

***Orchid Grove
Community Development District***

February 8, 2018

Orchid Grove

Community Development District

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January 31, 2018

**Board of Supervisors
Orchid Grove
Community Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of the **Orchid Grove Community Development District** will be held on **February 8, 2018 at 4:00 p.m. at the Orchid Grove Clubhouse, 651 S.W. 1st Avenue, Pompano Beach, Florida 33060.** Following is the advance agenda for the meeting:

1. Roll Call
2. Approval of the Minutes of the December 14, 2017 Meeting
3. Discussion and Update on Benches and Trash Cans
4. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
 - D. Clubhouse - Maintenance Staff Update
5. Supervisors Requests and Audience Comments
6. Financial Reports
 - A. Approval of Check Run Summary
 - B. Balance Sheet and Income Statement
7. Adjournment

Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.orchidgrovecdd.com>

**MINUTES OF MEETING
ORCHID GROVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Orchid Grove Community Development District was held on Thursday, December 14, 2017 at 4:00 p.m. at the Orchid Grove Clubhouse, 651 SW 1st Avenue, Pompano Beach, Florida.

Present and constituting a quorum:

David Quigley	Chairman
Gerald Stanton	Vice Chairman
Susan Veitch	Assistant Secretary
Chad Sanders	Assistant Secretary
Matthew Cerny	Assistant Secretary

Also present were:

Paul Winkeljohn	District Manager
Michael Pawelczyk	District Counsel
Don Shaver	District Engineer

FIRST ORDER OF BUSINESS

Roll Call

Mr. Winkeljohn called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

**Approval of the Minutes of the
October 12, 2017 Meeting**

Mr. Winkeljohn: The minutes from October 12, 2017 have been circulated. If those are ok a motion to approve.

On MOTION by Ms. Veitch seconded by Mr. Stanton with all in favor the minutes of the October 12, 2017 meeting were approved.
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THIRD ORDER OF BUSINESS

Consideration of Resolution #2018-01 Amending and Modifying the Clubhouse Schedule of Hours of Operation, Dues, Fees, and Charges, Areas & Fees for Rental, Rental Policies, Procedures and Regulations (The "Club Schedule") to move the Opening Time of the Fitness Center from 5:00 A.M. to 4:00 A.M.

Mr. Winkeljohn: At our last meeting we were talking about the adjustment to the time schedule. Our attorneys have given us a resolution to approve what will accomplish that. Resolution #2018-01 is for your approval.

Mr. Stanton: That was requested for the gym?

Mr. Winkeljohn: Yes there is some hard core early risers apparently that think that they could use it at 4:00 a.m. This would authorize us to set the clock, the electronic access controls to the 4:00 a.m. Any questions? A motion to approve.

On MOTION by Ms. Veitch seconded by Mr. Stanton with all in favor Resolutions #2018-01 amending and modifying the clubhouse schedule of Hours of Operation, Dues, Fees, and Charges, Areas & Feel for Rental, Rental Policies, Procedures and Regulations to move the opening time of the Fitness Center from 5:00 A.M. to 4:00 A.M. was approved.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Winkeljohn: Staff reports. Mr. Attorney.

Mr. Pawelczyk: I really don't have anything as far as follow-up items but I did want to point out something that you may or may not have seen in the newspaper early this week, Broward Health leaders indicted on charges of violating open meetings laws. The Hospital District is also governed by the Sunshine Laws. I just thought I was going to point it out to all of my Board members just as reminder. I am not singling you guys out in any way but just be cognizant of the Sunshine Law. This is the first time I have

really seen an indictment in several years I think since Coral Springs. They have been found in violation but to get an indictment.

Mr. Stanton: There must be something more.

Mr. Pawelczyk: I think what happened here if you read the article there is a little more than just open meeting laws. Even their counsel is indicted. So I think there is something a little bit more.

Mr. Winkeljohn: It is hard to indict the attorney.

Mr. Pawelczyk: So just be cognizant of it. Certainly if you have any questions anytime you can always call myself or Paul. I don't have anything further.

Ms. Veitch: Just to clarify, it is was an afterthought after Gerry said something to me. The time that I brought these agenda items. I understood that after the fact. That is why we don't even share with each other.

Mr. Winkeljohn: Yes he sends it to me and I circulate it to the Board. Thanks for understanding.

Ms. Veitch: Oh yeah. It was brought to my attention.

Mr. Quigley: Mike anything coming in this legislative session governing CDD's?

Mr. Pawelczyk: You mean the upcoming one? Nothing is really out yet that we have seen. What I do and I think two or three meetings ago I did a legislative update. We will start looking probably after the New Year once people start working up there as to any items that come forward. Typically they are made effective July 1. So after January we will start looking. If we see anything we will report it to the Board. Then we do a legislative memo that we distribute to all our Districts. It will be in the agenda packet if there is anything. If you recall last time there really wasn't much specific to CDD's. There was some public records type stuff. Nothing too significant. I haven't heard anything.

Mr. Quigley: I haven't either. Just curious.

Mr. Pawelczyk: Typically someone will put a bill out there on notifications and newspaper notifications to avoid the use of the newspaper. Typically is it shot down as you might imagine. If we hear anything certainly we will let you know.

B. Engineer

Mr. Winkeljohn: Item B, Don any of your updates.

Mr. Shaver: We have had the FP&L representatives before Thanksgiving on the two new light fixtures that are going to be installed at the south entrance. At that time they stated that it will probably be the first week of February when the design would be completed for us to go ahead and authorize to add those two poles to the existing FP&L agreements that we have to date.

Mr. Quigley: That was poles where?

Mr. Shaver: The south entrance basically right behind each column that is out there. The columns on both sides. There is one pole on the east side that basically just does the roadway only.

Mr. Stanton: It is a really dark spot coming in.

Mr. Shaver: When we were out there the gentleman in the corner house there on the west side came out and he explained how dark it really was on that whole area. I will follow-up with them at the beginning of the year to see how they are progressing and to make sure they will have everything to us like they anticipated. We contacted DR Horton and we are trying to get a schedule from them and they said they are working with their paving contractor to try to put in the pavers in the parking spot out on the south there and redoing all the signs to meet the site plan signs. We haven't gotten an answer back from them.

Mr. Quigley: What is the city's hold on DR Horton at this point? Don't they have all their CO's?

Mr. Shaver: The only one that was outstanding was because of Broward County and I think that was the one that they're building by the entrance. There was a car parked there so I don't know.

Mr. Quigley: The security guard usually parks there.

Mr. Shaver: Oh ok, that is the only building that still has not been released that I am aware of.

Mr. Stanton: A lot of people park there.

Mr. Shaver: That's the only building that hasn't been released that I am aware of. I called Karl to give us an update as to what is going on and told him we wanted to get everything wrapped up and closed out for the CDD.

Ms. Veitch: So just to clarify you are still waiting to find if they are supposed to do the signage or they are supposed to do the signage?

Mr. Shaver: They are supposed to do the signage. They are doing the signage, the pavers and the parking spot.

Mr. Quigley: Is the city still holding bond money? I would be curious to know that. I don't know what else would be binding them. I have seen situations where things don't get done for lack of holding anything. That would be nice.

