matter with the quality in the leadership technique of who is next. If they are strong or if the Board is strong that has a big part in it.

Mr. Quigley: From my perspective we can like it or not but the CDD's from what they are in the statutory level to why it was done here is not a very interesting story. I took great pains to write that FAQ sheet. It is out there on the website and is distributed to the HOA. I will say I have been on this Board since 2009 and I don't think anybody has called me and asked me questions. Occasionally someone has come to the meeting and asked me questions and then they don't come back to the next meeting. People occasionally express interest but it is not sustained. If somebody was complaining on a more regular basis about wanting to come to a meeting later in the day I would certainly do that at least part of the year but it has been very intermittent.

Ms. Veitch: It is always discontent. It was the hurricane that brought out all that discontent. I knew it would eventually die away like some of the other things do. Just like he said nobody comes. Even the HOA moved their meetings to 7:00 at night so it is not a time factor. It is an interest factor for one. People look for somebody to blame or point a finger at. They want somebody to take responsibility.

Mr. Pawelczyk: David does have a FAQ on the website. Does that need to be expanded with a hurricane preparedness item just to say who is responsible for what? You could put that on the website.

Mr. Quigley: I have an idea, maybe I could work with Melissa to maybe put things out in smaller bits. One FAQ at a time about the CDD.

Mr. Winkeljohn: She has a monthly newsletter. You just have a little section of community re-education so there is just this constant recycling of the facts and the

information that matters. It is always going to be forgotten or you have new people who don't understand it.

Ms. Veitch: Gerry's question was generated by once again community members who want to complain. I hear it a lot, they are never having any meetings, they are always cancelling their meetings so how can they get anything done anyway.

Mr. Winkeljohn: We get plenty done. We also can function without a meeting. Staff usually gets enough direction at a meeting to last more than a months' worth of activities. Frankly a lot of the stuff that you guys bring to the meetings could happen 30 days a month. You don't have to wait for the meeting. 90% of the stuff is really just explanations and history. A lot of it we have the discretion if it is in the budget to start the purchase process. If it is bigger than a bread box kind of thing then the Board has to see it. I know the difference pretty easily if it needs Board's decision or if I can just do it. Very rarely have we ever had a problem with that judgement. Though I did last night, someone complained that we cleaned up the debris too fast without Board approval. Imagine that.

Mr. Sanders: I actually gave out a prize for how quickly they got it cleaned up.

Mr. Winkeljohn: The HOA did exactly what you wanted. If you don't have a contractor that reacts like you need to change. It is fear that you have is that don't show up. They have so many clients and they pick which one to serve and you are sitting there going what about me and you don't even have a contractor. I have seen that happen more than anything. Back when we had the eight or nine storms in a two year period that was the biggest risk that your debris haulers and your main contractor didn't even show up. You guys did well.

Mr. Sanders: I think they did really well.

Ms. Veitch: Melissa and those guys out there that cleaned up the excess debris. Even after they hauled, it was still a mess.

Mr. Winkeljohn: Frankly compared to the rest of South Florida this place you didn't even know there was a storm. That is a little bit of validation is why you have Associations and Districts is you got individual solutions here to storm the problems that county's and

city's aren't going to give individual attention. They are doing global approaches. So it worked. Anything else under Supervisor comments?

Mr. Pawelczyk: Just to follow-up. If Gerry wants to have a meeting, Jennifer from his office sends like two or three notices saying if you are thinking about canceling or if you have anything for the agenda, my understanding is when she doesn't get a response she goes and tells Paul that nobody responded. Nobody has anything so cancel it because there is no items on the agenda. Maybe just a communication if he feels or even if any Board member does.

Ms. Veitch: I am always emailing Paul.

Mr. Winkeljohn: I like solving those problems. Part of my favorite part of my job is the onesie twos daily stuff.

Mr. Cerny: I know we are creating a work in progress list. Is it possible that when we cancel a meeting that maybe we can get an email blast as to where that work in progress is?

Mr. Winkeljohn: Her report would still circulate and that report would be exactly the tool that you are looking for. Regardless of a meeting. That is exactly how to do it. I purposely try and stay out of the daily details so that Melissa owns it so she knows that it is hers. Somethings I will because I have more experience on it like the lift stations and stuff like that but the other stuff I go to her and keep her the focal point. She gets more done if she knows it is hers.

## **SIXTH ORDER OF BUSINESS**

## **Financial Reports**

### **A. Approval of Check Run Summary**

### **B. Balance Sheet and Income Statement**

Mr. Winkeljohn: The financial reports, any questions? It is the end of the fiscal year in these financial reports so I do just want to mention that you finish year, this isn't the audit, there really is one more month but if you look on page 2 after the financial tab, this page right here which is basically your actual budget, your budget versus actual. The bottom right corner shows you an actual cash balance for the year of a positive \$387,000. So that is good news. If you go up there, lines from there, the bottom right corner there is



a cash positive balance of \$107,000. So you are contributing about \$100,000 a year into your reserves which is ideal. You are going to spend down some of that with the storm and things like that. Maybe we can get it recovered from FEMA. I will put in a claim for the lift station work. That is really health for you so congratulations on your year.

Ms. Veitch: Let me ask you something also and I know you have heard before in the last few years but the bonds, what their amounts were when they were taken out?

Mr. Winkeljohn: I don't remember like that anymore. The bond for Series 2013 the current balance is \$1,500,000. We are in year 2017 of year 2023. The original I think was like \$5,000,000.

Mr. Quigley: I think it was less than that.

Mr. Winkeljohn: The clubhouse.

Mr. Pawelczyk: We can send it to you tomorrow.

Mr. Winkeljohn: The original bond was \$5,800,000. Refinanced it and now it is a Series 2015 but it expires in 2036. So it started in 2006.

Mr. Quigley: It was originally about \$7,000,000 and that was to construct the roads, the lake, the sewer system and all that.

Mr. Winkeljohn: Yes that is about right. The clubhouse was \$1,200,000.

Mr. Quigley: The one way to look at that the CDD and then using the CDD to create a funding source for these types of infrastructure. If you think about it in terms of the developer that freed up other capital to do other things like putting the electric facilities underground. Imagine if we had above ground electric and utilities. This place would look horrible. Putting that stuff underground did change the value of this place. The other little things like the stop signs and the street signs, if it had just been just a regular project they probably would have put the regular galvanized pole with the more standard stuff. That was their thinking. It was right at the crest of the real estate market.

Mr. Winkeljohn: Not everybody sees it the way you did but that is actually market driven. You can't take profit in everything or you will get beaten by your competitor.

Mr. Pawelczyk: The city is not going to do it.

Ms. Veitch: Early on I had heard that they could have financed the developer themselves but they would have taken the same money it cost to do that and added it onto the cost.

Mr. Winkeljohn: You would have paid it on your purchase price. To be in the market they would have had to lower the quality so they would have taken away the quality of infrastructure to get into the market.

Mr. Pawelczyk: They were probably borrowing it at the time probably 9 or 10% in 2006 and we borrowed for probably 5 ½ to 6%.

Mr. Winkeljohn: We refinanced at 3%.

Mr. Quigley: This wasn't a cattle farm either.

Mr. Winkeljohn: It was a redevelopment project. Can I have a motion on the financials?

On MOTION by Mr. Cerny seconded by Ms. Veitch with all in favor the check run summary, balance sheet and income statement were approved.

**SEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Quigley seconded by Mr. Sanders with all in favor the meeting was adjourned.

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Assistant Secretary/Secretary

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Chairman/Vice Chairman

## RESOLUTION 2018-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ORCHID GROVE COMMUNITY DEVELOPMENT DISTRICT AMENDING AND MODIFYING THE CLUBHOUSE SCHEDULE OF HOURS OF OPERATION, DUES, FEES AND CHARGES, AREAS & FEES FOR RENTAL, RENTAL POLICIES, PROCEDURES AND REGULATIONS (THE "CLUB SCHEDULE") TO MOVE THE OPENING TIME OF THE FITNESS CENTER FROM 5:00 A.M. TO 4:00 A.M.**

**WHEREAS**, the Orchid Grove Community Development District (the "District"), situated within the City of Pompano Beach, Florida, is a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes, and City of Pompano Beach Ordinance 2005-43, adopted April 12, 2005;

**WHEREAS**, the District owns and operates certain clubhouse and recreational amenity facilities within the District and known as the Orchid Grove Clubhouse (the "Club");

**WHEREAS**, the District last amended the Club Schedule when the District Board of Supervisors (the "Board") adopted Resolution 2017-06 on March 16, 2017;

**WHEREAS**, the Board desires to make an additional modification to the Club Schedule by moving the opening time of the fitness center from 5:00 A.M. to 4:00 A.M., to provide for greater and more convenient accessibility for Club members; and

**WHEREAS**, the Board has determined that it is in the best interests of the residents and property owners within the District, and the Members of the Club, to amend and modify the Club Schedule in accordance with this Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ORCHID GROVE COMMUNITY DEVELOPMENT DISTRICT, THAT:**

**Section 1.** The above recitals are true and correct and by reference are hereby incorporated into and made a part of this Resolution.

**Section 2.** The Club Schedule is hereby amended to move the opening time of the fitness center from 5:00 A.M. to 4:00 A.M.

**Section 3.** The revised Club Schedule, attached hereto and made a part hereof as **Exhibit A** is hereby adopted in accordance with this Resolution. The District Manager of the District (the "District Manager") is hereby directed to include revised Club Schedule on the District's official website, and if done so at the time of the adoption of this Resolution, such action is hereby ratified and approved. The District Manager is further directed to include the revised Club Schedule attached as **Exhibit A** as part of the Official Records of Proceeding of the District.

**Section 4.** The District Manager is directed to take all actions consistent with this Resolution.

**Section 5.** All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**Section 6.** If any clause, section or other part or application of this resolution is held by a court of competent jurisdiction to be unconstitutional or invalid, in part or applied, it shall not affect the validity of the remaining portions or applications of the Resolution.

**Section 7.** This Resolution shall take effect immediately.

**PASSED AND ADOPTED** by the Board of Supervisors of the Orchid Grove Community Development District, this \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

**ORCHID GROVE COMMUNITY  
DEVELOPMENT DISTRICT**

**Attest:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print name: \_\_\_\_\_  
Secretary/Assistant Secretary

Print Name: \_\_\_\_\_  
Chair/Vice-Chair

**Exhibit A**

**Club Schedule (revised)**

**ORCHID GROVE  
COMMUNITY DEVELOPMENT DISTRICT**

**CLUBHOUSE**

SCHEDULE OF  
HOURS OF OPERATION  
DUES, FEES AND CHARGES  
AREAS & FEES FOR RENTAL  
RENTAL POLICIES, PROCEDURES AND REGULATIONS  
(the "Club Schedule")

**HOURS OF OPERATION**

<b>CLUB FACILITY</b>	<b>HOURS</b>
<b>CLUBHOUSE</b>	<b>9:00 AM to 5:00 PM</b>
<b>FITNESS CENTER</b>	<b>4:00 AM to 11:00 PM</b>
<b>POOL</b>	<b>Dawn to Dusk</b>
	<b>Hours subject to change by District Manager</b>

**CLUB DUES, FEES AND CHARGES**

CATEGORY	AMOUNT
<b>ANNUAL MEMBER CLUB ASSESSMENTS - Owners</b>	<b>*\$660.00</b>
<b>Paid annually by county tax process</b>	
<b>ANNUAL MEMBER CLUB DUES – Non-Residents</b>	<b>*\$699.00</b>
<b>PERSONAL TRAINER FEE</b>	<b>\$10.00</b>
<b>LEASE APPLICATION PROCESSING FEE</b>	<b>\$100.00</b>
<b>EVIDENCE OF MEMBERSHIP REPLACEMENT FEE</b>	<b>\$50.00</b>
<b>LATE PAYMENT FEES</b>	<b>\$25.00 PER MONTH</b>

\* Annual Member Club Dues are calculated on a fiscal year basis based on the District's fiscal year, which runs from October 1<sup>st</sup> through September 30<sup>th</sup> of the following year.

**FACILITY RENTAL FEES AND DEPOSITS REQUIRED FOR RENTAL**

**FUNCTION ROOM-(Available during & after hours, includes function room only, may use for all types of events).**

\$150.00 flat fee for one four (4) hour period payable in advance. In addition, a \$150.00 advance security deposit is required. (Refundable, if no damages are incurred and no cleaning is required). Additional cleaning deposit may be required at the discretion of the Club Manager. For each hour, or portion thereof, that usage exceeds the four (4) hour maximum, a fee of \$50.00 per hour, or portion thereof, will be assessed and charged. If damages occur or cleaning is required in addition to normal and customary cleaning then additional charges may be assessed.

**FOR AFTER HOURS EVENTS, RENTER WILL BE REQUIRED TO PAY ADDITIONAL \$25.00 PER EACH HOUR OR PART THEREOF FOR FACILITY RENTAL**

**FOR AFTER HOURS EVENTS, RENTER WILL BE REQUIRED TO PAY ADDITIONAL \$25.00 PER EACH HOUR PER SECURITY OFFICER AS DETERMINED BY CLUB MANAGER**

**AS DETERMINED BY CLUB MANAGER, IF EVENT REQUIRES CLUB FACILITY MONITOR AND POLICE/TRAFFIC CONTROL MONITOR, RENTER WILL PAY ADDITIONAL \$25.00 PER EACH HOUR**

**ADDITIONAL CLEAN-UP FEE, AS NECESSARY IN THE DISCRETION OF THE CLUB MANAGER, SHALL BE \$25.00 PER HOUR PER INDIVIDUAL PROVIDING CLEANING SERVICES**

**DEPOSIT REQUIREMENT:** A deposit is required in advance for all rentals of the Club Facilities. The deposit shall be paid by the Renter in the form of cash or check along with copy of the renter's driver's license. In the event that the renter does not cancel the reservation within fifteen (15) days prior to the event (or such other date reasonably determined by the Club Manager for reservations made within fifteen (15) days of the event), the Club Manager will retain the full amount of the deposit as liquidated damages. If the Club Facilities after the event and the inspection by the Club Manager (or its representative attendant) is in good order (e.g., there is no damage to walls, area, or equipment, the Club Facilities are clean (including the removal and proper disposal of all party balloons, strings, trash, etc.), and the Club Facilities are restored to the condition existing prior to the function), then the full amount of the Deposit shall be refunded. If any damage is found, or if janitorial services or staff time are required to clean or restore the Club Facilities, then the Club Manager will apply the deposit to pay all costs of repairs and the expense of janitorial services and staff time in full, with any remaining deposit refunded (provided that if the deposit is not sufficient to pay such costs and expenses in full, renter shall remain liable to pay the District the balance of such costs and expenses).