Mr. Shaver: Briggs lighting, that lighting contractor received four of the six drivers to run. He is trying to get the other two light drivers. I told him to go ahead and install the other four so that we can at least get all the up lighting completed. He has contacted Cesco lighting to get the tracks. I sent an email to the representative on Monday but he hasn't responded back to me on his scheduled delivery of the tracks to get bottom lights into the track so they are not hanging. As soon as I hear back from him I will send Paul an email and say when he thinks the tracks will be delivered so that you can set it up.

Ms. Veitch: These other drivers that you are talking about, will they take care of the strip lighting that is still not lit on the one island and then along the railway going north?

Mr. Shaver: Those are the two that he is missing for the strip lighting. When he puts those in all the other lighting will work 100%. I am hoping he will put it in next week.

Mr. Stanton: I have a question about the drivers that you are getting. The one that is in the illustration in the email that went out is designed to protect from rain and only rain. The location that it is in it will be inundated. We don't need to have a hurricane to have it submerged.

Mr. Shaver: He was looking at doing something different to the boxes. There is a difference, I think it is a NEMA 4AA.

Mr. Stanton: I looked up all the NEMA ones and the description about what it does for moisture is the same. It will provide I have it here. It will provide some protection. A degree of protection. So I am wondering if a degree of protection is equal to the IP designation protected long and durable periods of water because anytime we get a heavy rain it is going to be immersed in water for more than a few minutes.

Mr. Shaver: I will bring that up to him tomorrow.

Mr. Stanton: That would be something with the last IP digit of 8. Either 8 or 9. 9 says it will take high pressure. It is not going to be under high pressure. 8 is submerging.

Mr. Shaver: I will tell him tomorrow.

Mr. Quigley: One thing I would like to get squared away is so we have been talking about this since August the fact that the strip lights don't stay in place. If I read the email from 12/13 correctly to the universal it says that they were installed with a track per the shop drawing. That was not what was installed. They were installed with clips.

Mr. Stanton: A lot of it is installed with zip ties.

Ms. Veitch: That was after the fact when it started falling off.

Mr. Stanton: They started falling almost immediately because I had a conversation with the property manager Lou a year and a half ago shortly after they were installed.

Mr. Quigley: Here is where I am going. We have this relatively minor problem that staggered into an otherwise good lighting project and I can see waiting or going back and forth for months if it is a real warranty problem where it is such a costly item but I don't think this is. If we are waiting all the time for him to send us some plastic tracks and we are installing them which is probably like 80% of the cost. I don't know why we are doing that. It is a relatively simple project right?

Mr. Shaver: Correct.

Mr. Winkeljohn: Would our electrician be able to identify something if the manufacturer is not able to produce it?

Mr. Shaver: We discussed that also and he was going to look at other options that might be available.

Mr. Winkeljohn: So we don't have to wait if they keep going back and forth.

Mr. Quigley: Your time is not free either. We have probably outspent the cost of the plastic track at this point.

Mr. Shaver: I will try and get it resolved this week or next week one way or the other.

Mr. Quigley: Ok.

Mr. Shaver: It has been going on with correspondence since June going back to the contractor. I have just been emailed to death.

Ms. Veitch: When you say we are installing you mean the vendor?

Mr. Winkeljohn: Our contractor would install but the vendor would supply.

Mr. Shaver: Universal Electric.

Mr. Quigley: To put it differently I am beyond caring whether it is the original vendor whose fault it was or whether it is at our cost.

Mr. Winkeljohn: We are past the point where it is going to afford the warranty.

Mr. Shaver: That is what I expressed to him. The only other item I have is the SW 2nd Terrace drain that came up at the last meeting. There was a resident that mentioned that there was some or he was supposed to submit flood areas or what areas it was. Has anybody received anything?

Mr. Quigley: No. I went out after a heavy rain and went and looked at it. There was some puddling but it is no worse than other parts. Just after some period of months those little pockets develop. That is my uneducated opinion. I think I sent you an email Paul about the location.

Mr. Winkeljohn: Correct.

Mr. Quigley: I don't know what follow-up happened but I didn't see anything amiss.

Mr. Shaver: The next rainstorm I will come out and see if there is something that needs to be taken care of.

Mr. Winkeljohn: I didn't actually see pictures but I came out myself about a week ago maybe. It was a normal little seam type puddling. Right at the seam of the curb in

the corners maybe a half inch type stuff. I didn't see anything out there that there was a problem that needs a repair either. I didn't take any pictures.

Mr. Quigley: I remember clearly when my phase was under construction we had the first flip for quite a while, a year or two when they finally did the second lift it was seamed perfect. Then a year later these little pockets formed and some settling. It is just the way asphalt is. It is almost impossible to plumb it perfectly.

Mr. Winkeljohn: Anything else for Don?

C. Manager

Mr. Winkeljohn: A couple things under manager's report. Obviously Melissa is not here. She is on a family trip but she has provided us stuff that we will go over in a minute. One of the things that I have been working with is storm related is the lift station. One of the pumps is down again. We have been down to one pump. This is our normal routine when a pump goes down is we pull it out, repair it, and if necessary replace it and keep the repaired one. They do refurbish well successfully for about 50% of the cost of a new one so you have a spare. Our spare is in there now. This is another repair but what we do is we have to pump down the station so there is other costs of bringing in a vac system in. They pump the station down, a crane comes in pulls out the pump and then our guy luckily is right down the road. Langar does the refurb in his own shop. We also need another new pump. I only have the one invoice. I tried to print both of them but for some reason the PDF didn't print. A new pump is not to exceed about \$8,000 so this would bring both our lift stations and we would have new pumps in them and we would have two spares that he will hold in his shop. Moving to the storm discussion, in a little bit your lift stations would have performed great had they had electricity. That was the nature of postpartum on the storm. The sewer has an inundation from the rain and lack of ability to pump out of the property. As a result you will have a back flow into the community. To arrest that we brought out our vac company. We also contacted the city who is really our fall back for resources because they have a huge sewer system right here. In coordination with Steve the public works water and sewer guy, he got his crew

out here as well. You may remember we had two crews working. Ours was Rockline and theirs was Pro-Vac. Pro-Vac had, I counted four lifts. Four removals which is about 4,000 gallons which is good. Rockline had one. The bills for that fortunately were only \$1,200 so we absorbed that as a normal expense. It wasn't to the level, if it had been over \$10,000 it would have merited a FEMA claim and we might have been reimbursed but it didn't meet the minimum from FEMA, so that is the update on that. I would like approval to repair this pump and to replace it with a new one. This is \$6,000 and the replacement is a not to exceed \$8,000. I have the invoice and it is right at \$8,000. If you give that permission it is the same pump. That is the normal off the shelf price.

Mr. Stanton: So then we will have two backups?

Mr. Winkeljohn: We will have two backups which is excellent since we have two lift stations. Each one is a duplex system.

Mr. Stanton: So we have four in use and two backups?

Mr. Winkeljohn: Exactly. That would keep us good for several years I believe.

Is there a motion?

On MOTION by Mr. Sanders seconded by Mr. Stanton with all in favor proposal for \$6,000 to repair pump and a not to exceed \$8,000 to purchase a new pump for lift station was approved.