**FITNESS CENTER-**

May NOT be rented for private functions.



The District and the Homeowners' Association, and their committees & subcommittee are exempt from payment of fees and deposits.

### **ADDITIONAL REGULATIONS:**

1. **Limited Time to Rent:** Reservations can be made no more than 90 days in advance.
2. **Fees include:** Fees are just for the area being rented, they do not include chairs, tables, or set-up fees.
3. **Inspections:** Inspections are performed within 24-Hours after the end of your event. It is not required to call District and ask for status of inspection.
4. **Deposits:** If a deposit is made by check, the Club Manager may cash such check before the event or hold such check pending the event. If the Club Manager holds the deposit check, and no costs and expenses are chargeable against the deposit, then the check will be voided and will be returned to the renter via by mail. If Club Manager holds the deposit check and costs and expenses are chargeable against the deposit, the Club Manager may cash the deposit and refund any amount due renter by the District check via mail.
5. **Janitorial:** Renter is responsible for full clean up of area rented, this includes the removal and proper disposal of all decorations, balloons and trash, and the cleaning of floors, kitchen area, barbeque grills, etc. If the Club Manager determines that additional janitorial services are required beyond that which is covered by the Cleaning Fee in order to put the Club Facilities back to the same condition prior to the event, the costs of such additional janitorial services (with a minimum fee of \$100.00) will be charged to the renter.
6. **Time Slots:** Rental of any area must fit within one of the time frames ("Rental Times") provided by the District.

### **RULES OF USE CLUB FACILITIES AREAS RENTALS**

#### **I. GENERAL RULES.**

A. The Club Facilities rental areas are available to the public upon application and acceptance by the Club Manager. For official meetings and official functions of the Orchid Grove Association, Inc., and its Board of Directors and Committees, there is no charge for use of any portion of the Club Facilities.

B. An area within the Club Facilities may be reserved only by an applicant in good standing (the "Renter"). Reservations must be requested at least fourteen (14) days prior to event, but no more than ninety (90) days in advance through the Club Manager. Reservation requests shall be accepted on a first-come, first-served basis. Requests shall be noted and filed by the Club Manager and marked on a calendar maintained by the Club Manager. Reservation requests and applications are not accepted unless accompanied by payment of all required fees and deposits and receipt of a fully executed application form.

C. Written notice of cancellation must be received no later than fifteen (15) days prior to the event date and time. Cancellations received less than ten (10) days prior to the event date and time will result in the forfeiture of seventy-five (\$75.00) Dollars of the non-refundable rental fee.

D. Club Facilities areas may not be used for any profit-making activities. No advertising will be permitted and no charge or admittance fee will be allowed nor is it to be charged by the applicant for the event.

E. The Renter agrees to be personally in attendance during the reserved hours. Only the approved Renter reserving the Club Area may gain access to the Club Area, no more than one (2) hours before the event. Approved Renters may gain access to the Club Area by displaying their Evidence of Membership. Any change in plans, caterer, deliveries or number of guests must be communicated to and cleared with the Club Manager prior to the date of the event. Renter agrees to pay all key, swipe-key system and lock replacement costs resulting from misuse, loss or damage to the swipe-key system, lock, or doors.

F. Renter agrees to assume full financial responsibility for any loss or damage to the Club Area, the furniture, furnishings and equipment, and adjacent premises, including the parking lot, as a result of the Club Area use and for the proper conduct of guests or other persons employed or otherwise engaged by Renter while they are on the Club premises, whether inside or outside of the building or Club Area. Such damage amounts shall not be limited to the amount of the any security deposit received.

G. Prior to the use of an area of the Club Facilities by the Renter, the Club Manager shall inspect the area with a prepared checklist. The same checklist will be used to re-inspect the area after the event. If the area is in its original condition and there are no other charges or rules' violations, the security deposit shall be refunded. If the area is not in its original condition or there are other charges, damages or loss sustained, those costs and charges will be deducted from the security deposit. If there are covenants or rules' violations, the security deposit will be withheld until after a rules' violation hearing has been held and a decision rendered as to whether charges will be assessed. Any difference over the original deposit will be charged to the Renter and shall be payable on demand.

H. Furniture and furnishings may be removed from the Club Facilities and, at the conclusion of the event, all furniture and furnishings must be returned to the same position and in their original condition as prior to the event.

I. All events shall be confined to the area of the Club Facilities reserved. However, use of nearby restroom facilities is permitted. Renters must advise their guests of Club Rules and Regulations, the guest parking areas available, and that spaces are on a first-come, first-served basis. All guests must go directly to the area where the event is being held. No loitering or disturbing noises in the common areas shall be permitted. In no instance may parties or gatherings extend to halls or any other areas of the Club Facilities within

or outside of the building. These other common area facilities adjacent to the area of the Facilities may be used by other Club Facilities users while a Renter's function is in progress.

J. The number of persons in attendance in the area of the Club Facilities utilized is limited by the posted number, according to the Broward County and State Fire Codes.

K. Parties or events for minors under the age of eighteen (18) years are required to be continuously chaperoned by the Renter hosting the event. Two (2) adult chaperones are required for every ten (10) minors in attendance. Renter and chaperone(s) must be present throughout the entire event.

L. Smoking is prohibited in the Club Facilities, including restrooms. Use and/or availability of alcoholic beverages will be in accordance with the Florida State and local government Alcoholic Beverage Control laws (no monies allowed to be exchanged, no alcohol for persons under 21, etc.).

M. Use of the Club Facilities by Renter and all guests must be at all times in compliance with Federal, State and local laws, statutes and ordinances as well as all Club Rules, including these Rules. Renters shall not permit the use of the areas rented or other Club Facilities property for any unlawful purpose, nor will any act be performed or permitted which will unreasonably interfere with the rights, comforts, or convenience of other Club Facilities users. Renter will maintain volume of music and noise at a level sufficiently reduced so as not to disturb other users. Playing of loud amplified music is not permitted. Speakers must be placed on tables or elevated stands away from walls to reduce transmission of sound and/or vibrations to adjacent parts of the building. Foam rubber pads or other similar acoustical materials must be placed beneath each speaker. The doors and windows of the area rented must remain closed during any event or function.

N. Renter agrees that any decorations or the decorating of the area rented must be done in a manner so as not to cause any damage to any area of the Club Facilities. Decorations must not be attached to or hung from any sprinklers, ceilings, lights or wallpaper and must be fire resistant. The use of tape, nails, tacks, staples and any substance or item which may cause permanent damage are not permitted to be used to attach decoration or other items to the walls, doors, door trim, windows, furniture or any other surfaces in the Club Facilities.

O. Renter agrees to remove and properly dispose of all personal property immediately after the event, such as dishes, foods, bottles, trash, decorations, etc., and to leave the Club Facilities and adjacent premises in good conditions similar to that of the original condition of the Club Area and adjacent premises prior to the function. Nothing should be left in the refrigerator and the garbage disposal must be empty. The Club Facilities must be cleaned and restored to its pre-event condition by the Applicant no later than 10:00 A.M., the following day for evening party's only. Arrangements must be made with the Club Manager concerning delivery and removal of any rented tables, chairs, or catering items if unable to be picked up by the rental company immediately following the function

or if after 10 P.M. must be removed by 10:00 A.M. the following day. Deliveries and removal of food, tables, musical equipment, or caterers providing service, will be permitted during certain hours from 9 A.M. through 10 P.M. on weekdays. Renter must be present to deal and meet with the rental or service companies for delivery or pick up.

P. The District and Club Manager and its agents will not be responsible for the loss or damage of any personal effects, dishes, equipment, decorations or food. Any personal property or items left unattended after the event will be considered abandoned and will be removed for disposal.

Q. All music and noise making activities must stop by the prescribed hour. The area rented must be returned to its original condition, vacated of people, lights out (except for one which should be left on), window shades placed in the up position, the room secured and the door locked by the prescribed closing hours. Adjacent restrooms should be left in the same condition as they were in prior to the event with lights out.

R. The District and Club Manager each reserve the right, at any time prior to or during the function to immediately revoke the approval granted herein and immediately suspend the right of use of the area being rented by the Renter and his or her guests and require Renter and guests to vacate the premises during the function if it is determined that there were misrepresentations set forth in the rent agreement or if there is any violation of the Association's declaration or rules or damage to property or violation of any Federal, State or local laws, statutes or ordinances. Such revocation, suspension and vacation of the premises will also result in no refund of the use fee. Such determination to revoke, suspend and vacate the premises shall be within the sole discretion of the District or Club Manager. If the Renter fails to abate noise, excessively loud music or any other disturbing activities when requested to do so, the District and Club Manager are each authorized and directed to immediately revoke the approval, suspend the right of use and vacate the area of the Club Facilities being rented and/or to call the local police. A partial refund is in the Club Manager's discretion if use is suspended for reasons other than rules' violations or damages. The full security deposit and use fee may be refunded if the area proposed to be used is suspended, in the absence of rules' violations or damages, prior to the start of the function or if the application is not approved, except as otherwise provided herein.

S. The Club Manager and District shall have free access to the Club Facilities and surrounding areas at all times.

T. All trash and garbage should be properly bagged and sealed and deposited in the outside trash dumpster. Spilled liquids or food must be cleaned from the floors, counters, walls, furniture or other surfaces. A charge of \$20.00 per hour/per worker will be assessed to cover additional cleanup if the District or Club Manager deems it necessary.

U. No candles or other open flame items are permitted. Food warming trays may be used only under the strict supervision of a caterer or attendant and must be removed from the premises at the conclusion of the event.

V. Violation of any provision of the Club Rules and Regulations, including this Club Schedule, constitute grounds for Club Manager to prohibit a Renter from using the Club Facilities for a period of one year.

W. Renter assumes sole and total responsibility for any property damage, injury or accident to any person arising out of the use of the Club Facilities. Renter further agrees on behalf of itself and its guests and invitees to indemnify, reimburse and hold the District and Club Manager harmless for any and all violations of any and all Federal, State or local laws, statutes or ordinances, and to indemnify, reimburse and hold the District and Club Manager harmless for any and all losses, damages, causes of actions claims, proceedings, and/or injuries sustained, including attorneys fees, arising out of or related to Applicant's and his or her guests' or invitees' use of the Club Facilities.

X. No pets are permitted in Club Facilities, except trained service animals, as defined by Florida Laws.

Y. Any area of the Club Facilities that is rented must be cleaned. If such area is not found as it was rented, a portion of Renter's deposit will be kept. Renter must broom, vacuum, and mop the grand room if it is used. The counter tops and tables need to be wiped down. All trash must be taken with you and not left in the room. The Club Manager does not provide any trash bags for the party. The Club Manager will provide Renter with the broom, mop, and vacuum. All other cleaning supplies must be brought by the Renter.

Z. The Club Facilities will be available for use only between the hours of 11:00 A.M. - 10:00 P.M. Sunday - Thursday; or between 10:00 A.M. - 10:00 P.M., Friday and Saturday. Under no circumstances will time be extended past the closing hours stated.

AA. The District Manager may waive or amend any of the above requirements in its reasonable discretion, provided such waivers must be in writing and signed by the District Manager and the renter.

BB. The form of Facility Rental Agreement, Clubhouse Areas Inspection Form and Access Card Control Information Sheet attached below are approved for use by the Club Manager.

**FOR ANY ADDITIONAL INFORMATION PLEASE CHECK WITH THE CLUB  
ADMINISTRATIVE OFFICES FROM MONDAY-FRIDAY 9:00 AM -5:00 PM  
YOU MUST HAVE AN APPOINTMENT IN ORDER TO RESERVE A DATE**

**ORCHID GROVE CLUBHOUSE**  
**Facility Rental Agreement**  
**Orchid Grove Community Development District**

This Agreement is by and between **Orchid Grove Community Development District** (the “**District**”) and a **Renter** who is further defined as a: *(check one) Clubhouse Member or Annual Member \_\_\_\_\_ or General Public User \_\_\_\_\_*. This Agreement is for the rental of a portion of the “**Clubhouse**” facility, to be used for a private function (the “**Club Facility**”), and shall be subject to the terms and conditions set forth in the “*Orchid Grove Community Development District Clubhouse Rules and Regulations*”( referred to in this Agreement as the “**Club Rules and Regulations**”), which document is attached hereto and made a part hereof and the “*Schedule Of Hours Of Operation, Dues, Fees And Charges, Areas & Fees For Rental, Rental Policies, Procedures And Regulations*” (referred to in this Agreement as the “**Club Schedule**”), which document is attached hereto and made a part hereof. To the extent of any conflict between the terms of this Agreement and the terms of the Rules and Regulations and Club Schedule, the terms of the Rules and Regulations shall prevail over the terms of the Club Schedule and this Agreement, and the terms of the Club Schedule shall prevail over the terms of this Agreement.

Renter: (print clearly) \_\_\_\_\_  
\_\_\_\_\_

Phone: Home \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Fax: \_\_\_\_\_

Renter’s Address: \_\_\_\_\_  
\_\_\_\_\_

Date of Function: \_\_\_\_\_ Time From \_\_\_\_\_ To \_\_\_\_\_

1. **Club Facility** being requested:  
Function Room

(Note: use of fitness center and pool is prohibited)

2. **Purpose** of rental: \_\_\_\_\_  
\_\_\_\_\_

Number of people expected to attend this function: \_\_\_\_\_

Renter will:

Serve Food: Yes \_\_\_\_\_ No \_\_\_\_\_

(Note: The District reserves the right to establish and enforce a list of approved caterers)

Serve Alcohol: Yes \_\_\_\_\_ No \_\_\_\_\_

(Note: Alcohol is not to be sold on the premises at any time.)