Mr. Quigley: While we are on the topic we talked about different FAQ's to the residents. I took a shop drawing for a common lift station and kind of diagramed our issue so that we can explain it to people that have questions. Maybe the picture gets reduced and it is part of whatever written thing that we send out. It shows the interplay between our system and the city system. It is really a hard concept to understand that our system could be working great but if the city is overloaded with storm water we can't pump out as well. We have two issues, we have power failures and we have rain events. Both of those have been issues from time to time so when we put the notice out we are

going to have to try to explain to people the best that we can. I have this and unfortunately these colors came out poorly on this print.

Mr. Winkeljohn: You did that one but we also did the storm water one. We circulated some things there.

Mr. Quigley: Yes that was fine. Maybe we can work on a visual into it.

Mr. Winkeljohn: Didn't I send you the South Florida Water Management system overview how they show lakes, canals, and ponds? That picture with the text I thought handled that one pretty well.

Mr. Quigley: It is up to you. I just did it to better explain it to myself and if you all can use it fine, if not that is fine too.

Mr. Winkeljohn: No we can put that up there.

Mr. Stanton: Did I understand what you said before correctly that there was sewage out in the streets?

Mr. Winkeljohn: Yes there will be some bubbling up out of the manholes as a result.

Mr. Stanton: The manholes around the lift stations?

Mr. Winkeljohn: Around the community. As the lift station reaches its capacity the collection system does as well and it will rise above the street level. The lift station itself is actually higher than the actual street so there is more capacity in the lift station than perhaps some of the sewer manholes in the community. This was dealt with. Our engineer had a team inspect and verify that only immediate retrieval was necessary which was a heavy coronation which was conducted. We didn't meet the threshold of a major spill or anything like that which were higher cleanup requirements. It was minor so we basically treated it. It was an onsite disinfectant.

Mr. Stanton: I think the important thing is how do we make sure if we have that kind of situation sometime in the future that it gets pumped out before it is in the streets?

Mr. Winkeljohn: Yes that is the next thing. If we have an anticipated prolonged power outage or storm event obviously or anticipate heavy rainfall the protocol would be to schedule a vac truck on call which we already had them on call. We had two on

call. We had one but we picked up the city's contractor as well as a courtesy. That is the protocol. Knowing that the power was going to go out for that long usually 24 to 48 hours wouldn't have risen to that level but it exceeded that.

Mr. Stanton: So who starts that stream of action?

Mr. Winkeljohn: Well everything should start with the onsite manager. The onsite manager should see the conditions and report. That happened nicely. Once I got the report that the power was off at the lift stations and there was no sign that it was going to come back on, we immediately got on the schedule for the vac truck.

Mr. Stanton: Was Melissa aware that was something that she should be doing?

Mr. Winkeljohn: That she should observe?

Mr. Stanton: Yes.

Mr. Winkeljohn: I can upstream a little bit but I reached out to all the managers that I have onsite and I gave them a list of concerns to remember. Long term power outages, water, sewers, pool overflows and all of those things mostly building facility type issues. We are always in a hurricane mode in South Florida. I don't ever have a property that isn't in a hurricane mode. Because of impact glass we don't have shutter systems. We don't have preventative measures, we live in that condition. That is how I have always operated. So the furniture, that type of things that would be her call to bring them in depending on the nature of the event. My basic email knowing about an event sets the tone, reminds them what to document and what to be aware of depending on the nature of the event. This one we knew would be a long duration. Moderate wind but over a long period of time so I was really sure that we might have roof damage, we might have heavy vegetative damage and definitely long term power outages. That kind of kicks the ball off. From there they are supposed to give a report back to me. They have my cell. I also came onsite the next day. So between those steps that is really all we could do. We don't have satellite phones or anything like that. There is nothing that urgent that we can't physically usually tackle.

Mr. Stanton: Cell was working wasn't it?

Mr. Winkeljohn: Cell worked fine for the most part. Getting your cell phone charged was the problem. After a while some of the cell tower backed up powers started to fail. The quality of cell actually dropped at about day three or four in this area. You guys had really bad power grid issues right in this quadrant. My office is right down Commercial out west by Sawgrass and as I got here I could see there were no traffic lights working. That was a good indicator.

Mr. Cerny: Right across the street we lost power for less than 12 hours. Came back on.

Mr. Stanton: Somebody again just across the street got back in no time. Meanwhile I had to go to a friend's house in West Palm to get some air conditioning. My concern is really this. We have been through Property Keepers, Lou, Matt and now Melissa. There were issues that in my mind, well resolved with each one of them, and all of that stuff I believe got lost because I don't think anybody documented any of that kind of thing so that the next property manager would know how to do things. Everybody is starting off from ground zero. In this case residents went on a public forum and basically said there is sewage in the streets. That got a lot of other folks all upset thinking that they were knee deep.

Mr. Winkeljohn: Yes unnecessarily.

Mr. Stanton; What I would like to do is make sure that there is some sort of process in place that actually triggers something like this. If we are without power for a couple of days or if something is wrong with Pompano for a couple of days or something that actually triggers something that the next property manager will have no trouble knowing that this is something that needs to be done so that we don't have people publishing that kind of stuff on public forums.

Mr. Winkeljohn: On our agenda is that topic. I totally agree with you. It is easy to do. First of all Castle has those instruments sitting in their protocols. That really and I know Castle's emergency response checklist it is fine. It doesn't need much but we could tailor it a little more specifically for Orchid and identify, hey you guys have these extra.

When I met with Melissa verbally we had gone over it but to document it is better and avoids that possibility.

Mr. Stanton: Not only document it but something more proactive because quite frankly I am sure whatever property manager is here following something like Hurricane Irma.

Mr. Pawelczyk: You could approve, I have some Districts that approve a hurricane plan which would set forth just what Paul is talking about. Maybe Paul can bring that thing back from Castle and maybe tailor it to what you need to do. I look at the plan as more of a checklist and make sure that the property manager coordinates with Paul as what needs to get done particularly with the uniqueness of this community where you are responsible for the lift stations which is unique.

Mr. Winkeljohn: It takes a little more urgency in terms of preparation and organization.

Mr. Pawelczyk: You could even go as simple as when the warning is declared that the furniture is brought in. A checklist.

Mr. Winkeljohn: A timeline. That is what the Castle document does.

Mr. Stanton: Last year it was Hurricane whatever it was last year and again public forums, people are saying nobody is doing anything etc. We need to stop that. I am not concerned about the flammers. There are going to be flammers no matter what.

Mr. Winkeljohn: You could match that with a broadcast from the HOA.

Mr. Stanton: I am concerned about everybody who is not a flamer who reads that and doesn't come to the meetings so they don't hear that there are plans in place. The hurricane last year I went to upper management at Castle because there was accusations that they didn't have a plan and in fact they had a plan and they were executing it. They explained it to me. It showed up on my email while we were on the phone. The only difference was that nobody here new about it. Nobody that was responding to the flammers who were getting on board with the flammers which is what happened again this time they didn't know. They don't come and they don't hear. I think I am ahead of myself. What I wanted was just something. Melissa gave me a copy of the Castle

hurricane process. It looks fine but it has too much information to distribute. It has numbers of vendors. I can just see somebody calling the electrician and saying my FP&L light is out, come fix it.

Mr. Winkeljohn: That is not an external document. That sounds like an internal document.

Mr. Stanton: Something that we can make available on the website. Maybe send out an email blast in preparation that just has the minimum number. We have a plan.

Mr. Winkeljohn: Keep it simple.

Mr. Stanton: This is just a highlighted view of the plan. We have thought of all of the contingencies. We have something in place and just zap that out. That way when the flammers get busy being flammers everybody else has something that they look at and say.

Mr. Winkeljohn: We will have that and we will bring that back for you.

Mr. Stanton: That would be good.

Mr. Winkeljohn: The other thing under manager's report I want to talk about was just an overview of your meeting procedures in terms of schedule. Obviously it is the end of the year but it is the beginning of your fiscal new year. Your budget cycle will kick off in the spring. So at this time in the next two months or so any times that you all want to add as a preliminary budget item I know we have talked about the pool heaters. We have a cost estimate for the electrical. We have a cost estimate for the equipment. So your budget if you want me to add that to the proposed budget as a fixed line item let me know. Those kinds of things like new services, upgrades to services are the other things that come to the top of my head that I know of but in the next couple of months. Usually around March or April we will have a proposed budget meeting so I would like to have those in that draft so you can X them out if you change your mind. Usually what I do I always propose the budget even if there are service changes with the best effort to not to have any type of assessment change. In your situation I can almost certainly anticipate that is what will be proposed. I don't have any reason to believe you would have the existing assessment level to match about what we have all talked about. If there

is something that you have like some communities say they want off duty officers 24/7, well that is a \$300,000 expense. You couldn't afford that without an assessment change. That type of magnitude thing needs to be known and anticipated in that draft budget. Just keep that in mind. So shoot me anything, your wish list dreams, new clubhouse, let's make it four stories high, that level of impact.

Mr. Stanton: Do a big pool on the roof.

Mr. Quigley: The original plan was for the pool to be on the second level with an infinity edge. It was supposed to be much grander.

Mr. Winkeljohn: So that is just getting everyone's mindset in the same place. Typically we meet six to seven times a year. It depends on what we are tackling so to get that in that rhythm just start funneling anything you have now. I think our equipment is in really good shape. We have that tackled. I don't know of any discrepancies. In that same vein if you don't mind we can bleed into a little bit what is item 5A which is the work in progress list. I don't see anything on that list other than the one that I already mentioned that would bubble to the effect of a significant budget line item or a change. Moving back up a little bit the next item is clubhouse manager.

D. Clubhouse

Mr. Winkeljohn: Susan is by proxy helping us with Melissa's report. She did some leg work on the screen.

Ms. Veitch: Estimates for the screening for the lift station.

Mr. Winkeljohn: Oh yes she took a picture of it. It is nominal. I could have approved that with her.

Ms. Veitch: She gave an estimate for pavers. Our guy apparently can do it, we will save a lot of money so she gave me an estimate for the cost of that.

Mr. Stanton: Where is this?

Mr. Cerny: The mail kiosks.

Mr. Winkeljohn: It is \$700.

Ms. Veitch: There is a copy for everybody here. Also the LED lighting which we asked to put in.

Mr. Winkeljohn: The LED is a little bigger than a bread box. It is \$1,700. This is another estimate for \$2,800. These guys are expensive, that would be my conclusion.

Ms. Veitch: That is why she wanted me to show the difference if we get it and them. So she had the fixtures etc. and the pricing with that, then she showed it with the electrical company. She said it would be cheaper if we did it. That is how she explained it to me.

Mr. Stanton: There is like \$1,100 difference between the two.

Mr. Quigley: What is under there now?

Mr. Stanton: There is regular incandescent bulbs. They are in the last couple of months almost all of them have been out.

Ms. Veitch: They burn out regularly.

Mr. Stanton: Putting in LED because of longer life is not going to save an awful lot on electricity but it is going to save a fortune in labor. Really what should be happening is every time a couple of them go out we should send somebody out there to replace them. If you notice when you walk down here at night, this is like walking down a dark alley.

Mr. Winkeljohn: It is too dark.

Mr. Stanton: It is really a security thing and a safety thing. All these lights are out. Some of the recessed lights are out front and back. Almost any time I go into the mail kiosks there is lights out. I had suggested probably a year or so ago that we replace them with LED.

Mr. Winkeljohn: She would put these up with her maintenance person.

Ms. Veitch: He is apparently able to do that.

Mr. Quigley: Are we talking about for like under the kiosks these recessed bulbs?

Mr. Stanton: Yes replacing what is there with something that is almost identical.

Mr. Cerny: The LED's would be on the clubhouse right?

Mr. Stanton: Yes.

Mr. Winkeljohn: Do you want to authorize that so that Melissa can get started with it? It seems a little bit of a no brainer.

Mr. Stanton: I am a little concerned having our folks do it. I am sure they do a wonderful job but while they are doing that they are not doing other things. We are talking about \$1,100. Just today walking out there and there is a spot that apparently somebody started power washing the walkway over here and you can see where they stopped. A lot of the walkways need to be power washed.

Ms. Veitch: You know we are down one man.

Mr. Stanton: I know that we are down one man but when you take that one man that we are down and we dilute his attention to the routine things that was originally hired to do.

Mr. Winkeljohn: It is a valid input.

Mr. Stanton: The bigger question is. Is two people enough? There is a lot of things that we could do if we have enough staff to do it. Is two people enough? Would it be cheaper to have a third person and not farm some stuff out.

Ms. Veitch: My question about having our people do it is that do they have the license to do it. In other words should something go wrong and it causes a fire or something like that and you are not certified.

Mr. Winkeljohn: There is a little more protection from a licensed person.

Mr. Quigley: Taking out one fixture and putting one back in, is that really a permit licensing issue? Do you know?

Mr. Shaver: Anytime you hard wire anything you are supposed to get a building permit. Building code says anything hard wired.

Mr. Pawelczyk: Changing a ceiling fan.

Mr. Shaver: Technically that needs to be permitted.

Mr. Quigley: Gerry I think you are onto something. I like the idea of just hiring to do that and keep our people doing other things.

Mr. Stanton: Especially since we are short staffed at the moment but even when we are fully staffed there is things that are waiting to be done.

Mr. Winkeljohn: You are right it just gets further behind.

Mr. Stanton: It is a quality of life thing for all the people that are paying the bills.

Mr. Winkeljohn: Is there a motion to approve. That is a fairly reasonable day's work ,maybe two days of work from an electrician.

Mr. Stanton: Two people, two days. If they are getting \$1,100 for that it's reasonable. I put a motion to accept the Lux proposal unless anyone has anything to say further.

Mr. Winkeljohn: Is there a second?

Mr. Cerny: Second.

On MOTION by Mr. Stanton seconded by Mr. Cerny with all in favor proposal for \$2,800 from Lux Electric to install LED lights.
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Mr. Winkeljohn: The screening I will take care of. The pavers is kind of an open item. I am not sure how you feel about that. If you want to wait for Melissa another time or if you want to jump on it or give her permission to pull the trigger.

Ms. Veitch: We have talked about it three or four times now. It is just a matter of what we wanted to do. We thought it was very doable to dig the base deeper, gravel it, and do the pavers. At that time we all thought it was a good idea.

Mr. Stanton: Again the warranty thing and doing it properly and having the right person. Are they going to go out and rent a compacter, transport the compacter from wherever they are getting it to here and all that kind of stuff?

Mr. Winkeljohn: That level of paver would really be hard. It is so small.

Ms. Veitch: I don't see a problem with our person doing that as much as electricity. Electricity I am a little more concerned about.

Mr. Pawelczyk: It is not a high traffic area. It is easy to repair.