Provide Music: Yes \_\_\_\_\_ No \_\_\_\_\_

If "Yes" state type of music: (Live Band, Stereo, etc.)

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(Note: If music can be heard by surrounding neighbors, it is too loud.)

All requests are subject to the approval of the District's Club Manager.  
Reservations will be granted on a first come, first served basis.

**Time Slots for Reservations (4 Hours each):**

**Function Room time slots:**

Sunday - Thursday

9:00AM - 3:00PM

3:00PM - 10:00PM

Friday - Saturday

8:00AM - 1:00PM    6:00 PM-10:00 PM

1:00PM - 6:00PM

**3. Fee Schedule & Usage: See Attached Rental Schedule**

**4. Reservations, Applications, Payment of Fees:**

The Rental Fee and Deposit must accompany this application and will be cashed upon receipt. The Club Manager may not accept an application or confirm reserved space without receipt of 100% of the Deposit and Rental Fee. Rental Fees and Deposits must be received at least fourteen (14) days in advance of the function to allow time for bank clearance of the checks. Shorter time frames will require cashier's checks, certified checks or money orders. Payments are made to: "*Orchid Grove Community Development District.*"

**5. Deposit Refund, Inspection:**

If the Club Facility being rented and other areas of the Club Facilities are left in acceptable condition after the event, no damage or loss has occurred, and there have been no infractions of the Rental Schedule as deemed by the Club Manager's inspection, the Deposit will be fully refunded. The Deposit, or portion thereof, will be refunded by the District Office within thirty (30) days after receipt of the signed "*Cleaning & Usage Checklist*" inspection form. The Renter is entitled to be present during that inspection. If the Renter is not present during the inspection, the Club Manager will mail a copy of the final inspection, based upon the "*Cleaning & Usage Checklist,*" to the Renter.

The Renter is responsible for the repair or replacement of all Club Facilities property, indoors and outdoors, damaged or lost during the function. This responsibility shall

remain in effect until the Club Manager completes its portion of the "Cleaning & Usage Checklist" inspection form and the facility(s) keys are returned.

The Renter is also responsible for cleaning that portion of the Club Facilities and other impacted areas used after use, unless payment and arrangements have been made with the Club Manager for cleaning by the District's cleaning contractor. In such event, the Renter is still responsible for removing all event debris and trash from the premises and its proper disposal immediately following the function. Cleaning is to be in accordance with the "Cleaning & Usage Checklist." Charges for unacceptable conditions not listed in the cleaning checklist will be added if they occur.

All trash, garbage, trays, decorations, etc., must be removed from the premises and properly disposed of at the conclusion of the function.

**6. Additional Renter Responsibilities:**

- a) The Renter making the reservation must be in attendance for the ENTIRE duration of the function and is responsible for the conduct of all guests.

At the discretion of the Club Manager, Renters may be required to pay a reasonable hourly fee for a Club Manager appointed "*facility monitor*" or "*police/traffic control monitor*" during the hours of the special event. The need for such fee would be determined during the review process based upon the nature of the event and the history of the Renter. Should a monitor be required, the Renter would be notified prior to the Club Manager accepting the facility engagement. The Renter would have the right to withdraw the Application for facility's rental.

- b) Under no circumstances may Renter or guests mark the walls, ceilings and furnishings in any way, to include decorations, signs, tape, tacks, etc.
- c) All guest cars must be properly parked in the parking lot area only and the parking and driveway area must be clean of any party-related debris after the function. Absolutely NO PARKING ON GRASS. Any infractions may damage the irrigation system or landscaping. Such damages will be back charged to the Renter.
- d) Renters and/or guests are absolutely NOT allowed in the Swimming Pool or Fitness Center during a function.
- e) Closing time for private functions is **10:00 PM. All cleaning shall be completed within the rental period, unless a cleaning service is scheduled.**

**Note: Any infractions of the Club Rules and Regulations or Club Schedule, or any disturbances created as a result of the function, will require the Renter to appear before the District Board of Supervisors for approval of any future reservations. The Board of Supervisors has the right to suspend privileges of any Renter who has, in the opinion of the Board, abused the terms of this Agreement, the Rules and**



**Regulations or the Club Schedule. An automatic 60-day non-use penalty will be imposed at the time of said infraction or damage until the matter can be brought before the Board for its decision. If there is property damage in excess of the Deposit, the Board reserves the right to bill the Renter for the damage and to pursue collection to recover the funds, including reasonable attorney's fees.**

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I understand and agree to abide by the above and understand that I am responsible for any loss or damage to Club Facilities, Club Property and Association Common Areas which may occur as a result of this function and rental.

This AGREEMENT entered into on (date) \_\_\_\_\_

Photo ID is required, one or two forms of ID may be required by the Club Manager:

Signature of RENTER: \_\_\_\_\_

If a corporation, print name of above signature \_\_\_\_\_ Title: \_\_\_\_\_

Name of Club Manager \_\_\_\_\_

Signature \_\_\_\_\_

Copy of Renter's Photo ID attached: \_\_\_\_\_ Copies of 2 separate checks attached: \_\_\_\_\_

## CLUBHOUSE

### Clubhouse Areas Inspection Form

	Pre-Event Inspection	Post-Event Inspection
1. Exterior Doors	_____	_____
2. Women's Bathroom	_____	_____
3. Men's Bathroom	_____	_____
4. Kitchen	_____	_____
Floor	_____	_____
Counter Top/Sink	_____	_____
Cabinet's	_____	_____
Appliances	_____	_____
5. Carpeting	_____	_____
6. Furniture Sofa	_____	_____
7. Furniture Loveseat	_____	_____
8. Coffee/End tables	_____	_____
9. Chairs and tables	_____	_____
10. Interior Decor	_____	_____
11. Walls	_____	_____
12. Windows	_____	_____
13. Interior Doors	_____	_____
14. Interior window shades	_____	_____
15. Exterior (rails, plants, etc.)	_____	_____
16. Pool tables	_____	_____
17. Pool chairs	_____	_____
18. Height back pool chairs	_____	_____
19. Playground/tot Lot	_____	_____
20. Others	_____	_____

Comments: \_\_\_\_\_

Pre-Event Inspection: \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
Signature of Applicant

Pre-Event Inspection: \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
Signature of Authorized Agent  
Orchid Grove Community Development District

Post-Event Inspection: \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
Signature of Applicant

Post-Event Inspection: \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
Signature of Authorized Agent:  
Orchid Grove Community Development District

**ORCHID GROVE COMMUNITY DEVELOPMENT DISTRICT  
CLUBHOUSE**

ACCESS CARD CONTROL INFORMATION SHEET				
Applicant(s):		Access Card # 1	Access Card # 2	
Property Address:		Access Card # 3	Access Card # 4	
Home Phone #		Work Phone #		
Cellular Phone #		Email Address, if any		
Mailing Address (if different)				
City		State	Zip Code	
Immediate Family Members			Relationship	Day Phone #, if diff
Last	First	Age		
Name of Approved Lessee(s) (if Applicant is resident within the District):				
Home Phone #		Work Phone #		
Cellular Phone #		Email Address, if any		

I authorize my Lessee(s) to have an Access Card(s) on my behalf. Yes \_\_\_ No \_\_\_  
N/A \_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

With the signing of this form I acknowledge that I have received the Access Card(s) stated above and that if my card is lost I will contact the Club Manager immediately

to terminate the card from the system. In addition, if there is a change in tenant I will collect the card from the previous Lessee and inform management.