Mr. Stanton: You are going to have to dig out what 8 inches?

Ms. Veitch: At least.

Mr. Shaver: Are they 3 inch pavers?

Mr. Stanton: It is 4 x 8 by 2 ¼.

Mr. Shaver: So you would have an inch of sand underneath that and you have a base underneath the sand say 4 inches. You are basically looking at 8 inches to finish them correctly you need to go down.

Mr. Stanton: It is a lot of excavation.

Mr. Winkeljohn: Do you want to wait on this one and see if she can get an outside contractor?

Mr. Stanton: I would suggest to get an outside quote.

Mr. Winkeljohn: Ok. No objection to that approach?

Mr. Quigley: I thought we were doing concrete but pavers is probably less risky.

Mr. Cerny: It will look nicer than concrete.

Mr. Pawelczyk: Didn't you say we needed a permit to do concrete?

Mr. Shaver: This small an area I don't think you would.

Mr. Winkeljohn: Do you want to authorize a not to exceed number so that if she gets a contractor that is a reasonable price we don't have to wait?

Mr. Stanton: Does anybody have an idea what the not to exceed number should be?

Mr. Winkeljohn: How much is the material?

Mr. Cerny: The material is \$763.

Mr. Winkeljohn: I would say \$1,500 the max. That should be plenty. Double the material price is reasonable.

Mr. Stanton: \$1,500 for labor plus material. That is probably where it should be.

Mr. Winkeljohn: That is a fair starting point. If she can't get it done we will bring it back to you. Is there a so moved?

On MOTION by Ms. Veitch seconded by Mr. Stanton with all in favor a not to exceed amount of \$2,200 for pavers at mail kiosks was approved.

Mr. Winkeljohn: Did she have anything else?

Ms. Veitch: She had a guy come to look at putting maglocks on places that didn't have them like the gym and the bathrooms. This email that you have here is his reply was after looking at the system is that they can't do it. She did suggest that we go back to the people who have done our original.

Mr. Winkeljohn: Ok so she still has legwork on that one. That is all I have under the clubhouse manager. You guys have been getting feedback when she sends out her work in progress report. That seems to be an understandable simple format so we will keep doing it and we will update it with these actions. It is a good base document to work from. There are some updates that are missing in it but I will update that.

Mr. Quigley: Who is the keeper of that?

Mr. Winkeljohn: Melissa.

Ms. Veitch: Did we add the screening for the lift stations?

Mr. Winkeljohn: It is below the requirements, I will take care of it. It has been approved, it's like \$300.

Ms. Veitch: Are we still working on the information for the pool lights?

Mr. Winkeljohn: Yes I worked on that a little bit. You don't meet the standard that I confirmed. To meet the standard is a case by case requirement that has to be certified by a pool contractor. They have the experience apparently to identify the lighting requirements. So we would have to ask our pool contractor for his or her consultant to give us a report for adding the lighting. That is the next step.

Mr. Cerny: So this is just a matter of the level of illuminates?

Mr. Winkeljohn: No it is more difficult than that. It has to do with walkways, it has to do with the visibility of the steps, and the visibility in the pool like the contrasts from things is a big key. You have to have certain contrasted like if you had Diamond

Brite, like the dark color and you have dark trim you would never be allowed to have it. The elements of the pool have to be evaluated for contrast as well as walk areas and things like that. Mike probably remembers we looked at a couple of pools, it was cost prohibited in most cases.

Mr. Pawelczyk: Or it was just so much lighting.

Mr. Winkeljohn: That nobody would want it.

Mr. Cerny: Too bright.

Mr. Stanton: Well from time to time I see somebody in the pool well after dark.

Mr. Winkeljohn: That would be illegal swimming and we will deal with that.

Mr. Stanton: I understand what you are saying about the markings because I was in a pool not too long ago where the steps and the bottom of the pool and side were all the same color and you couldn't tell in broad daylight.

Mr. Winkeljohn: So that is the latest on that.

Mr. Quigley: You talked about the benches on the lake so the city was making it an issue for DR Horton so they backed off of that so we're back in the realm of do we as a CDD want to install benches. To me it is not a high priority issue but I wanted to see if we are all in the same agreement.

Ms. Veitch: I still want them.

Mr. Quigley: Ok. We picked out a design.

Mr. Winkeljohn: It has been approved, we just froze it to allow for the regulatory side with DR Horton to play itself out.

Mr. Quigley: Do you want to get rid of some other items before we start tackling that?

Ms. Veitch: I think it is time to revisit it again and find the design and stuff we approved. It should be here somewhere.

Mr. Quigley: It was in the email from Doug.

Ms. Veitch: Who knows if the cost is the same now too.

Mr. Stanton: I would suggest one change though. When we approved that we approved six foot benches with the arm rest inbetween so people can't sleep on it. That

really translates into two people per bench. I would like to suggest we look at everything the same except for 8 foot benches. That allows four people per bench. For an extra two feet you are getting four seating spots.

Ms. Veitch: Only two people can sit on a six foot bench?

Mr. Winkeljohn: They would have to be really close friends.

Ms. Veitch: And we are still going to go with the matching garbage cans right?

Mr. Winkeljohn: Correct.

Mr. Quigley: I don't remember how long ago that was. Was it in the same budget year, is that an issue the green light we gave?

Mr. Winkeljohn: Not a problem.

Mr. Quigley: I think eight foot is a little proportionally large for that space. We chose six foot and approved the design probably before you were on the Board.

Mr. Stanton: I think I was just on the Board when it happened.

Ms. Veitch: Well we are doing three or four right?

Mr. Stanton: I thought it was four. I would suggest, then I will look up the model that we have and find out what the square footage is and what the dimensions are and make a piece of paper. Six foot and fold it out to eight foot. We could lay them down and take a look at it and decide if it is too big or too small. You might have a good point there.

Mr. Pawelczyk: It was August 18, 2016 you approved the purchase of two garbage cans and three benches. So yeah you might want to look at it again.

Ms. Veitch: Lou was still here.

Mr. Sanders: There is another style also to combat that issue of people sleeping on it where it is actually a concave bench. That might be an option too for a six foot bench.

Mr. Quigley: I was kind of pushing for a more exotic design and Doug from Craven kind of talked us out of that. They were either too expensive or I forget all the reasons that he mentioned. I finally said ok and Sue and I agreed on a design. I have seen the exact same benches in the downtown area of Plantation. It looked really good. If I have a second I can probably pull up that.

Mr. Sanders: Would it be too ridiculous to talk about I was out at this place last weekend that had almost the exact setup we had out here. What they did was a circular bench. It went all the way around. It was right in the dead center of the island. I don't know if that an option or anything but they literally stuck it right in the center. I think is sat up to thirteen or fourteen people the way they had it but it looked like a centerpiece for the island. It was also seating all the way around it so people were sitting out there reading books, they had their dogs out there. Just a suggestion. I don't know what it would cost but it looked really nice.

Mr. Winkeljohn: Interesting.

Mr. Cerny: We would lose all that space.

Ms. Veitch: You lose that space for future whatever. Who knows what we will have in the future but if you put something permanent in the center like that you lost that.

Mr. Stanton: We had that BBQ thing out there once upon a time. That kind of thing would be out of the question with that but we could do it with a few straight benches.

Mr. Quigley: I am having trouble finding it.

Mr. Winkeljohn: We will circulate it and talk about it next time. Sounds like there is a variety of interesting ideas. Anything else?

Ms. Veitch: Just bringing up something, food for thought. Talk has been by the current HOA and the manager not to have two full-time people which I don't find is a reasonable idea. Since CDD property is involved anybody's thoughts or input?

Mr. Stanton: As a member of the HOA there is a lot of things that are not getting done out there for a long time.

Ms. Veitch: That has been my concern as well and to talk about not having two full-time people doesn't seem reasonable to me. The thought process behind it is why don't we bring another part-time in and we use them with more hours on only days when we need them. I don't find that to be feasible. I just wanted to know everyone's thoughts because our property is in need of repair and maintenance as well.

Mr. Winkeljohn: From a manager's perspective I think the fact that they were offering to do a lot of these jobs I thought was great. Most of the times they will say no we wanted to touch it, you have to hire somebody every time. It is both for me. The fact that they are offering and that they are able to do certain things. Like this clubhouse, its maintenance costs are fairly low because the onsite person keeps up with everything frankly. That part from the comparison to other clubhouses we manage, yours is one of the least annoying and expensive in terms of the nuance.

Mr. Stanton: In the community at large and I am speaking more from an HOA perspective, is there are tons of things that are just not getting done. Trash in the lake that sits there for days and days. It used to be that somebody would go by.

Ms. Veitch: There is little small things that I notice more than the bigger things but you can't offer to do projects like the pavers and stuff if we don't have the other available maintenance person on a regular basis. I am just asking because we are all homeowners as well. Give your feedback to our HOA and to use as well as to your thoughts about not having two full-time people. She is going to put out the ad for the position starting January 1st.

Mr. Winkeljohn: So they don't have someone from their pool of employees to shift to us?

Ms. Veitch: No I don't. She has to advertise for it.

Mr. Winkeljohn: Any other Supervisor comments? No one from the audience to give us feedback. We will assume they are happy.

FIFTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

A. Update on the Work in Progress List (requested by Supervisor Veitch)

B. Discussion Regarding Disaster Planning (requested by Supervisor Stanton)
(These items were discussed earlier in the meeting)

SIXTH ORDER OF BUSINESS

Financial Reports

A. Approval of Check Run Summary

B. Balance Sheet and Income Statement

Mr. Winkeljohn: Item 6 on the agenda is your financial reports. I did want to mention as I stated a little while ago that the first full month of year so it is rather uninteresting in terms of financial condition. I would like to draw your attention to one part of the financials on page 2 at the bottom which shows a cash balance from prior year of in excess of \$360,000. The reason I bring that up is because you haven't had any revenue from 2018 yet. That is really a place to point to show you how much reserves you carry at this time. It is almost like identical to an entire year's assessment. That is a good thing. That is about the level that I recommend you carry each year. As you budget next year's budget you would put in a recurring expense to lower that number. You would match that with the equal assessment which you could do. Your project funds that you have each year at this time would be available is my point. So if you had a phase 2 to the lighting or security measure you wanted to add you could start planning for it this year and spend it out of this year's excess available funds comfortably without dipping and taking away from your financial security. I have nothing else on that. A motion to approve the financial reports would be next.

Ms. Veitch: This is not a concern but more of a question to enlighten me. The expense on here for FOB, was that the new FOB she bought?

Mr. Winkeljohn: Yes.

Ms. Veitch: The other one is just out of curiosity is what is a Briquette application?

Mr. Winkeljohn: I think it is for ants but that is a wild guess. Let me find it. Where did you see it?

Ms. Veitch: Page one.

Mr. Winkeljohn: That is the mosquito control.

Ms. Veitch: Ok.

Mr. Winkeljohn: Not ants, mosquito. We drop those in the drains.

Ms. Veitch: It all makes sense now.

Mr. Winkeljohn: It is all under the lake management contract so that was the first giveaway for me.

On MOTION by Mr. Cerny seconded by Ms. Veitch with all in favor the Check Run Summary, Balance Sheet and Income Statement were approved.

Mr. Winkeljohn: I have nothing else.

Mr. Stanton: I have one thing I wanted to raise a question about. This pool fountain, the lights out on the pool fountain, I went to Melissa and pointed that out to her. I asked her if she adjusted it to daylight savings and she kind of said yes. I don't know if it was adjusted or not. I just assume that it is. That got me to thinking, we have a mechanical clock out there so when you set it for let's say standard time it is going to be dusk to dawn. When you want to reset it again for daylight savings it is going to be good once a year. They have these astronomical timers that you can put in that works off GPS. It just replaces the whole clock so every day it goes on at dusk and everyday it goes off at dawn.

Mr. Winkeljohn: Yes and it slides with the season.

Mr. Stanton: It costs \$64 a piece plus installation.

Mr. Quigley: What is it sensing?

Mr. Winkeljohn: It picks up the GPS signal of astronomical time. Are they light censored or are they timed?

Mr. Cerny: They have to be timed because they shut off at midnight.

Mr. Quigley: What time do they come on?

Mr. Cerny: Too early in my opinion.

Mr. Winkeljohn: The idea would be obviously these run past dark so you would keep the fountain and lights running and they have it all off at midnight.

Mr. Stanton: I have a few different options here. One is an electrical one that you put in with latitude and longitude and it has a lot of programming flexibility.

Mr. Winkeljohn: To me that is a staff level type upgrade that is well within our prevue. If you hand that to Melissa she can implement it if she sees the benefits. She is the test from an operational person. I would have my opinion but I prefer hers. We can just tackle that.

Mr. Stanton: Good. I will speak to her sometime next week.

Mr. Winkeljohn: Awesome. Anything else?

Mr. Stanton: That would be it.

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Quigley seconded by Mr. Cerny with all in favor the meeting was adjourned.

Assistant Secretary/Secretary

Chairman/Vice Chairman

Orchid Grove Community Development District

Check Register Summary

12/1/2017 - 1/30/2018

Check Date	Check #'s	Total Amount
12/6/2017	1552-1560	\$8,519.93
1/3/2018	1561-1566	\$8,178.40
1/10/2018	1567-1576	\$444,439.43
1/11/2018	1577	\$370,000.00
1/30/2018	1578-1586	\$13,608.83
Total		\$844,746.59