\_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Applicant

Print Name: \_\_\_\_\_

**Orchid Grove Community Development District**  
**Project Tracking Report**  
December 6, 17

Project No.	Project	Initiated	Assigned To	Status
	Install benches on lake island	##		On ##, Board voted to purchase and install ##benches on lake island (##model) On 08-10-17, CDD discussion of holding off purchase until it is clear whether City will req DR Horton to install benches.
	Smith Machine and Smith Rack	08-10-17	Castle Mgt.	08-10-17: proposal from Fitness Services accepted for \$6,044. 11-13-17 Cost negotiated to \$5,700. Tentative delivery between 11/27 – 12/1. 12-04-17: Smith Machine delivered and installed.
	Community entrance lighting	05-18-17	Craven Thompson	on 05-18-17: Shaver to determine need for additional lighting at all three community entrances (as may be needed for eventual camera deployment). 08-10-17: No report 10-12-17: No report
	Upgrade of bridge path lighting to include a continuous track rather than clips.	08-10-17	Craven Thompson	08-10-17: Shaver to speak to vendor on warranty, other options. 10-12-17: No report from Craven T.
	Replacement of river stone borders at mail kiosks with concrete or similar.	##	GMS	08-10-17: Winklejohn, Shaver and Graziano to come up with a recommendation for next meeting 10-12-17: No report 12-04-17 Property Manager will have a proposal that maintenance staff can do at next meeting.
	Screening of lift station gates	11-17-16	Castle Mgt.	11:17:16: Lukoff to bring options 11-13-17 Will provide options that maintenance staff can do at next meeting.

Project No.	Project	Initiated	Assigned To	Status
	A) Pool lighting to allow night swimming; Determine regulatory issues and feasibility of upgrading B) Determine options and costs for pool heating/cooling	05-18-17	GMS	05-18-17: Winkeljohn discussed rough capital and operating costs based on a preliminary report from Lou Mazzarella (?). Winkeljohn to bring back more details. 08-10-17: No report. 10-12-17: No report.
	Upgrade to maglocks on exterior doors of clubhouse	05-18-17	Castle Mgt.	05-18-17: Consensus to determine feasibility of this upgrade. 08-10-17: Graziano to determine specs and costs. 10-12-17: No report. 11-13-17 Vendor coming out next week to provide estimate
	Upgrade clubhouse cameras	05-18-17	Castle Mgt.	05-18-17: Motion to accept offer of \$1,600 from Enova to upgrade existing cameras. ##INSTALLED? 11-13-17 Installed June 2017
	Upgrade exterior clubhouse lighting to LED	11-09-17	Castle Mgt.	11-13-17 Obtained an estimate from an electrician. Maintenance staff can replace the lamps and we are currently obtaining pricing on LED light fixtures to compare pricing. 12-04-17: Will provide both options with pricing at next meeting.

**Orchid Grove  
Community Development District**

*Check Register Summary*

10/1/2017 - 11/30/2017

<i>Check Date</i>	<i>Check #'s</i>	<i>Total Amount</i>
10/4/2017	1524-1529	\$15,746.32
10/26/2017	1530-1540	\$11,410.13
11/21/2017	1541-1551	\$16,151.54
<b>Total</b>		<b>\$43,307.99</b>

\*\*\* CHECK DATES 10/01/2017 - 11/30/2017 \*\*\* ORCHID GROVE CDD - GENERAL  
BANK A ORCHID GROVE - GF

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #	
10/04/17	00014	8/01/17 129001	201708 320-53800-46000	BRIQUETTE APPLICATION	*	300.00		
		9/01/17 129571	201709 320-57200-46000	LAKE MANAGEMENT SERVICES	*	248.00		
		9/01/17 129571	201709 320-57200-46000	LARVACIDE TREATMENT	*	100.00		
		10/01/17 130199	201710 320-53800-46000	LAKE MANAGEMENT SERVICES	*	248.00		
		10/01/17 130199	201710 320-53800-46000	LARVACIDE TREATMENT	*	100.00		
							996.00	001524
-----								
10/04/17	00054	9/12/17 31451	201709 320-57200-45300	HURRICANE IRMA CLEANUP	*	275.00		
		10/01/17 32023	201710 320-57200-45300	MONTHLY SERVICE CHARGES	*	775.00		
							1,050.00	001525
-----								
10/04/17	00085	10/01/17 MGT-1001	201710 320-57200-34500	CONTRACT-MGMT	*	2,500.00		
		10/01/17 MGT-1001	201710 320-57200-34000	CONTRACT PERSONNEL	*	1,250.00		
							3,750.00	001526
-----								
10/04/17	00105	9/25/17 59297	201709 320-57200-60000	FITNESS EQUIPMENT	*	5,695.70		
							5,695.70	001527
-----								
10/04/17	00001	10/02/17 159	201710 310-51300-34000	MANAGEMENT FEES-OCT 17	*	2,644.92		
		10/02/17 159	201710 310-51300-35100	COMPUTER TIME-OCT 17	*	83.33		
		10/02/17 159	201710 310-51300-31300	DISSEM AGNT SVC-OCT 17	*	208.33		
		10/02/17 159	201710 310-51300-35110	WEBSITE ADMIN-OCT 17	*	41.67		
		10/02/17 159	201710 310-51300-42000	POSTAGE-OCT 17	*	11.96		
		10/02/17 159	201710 310-51300-47000	COPIES-OCT 17	*	28.35		
							3,018.56	001528
-----								
10/04/17	00015	9/01/17 12844	201709 320-53800-46000	MONTHLY SVC/MAINTENANCE	*	220.00		
		9/29/17 13057	201709 320-53800-46000	BB/CRANE TRUCK & MECHANIC	*	408.04		