*** CHECK DATES 12/01/2017 - 01/30/2018 ***
 ORCHID GROVE CDD - GENERAL
 BANK A ORCHID GROVE - GF

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/06/17	00014	12/01/17	1808	2017	12	320-53800-46000				*	348.00		
									NOV 17-LAKE MANAGEMENT				
12/01/17		12/01/17	1808	2017	12	320-53800-46000				*	100.00		
									NOV 17-LARVACIDE TREATMNT				
12/01/17		12/01/17	1808	2017	12	320-53800-46000				V	348.00-		
									NOV 17-LAKE MANAGEMENT				
12/01/17		12/01/17	1808	2017	12	320-53800-46000				V	100.00-		
									NOV 17-LARVACIDE TREATMNT				
									ALLSTATE RESOURCE MANAGEMENT, INC.			.00	001552
12/06/17	00054	11/15/17	34237	2017	11	320-57200-43100				*	780.00		
									REPLACE FILTER CARTRIDGE				
12/01/17		12/01/17	33968	2017	12	320-57200-45300				*	700.00		
									MONTHLY SERVICE CHARGES				
									B & B POOLS, INC.			1,480.00	001553
12/06/17	00008	10/31/17	145254	2017	10	310-51300-31500				*	1,875.00		
									OCT 17 - LEGAL SERVICES				
									BILLING, COCHRAN, LYLES, MAURO &			1,875.00	001554
12/06/17	00028	11/29/17	11292017	2017	11	310-51300-31700				*	858.00		
									FY17 TAX ROLL				
									BROWARD COUNTY PROPERTY APPRAISER			858.00	001555
12/06/17	00039	11/30/17	159531-1	2017	11	320-57200-43100				*	377.62		
									SERVICE THRU-11/30/17				
									THE CITY OF POMPANO BEACH			377.62	001556
12/06/17	00001	12/01/17	161	2017	12	310-51300-34000				*	2,644.92		
									MGMT FEES-DEC 17				
12/01/17		12/01/17	161	2017	12	310-51300-35100				*	83.33		
									COMPUTER TIME-DEC 17				
12/01/17		12/01/17	161	2017	12	310-51300-31300				*	208.33		
									DISSEM AGNT SVCS-DEC 17				
12/01/17		12/01/17	161	2017	12	310-51300-35110				*	41.67		
									WEBSITE ADMIN-DEC 17				
12/01/17		12/01/17	161	2017	12	310-51300-42000				*	4.60		
									POSTAGE-DEC 17				
12/01/17		12/01/17	161	2017	12	310-51300-47000				*	.75		
									COPIES-DEC 17				
									GOVERNMENTAL MANAGEMENT SERVICES -			2,983.60	001557
12/06/17	00037	12/01/17	12012017	2017	12	320-57200-49100				*	377.71		
									NOV-DEC 17 LNDSCAPE REIMB				
									ORCHID GROVE ASSOCIATION			377.71	001558

ORG -ORCHID GROVE- MPHILLIPS

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/06/17	00015	12/01/17	13402	201712 320-53800-46000	MONTHLY SVC/MAINTENANCE	*	220.00		
					PUMP STATION MAINTENANCE INC.			220.00	001559
12/06/17	00014	12/01/17	1808	201712 320-53800-46000	NOV 17-LAKE MANAGEMENT	*	248.00		
		12/01/17	1808	201712 320-53800-46000	NOV 17-LARVICIDE TREATMNT	*	100.00		
					ALLSTATE RESOURCE MANAGEMENT, INC.			348.00	001560
1/03/18	00014	1/01/18	132151	201801 320-53800-46000	JAN 18-LAKE MANAGEMENT	*	248.00		
		1/01/18	132151	201801 320-53800-46000	JAN 18-LARVICIDE TREATMENT	*	100.00		
					ALLSTATE RESOURCE MANAGEMENT, INC.			348.00	001561
1/03/18	00008	11/30/17	145819	201711 310-51300-31500	NOV 17 - LEGAL SERVICES	*	400.00		
					BILLING, COCHRAN, LYLES, MAURO &			400.00	001562
1/03/18	00085	12/01/17	MGT-1201	201712 320-57200-34500	CONTRACT - MGMT	*	2,500.00		
		12/01/17	MGT-1201	201712 320-57200-34000	CONTRACT - PERSONNEL	*	1,250.00		
					CASTLE MANAGEMENT, LLC			3,750.00	001563
1/03/18	00079	12/20/17	004376	201712 320-57200-51000	PET WASTE TRASH BAGS	*	299.70		
		12/22/17	003473A	201712 320-57200-51000	NON PARA WAVE URINAL	*	43.98		
					CITY MAINTENANCE SUPPLY			343.68	001564
1/03/18	00009	11/30/17	52051	201711 310-51300-31100	SERVICE THRU-11/30/17	*	560.00		
					CRAVEN THOMPSON & ASSOCIATES, INC.			560.00	001565
1/03/18	00016	12/01/17	DEC-17	201712 320-53800-43000	DEC 17 - ELECTRIC	*	753.23		
		12/01/17	DEC-17	201712 320-53800-43100	DEC 17 - ELECTRIC	*	1,255.00		
		12/01/17	DEC-17	201712 320-57200-43000	DEC 17 - ELECTRIC	*	768.49		
					FLORIDA POWER & LIGHT			2,776.72	001566
1/10/18	00054	12/05/17	34310	201712 320-57200-45300	INSTALL FEEDER TUBE #5	*	28.00		

ORG -ORCHID GROVE- MPHILLIPS

*** CHECK DATES 12/01/2017 - 01/30/2018 ***
 ORCHID GROVE CDD - GENERAL
 BANK A ORCHID GROVE - GF

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/16/17		34385		2017	12	320-57200-45300				*	75.00		
			REMOVE BLACK ALGAE										
12/22/17		35081		2017	12	320-57200-45300				*	475.00		
			COMMERCIAL LEAK SEARCH										
1/01/18		34849		2018	01	320-57200-45300				*	700.00		
			MONTHLY SERVICE CHARGES										
			B & B POOLS, INC.										
-----											1,278.00	001567	
1/10/18	00085	1/01/18	MGT-0101	2018	01	320-57200-34500				*	3,713.15		
			CONTRACT - MGMT										
1/01/18		MGT-0101		2018	01	320-57200-41010				*	195.00		
			WEB SERVICES										
1/01/18		MGT-0101		2018	01	320-57200-34500				*	3,433.34-		
			PAYROLL REIMBURSEMENT										
			CASTLE MANAGEMENT, LLC										
-----											474.81	001568	
1/10/18	00039	12/29/17	159531-1	2017	12	320-57200-43100				*	165.34		
			SERVICE THRU-12/28/17										
			THE CITY OF POMPANO BEACH										
-----											165.34	001569	
1/10/18	00016	1/01/18	JAN-18	2018	01	320-53800-43100				*	1,255.00		
			JAN 18 - ELECTRIC										
			FLORIDA POWER & LIGHT										
-----											1,255.00	001570	
1/10/18	00001	1/02/18	162	2018	01	310-51300-34000				*	2,644.92		
			MGMT FEES-JAN 18										
1/02/18		162		2018	01	310-51300-35100				*	83.33		
			COMPUTER TIME-JAN 18										
1/02/18		162		2018	01	310-51300-31300				*	208.33		
			DISSEM AGNT SVC-JAN 18										
1/02/18		162		2018	01	310-51300-35110				*	41.67		
			WEBSITE ADMIN-JAN 18										
1/02/18		162		2018	01	310-51300-51000				*	17.50		
			SUPPLIES-JAN 18										
1/02/18		162		2018	01	310-51300-42000				*	6.90		
			POSTAGE-JAN 18										
1/02/18		162		2018	01	310-51300-47000				*	81.70		
			COPIES-JAN 18										
1/02/18		162		2018	01	310-51300-32200				*	23.00		
			AUDIT CONFIRMATION										
			GOVERNMENTAL MANAGEMENT SERVICES -										
-----											3,107.35	001571	
1/10/18	00018	1/10/18	JAN-18	2018	01	300-20700-10400				*	47,645.30		
			TXFER OF TAX RCPTS										
1/10/18		JAN-18		2018	01	300-20700-10400				V	47,645.30-		
			TXFER OF TAX RCPTS										
			ORCHID GROVE CDD C/O US BANK										
-----											.00	001572	