CHECK DATE	VEND#	INVOICE DATE	INVOICE YRMO	EXPENSED TO... DPT	ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK... AMOUNT	#
		9/29/17	13058	201709	320-53800-46000		LL/CB/JG MECHANIC PUMP STATION MAINTENANCE INC.	*	608.02	1,236.06	001529
10/26/17	00014	11/01/17	130822	201711	320-53800-46000		NOV 17-LAKE MGMT SVC	*	248.00		
		11/01/17	130822	201711	320-53800-46000		NOV 17-LARVACIDE TREATMNT ALLSTATE RESOURCE MANAGEMENT, INC.	*	100.00	348.00	001530
10/26/17	00008	8/31/17	144278	201708	310-51300-31500		AUG 17-LEGAL SERVICES BILLING, COCHRAN, LYLES, MAURO &	*	1,935.00	1,935.00	001531
10/26/17	00050	9/28/17	159531-1	201709	320-57200-43100		651 SW 1 AVE CITY OF POMPANO BEACH	*	202.70	202.70	001532
10/26/17	00079	9/30/17	116668	201709	320-57200-51000		PET WASTE TRASH LINERS CITY MAINTENANCE SUPPLY	*	257.93	257.93	001533
10/26/17	00009	9/30/17	51578	201709	310-51300-31100		SERVICE THRU 09/30/2017 CRAVEN THOMPSON & ASSOCIATES, INC.	*	700.00	700.00	001534
10/26/17	00016	10/01/17	OCT 17	201710	320-53800-43000		OCT 17-ELECTRIC SVCS	*	946.47		
		10/01/17	OCT 17	201710	320-53800-43100		OCT 17-ELECTRIC SVCS	*	1,255.00		
		10/01/17	OCT 17	201710	320-57200-43000		OCT 17-ELECTRIC SVCS	*	921.81		
							FLORIDA POWER & LIGHT			3,123.28	001535
10/26/17	00001	7/03/17	155	201707	310-51300-34000		JUL 17-MGMT FEES	*	2,644.92		
		7/03/17	155	201707	310-51300-35100		JUL 17-COMPUTER TIME	*	83.33		
		7/03/17	155	201707	310-51300-31300		JUL 17-DISSEMINATION SVCS	*	208.33		
		7/03/17	155	201707	310-51300-35110		JUL 17-WEBSITE ADMIN	*	41.67		
		7/03/17	155	201707	310-51300-42000		JUL 17-POSTAGE	*	11.57		
		7/03/17	155	201707	310-51300-47000		JUL 17-COPIES	*	29.40		
							GOVERNMENTAL MANAGEMENT SERVICES -			3,019.22	001536

\*\*\* CHECK DATES 10/01/2017 - 11/30/2017 \*\*\*  
 ORCHID GROVE CDD - GENERAL  
 BANK A ORCHID GROVE - GF

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/26/17	00106	10/23/17	95834009	201710	320-57200-51000		CLEANING SUPPLIES	*	229.00		
							HD SUPPLY FACILITIES MAINTENANCE			229.00	001537
10/26/17	00102	8/31/17	47946	201708	320-57200-49100		TROUBLESHOT CAMERA SYSTEM	*	175.00		
							INNUVO INC.			175.00	001538
10/26/17	00015	10/01/17	13077	201711	320-53800-46000		NOV 17-INSPECTION & MAINT	*	220.00		
							PUMP STATION MAINTENANCE INC.			220.00	001539
10/26/17	00107	10/20/17	17499	201710	320-53800-49000		STORM RECOVERY-10/20/17	*	1,200.00		
							ROCKLINE VAC SYSTEMS, INC.			1,200.00	001540
11/21/17	00054	10/26/17	33330	201710	320-57200-45300		INSTALL/REPLACE PSI GAUGE	*	28.00		
		11/01/17	33061	201711	320-57200-45300		MONTHLY SERVICE CHARGES	*	700.00		
							B & B POOLS, INC.			728.00	001541
11/21/17	00008	9/30/17	144835	201709	310-51300-31500		SEP 17 - LEGAL SERVICES	*	400.00		
							BILLING, COCHRAN, LYLES, MAURO &			400.00	001542
11/21/17	00085	11/01/17	MGT-1101	201711	320-57200-34500		CONTRACT-MGMT	*	2,500.00		
		11/01/17	MGT-1101	201711	320-57200-34000		CONTRACT-PERSONNEL	*	1,250.00		
							CASTLE MANAGEMENT, LLC			3,750.00	001543
11/21/17	00039	10/27/17	159531-1	201710	320-57200-43100		SERVICE THRU-10/27/17	*	164.23		
							THE CITY OF POMPANO BEACH			164.23	001544
11/21/17	00009	10/31/17	51797	201710	310-51300-31100		SERVICE THRU-10/31/17	*	637.50		
							CRAVEN THOMPSON & ASSOCIATES, INC.			637.50	001545
11/21/17	00007	10/02/17	70731	201710	310-51300-54000		FY 18 ANNUAL DISTRICT FEE	*	175.00		
							DEPARTMENT OF ECONOMIC OPPORTUNITY			175.00	001546
11/21/17	00016	11/01/17	NOV-17	201711	320-53800-43000		NOV 17 - ELECTRIC	*	764.60		

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
		11/01/17	NOV-17 201711 320-53800-43100		*	1,255.00	
			NOV 17 - ELECTRIC				
		11/01/17	NOV-17 201711 320-53800-43000		*	791.70	
			NOV 17 - ELECTRIC				
						2,811.30	001547
						-----	
11/21/17	00001	11/01/17	160 201711 310-51300-34000		*	2,644.92	
			MGMT FEES-NOV 17				
		11/01/17	160 201711 310-51300-35100		*	83.33	
			COMPUTER TIME-NOV 17				
		11/01/17	160 201711 310-51300-31300		*	208.33	
			DISSEM AGNT SVCS-NOV 17				
		11/01/17	160 201711 310-51300-35110		*	41.67	
			WEBSITE ADMIN-NOV 17				
		11/01/17	160 201711 310-51300-51000		*	17.50	
			SUPPLIES-NOV 17				
		11/01/17	160 201711 310-51300-42000		*	7.36	
			POSTAGE-NOV 17				
		11/01/17	160 201711 310-51300-47000		*	62.40	
			COPIES-NOV 17				
						3,065.51	001548
						-----	
11/21/17	00052	10/27/17	0830 201710 320-57200-41010		*	700.00	
			HD KEY FOB 1346LNSAN				
						700.00	001549
						-----	
11/21/17	00015	12/01/17	13296 201712 320-53800-46000		*	220.00	
			MONTHLY SVC/MAITENANCE				
						220.00	001550
						-----	
11/21/17	00046	11/06/17	1498860 201711 310-51300-32300		*	3,500.00	
			FY2018 TRUSTEE FEES				
						3,500.00	001551
						-----	
						TOTAL FOR BANK A	43,307.99
						TOTAL FOR REGISTER	43,307.99

**ORCHID GROVE**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**COMBINED BALANCE SHEET**  
October 31, 2017

	<u>Major Funds</u>			<u>Total Governmental Funds</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
<b>ASSETS:</b>				
Cash	\$7,262	---	---	\$7,262
State Board of Administration	\$322,610	---	---	\$322,610
Investments:				
Series 2013				
Interest	---	\$18,935	---	\$18,935
Revenue	---	\$7,026	---	\$7,026
Sinking	---	\$4	---	\$4
Redemption	---	\$2,823	---	\$2,823
Construction - Series 2013	---	---	\$332	\$332
Series 2015				
Reserve	---	\$100,742	---	\$100,742
Revenue	---	\$160,141	---	\$160,141
Redemption	---	\$3,511	---	\$3,511
Deposit	\$363	---	---	\$363
<b>TOTAL ASSETS</b>	<u>\$330,235</u>	<u>\$293,183</u>	<u>\$332</u>	<u>\$623,749</u>
<b>LIABILITIES:</b>				
Accounts Payable	\$3,412	---	---	\$3,412
<b>FUND BALANCES:</b>				
Nonspendable Balance	\$363	---	---	\$363
Restricted for Debt Service	---	\$293,183	---	\$293,183
Restricted for Capital Projects	---	---	\$332	\$332
Unreserved	\$326,459	---	---	\$326,459
<b>TOTAL LIABILITIES &amp; FUND EQUITY &amp; OTHER CREDITS</b>	<u>\$330,235</u>	<u>\$293,183</u>	<u>\$332</u>	<u>\$623,749</u>

**ORCHID GROVE**  
**COMMUNITY DEVELOPMENT DISTRICT**

**GENERAL FUND**  
**Statement of Revenues & Expenditures**  
**For The Period Ending October 31, 2017**

	ADOPTED BUDGET	PRORATED BUDGET THRU 10/31/2017	ACTUAL THRU 10/31/2017	VARIANCE
<b>REVENUES:</b>				
Maintenance Assessments	\$347,207	\$0	\$0	\$0
Interest/Miscellaneous Income	\$1,000	\$83	\$374	\$290
<b>TOTAL REVENUES</b>	<b>\$348,207</b>	<b>\$83</b>	<b>\$374</b>	<b>\$290</b>
<b>EXPENDITURES:</b>				
<b>ADMINISTRATIVE:</b>				
Supervisor Fees	\$12,000	\$1,000	\$800	\$200
Fica Payable	\$918	\$77	\$61	\$15
Engineering	\$16,500	\$1,375	\$638	\$738
Dissemination	\$2,500	\$208	\$208	\$0
Arbitrage	\$1,250	\$0	\$0	\$0
Attorney	\$25,000	\$2,083	\$1,875	\$208
Annual Audit	\$4,600	\$0	\$0	\$0
Trustee Fees	\$7,900	\$4,364	\$4,364	\$0
Property Appraiser	\$1,000	\$0	\$0	\$0
Management Fees	\$31,739	\$2,645	\$2,645	\$0
Assessment Roll	\$2,500	\$2,500	\$2,500	\$0
Computer Time	\$1,000	\$83	\$83	\$0
Website Compliance	\$500	\$42	\$42	(\$0)
Telephone	\$25	\$2	\$0	\$2
Postage	\$250	\$21	\$12	\$9
Printing & Binding	\$1,100	\$92	\$28	\$63
Insurance	\$6,759	\$6,759	\$6,144	\$615
Legal Advertising	\$1,500	\$125	\$0	\$125
Other Current Charges	\$770	\$64	\$65	(\$1)
Office Supplies	\$175	\$15	\$0	\$15
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Capital Outlay	\$250	\$21	\$0	\$21
<b>Sub-Total Administrative</b>	<b>\$118,411</b>	<b>\$21,650</b>	<b>\$19,640</b>	<b>\$2,010</b>
<b>FIELD:</b>				
FPL-Electric Lift Stations A/B	\$7,500	\$625	\$946	(\$321)
FPL-Lighting Agreement	\$30,000	\$2,500	\$1,255	\$1,245
Lift Station/Lake Maintenance	\$13,500	\$1,125	\$348	\$777
Contingency	\$15,500	\$1,292	\$1,200	\$92
<b>Sub-Total Field</b>	<b>\$66,500</b>	<b>\$5,542</b>	<b>\$3,749</b>	<b>\$1,792</b>
<b>CLUB HOUSE:</b>				
Management - Castle	\$30,000	\$2,500	\$2,500	\$0
Management - Club Attendant	\$15,000	\$1,250	\$1,250	\$0
Insurance	\$5,440	\$5,440	\$4,945	\$495
Water Utilities	\$1,700	\$142	\$164	(\$23)
Electric Utilities	\$10,000	\$833	\$922	(\$88)
Cable/Wifi/Alarm	\$1,500	\$125	\$700	(\$575)
Pool Maintenance	\$16,000	\$1,333	\$803	\$530
Landscape Maintenance - Club House	\$6,872	\$573	\$0	\$573
Plant Replacement/Mulch	\$5,000	\$417	\$0	\$417
Building Supplies Maintenance	\$5,000	\$417	\$229	\$188
Repair/Replacement	\$10,000	\$833	\$0	\$833
Miscellaneous Maintenance	\$23,000	\$1,917	\$0	\$1,917
Fitness Equipment	\$10,000	\$833	\$0	\$833
First Quarter Operating	\$23,783	\$1,982	\$0	\$1,982
<b>Sub-Total Club House</b>	<b>\$163,295</b>	<b>\$18,595</b>	<b>\$11,513</b>	<b>\$7,082</b>
<b>TOTAL EXPENDITURES</b>	<b>\$348,206</b>	<b>\$45,786</b>	<b>\$34,903</b>	<b>\$10,884</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$0</b>		<b>(\$34,529)</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$0</b>		<b>\$361,351</b>	
<b>FUND BALANCE - Ending</b>	<b>\$0</b>		<b>\$326,822</b>	

**ORCHID GROVE**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND**  
**SERIES 2013**  
*Statement of Revenues & Expenditures*  
*For The Period Ending October 31, 2017*

	AMENDED BUDGET	PRORATED THRU 10/31/2017	ACTUAL THRU 10/31/2017	VARIANCE
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**REVENUES:**

Special Assessments	\$93,986	\$0	\$0	\$0
Interest Income	\$0	\$0	\$20	\$20
<b>TOTAL REVENUES</b>	<b>\$93,986</b>	<b>\$0</b>	<b>\$20</b>	<b>\$20</b>

**EXPENDITURES:**

Interest Expense - 11/1	\$18,934	\$0	\$0	\$0
Interest Expense - 5/1	\$18,934	\$0	\$0	\$0
Principal Expense - 5/1	\$55,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$92,868</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$1,118</b>		<b>\$20</b>	
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FUND BALANCE - Beginning	\$27,485		\$28,767	
FUND BALANCE - Ending	\$28,603		\$28,788	

**ORCHID GROVE**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND**  
**SERIES 2015**  
*Statement of Revenues & Expenditures*  
*For The Period Ending October 31, 2017*

PROPOSED BUDGET	PRORATED THRU 10/31/2017	ACTUAL THRU 10/31/2017	VARIANCE
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**REVENUES:**

Special Assessments	\$444,311	\$0	\$0	\$0
Interest Income	\$0	\$0	\$192	\$192
<b>TOTAL REVENUES</b>	<b>\$444,311</b>	<b>\$0</b>	<b>\$192</b>	<b>\$192</b>

**EXPENDITURES:**

Interest Expense - 11/1	\$128,856	\$0	\$0	\$0
Interest Expense - 5/1	\$128,856	\$0	\$0	\$0
Principal Expense - 5/1	\$190,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$447,712</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$3,401)</b>		<b>\$192</b>	
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FUND BALANCE - Beginning	\$157,425		\$264,203	
FUND BALANCE - Ending	\$154,024		\$264,395	

**ORCHID GROVE**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**CAPITAL PROJECTS FUND**  
**SERIES 2013**

*Statement of Revenues & Expenditures*  
*For The Period Ending October 31, 2017*

	ADOPTED BUDGET	PRORATED THRU 10/31/2017	ACTUAL THRU 10/31/2017	VARIANCE
<b><u>REVENUES:</u></b>				
<i>Interest Income</i>	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>EXPENDITURES:</u></b>				
<i>Capital Outlay</i>	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$0</b>		<b>\$0</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$0</b>	<b>\$332</b>		
<b>FUND BALANCE - Ending</b>	<b>\$0</b>	<b>\$332</b>		