*** CHECK DATES 12/01/2017 - 01/30/2018 ***
 ORCHID GROVE CDD - GENERAL
 BANK A ORCHID GROVE - GF

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK... AMOUNT #
1/10/18	00056	1/10/18	JAN-18 201801 300-20700-10300 TXFER OF TAX RCPTS	ORCHID GROVE CDD C/O WELLS FARGO	*	88,345.40	88,345.40 001573
1/10/18	00015	12/20/17	13586 201712 320-53800-46000 BB/CRANE TRUCK W/ DRIVER	PUMP STATION MAINTENANCE INC.	*	958.23	1,178.23 001574
		2/01/18	13739 201802 320-53800-46000 FEB 18-INSPECTION & MAINT		*	220.00	
1/10/18	00034	1/10/18	JAN-18 201801 300-15100-10000 TXFER EXCESS FUNDS	STATE BOARD OF ADMINISTRATION C/O	*	300,000.00	300,000.00 001575
1/10/18	00108	12/20/17	15268 201712 320-53800-46000 CLEANED LIFT STATION	TELE-VAC SOUTH, INC.	*	990.00	990.00 001576
1/11/18	00018	1/10/18	JAN-18 201801 300-20700-10400 TXFER OF TAX RCPTS	ORCHID GROVE CDD C/O US BANK	*	417,645.30	417,645.30 001577
1/30/18	00014	2/01/18	132768 201802 320-53800-46000 JAN 18-LAKE MANAGEMENT	ALLSTATE RESOURCE MANAGEMENT, INC.	*	248.00	348.00 001578
		2/01/18	132768 201802 320-53800-46000 JAN 18-LARVICDE TREATMENT		*	100.00	
1/30/18	00054	1/12/18	35182 201801 320-57200-45300 REPAIR UNDERGROUND LEAK	B & B POOLS, INC.	*	600.00	600.00 001579
1/30/18	00008	12/31/17	146575 201712 310-51300-31500 DEC 17 - LEGAL SERVICES	BILLING, COCHRAN, LYLES, MAURO &	*	925.00	925.00 001580
1/30/18	00009	12/31/17	52281 201712 310-51300-31100 SERVICE THRU-12/31/17	CRAVEN THOMPSON & ASSOCIATES, INC.	*	420.00	420.00 001581
1/30/18	00002	1/16/18	6-064-63 201801 310-51300-42000 DELIVERIES THRU-01/16/18	FEDEX	*	23.81	23.81 001582
1/30/18	00016	1/09/18	JAN-18 201801 320-53800-43000 JAN 18 - ELECTRIC		*	749.60	

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/09/18		JAN-18	201801	320-57200-43000			*	677.92		
		JAN 18 - ELECTRIC				FLORIDA POWER & LIGHT			1,427.52	001583
1/30/18	00037	9/30/17	1408	201709	320-57200-46200	LANDSCAPE CONTRIBUTION	*	5,259.00		
1/18/18		1408-2	201801	320-57200-46200		LANDSCAPE CONTRIBUTION	*	1,753.00		
						ORCHID GROVE ASSOCIATION			7,012.00	001584
1/30/18	00090	10/24/17	88002443	201710	320-53800-49000	FOUNTAIN SERVICE CALL	*	202.50		
						VERTEX WATER FEATURES			202.50	001585
1/30/18	00109	1/23/18	2480	201801	320-57200-46100	LED SECURITY FIXTURES	*	2,650.00		
						WATTS NEW ELECTRIC INC			2,650.00	001586
TOTAL FOR BANK A								844,746.59		
TOTAL FOR REGISTER								844,746.59		

ORCHID GROVE
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET
December 31, 2017

	<u>Major Funds</u>			<u>Total Governmental Funds</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	
ASSETS:				
Cash	\$833,759	---	---	\$833,759
State Board of Administration	\$303,335	---	---	\$303,335
Investments:				
<u>Series 2013</u>				
Interest	---	\$2	---	\$2
Revenue	---	\$7,051	---	\$7,051
Sinking	---	\$4	---	\$4
Redemption	---	\$2,827	---	\$2,827
Construction - Series 2013	---	---	\$333	\$333
Due from General Fund	---	\$88,345	---	\$88,345
<u>Series 2015</u>				
Reserve	---	\$100,896	---	\$100,896
Revenue	---	\$31,681	---	\$31,681
Redemption	---	\$3,516	---	\$3,516
Due from General Fund	---	\$417,645	---	\$417,645
Deposit	\$363	---	---	\$363
TOTAL ASSETS	<u>\$1,137,457</u>	<u>\$651,967</u>	<u>\$333</u>	<u>\$1,789,757</u>
LIABILITIES:				
Accounts Payable	\$17,328	---	---	\$17,328
Due to Debt Service - Series 2013	\$88,346	---	---	\$88,346
Due to Debt Service - Series 2015	\$417,645	---	---	\$417,645
FUND BALANCES:				
Nonspendable Balance	\$363	---	---	\$363
Restricted for Debt Service	---	\$651,967	---	\$651,967
Restricted for Capital Projects	---	---	\$333	\$333
Unreserved	\$613,774	---	---	\$613,774
TOTAL LIABILITIES & FUND EQUITY & OTHER CREDITS	<u>\$1,137,457</u>	<u>\$651,967</u>	<u>\$333</u>	<u>\$1,789,757</u>

ORCHID GROVE
COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND
Statement of Revenues & Expenditures
For The Period Ending December 31, 2017

	ADOPTED BUDGET	PRORATED BUDGET THRU 12/31/2017	ACTUAL THRU 12/31/2017	VARIANCE
REVENUES:				
Maintenance Assessments	\$347,207	\$326,369	\$326,369	\$0
Interest/Miscellaneous Income	\$1,000	\$250	\$1,099	\$849
TOTAL REVENUES	\$348,207	\$326,619	\$327,469	\$849
EXPENDITURES:				
ADMINISTRATIVE:				
Supervisor Fees	\$12,000	\$3,000	\$1,800	\$1,200
Fica Payable	\$918	\$230	\$138	\$92
Engineering	\$16,500	\$4,125	\$1,618	\$2,508
Dissemination	\$2,500	\$625	\$625	\$0
Arbitrage	\$1,250	\$0	\$0	\$0
Attorney	\$25,000	\$6,250	\$3,200	\$3,050
Annual Audit	\$4,600	\$0	\$0	\$0
Trustee Fees	\$7,900	\$7,900	\$7,864	\$36
Property Appraiser	\$1,000	\$858	\$858	\$0
Management Fees	\$31,739	\$7,935	\$7,935	\$0
Assessment Roll	\$2,500	\$2,500	\$2,500	\$0
Computer Time	\$1,000	\$250	\$250	\$0
Website Compliance	\$500	\$125	\$125	(\$0)
Telephone	\$25	\$6	\$0	\$6
Postage	\$250	\$63	\$24	\$39
Printing & Binding	\$1,100	\$275	\$92	\$184
Insurance	\$6,759	\$6,759	\$6,144	\$615
Legal Advertising	\$1,500	\$375	\$0	\$375
Other Current Charges	\$770	\$193	\$180	\$12
Office Supplies	\$175	\$44	\$18	\$26
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
Capital Outlay	\$250	\$63	\$0	\$63
Sub-Total Administrative	\$118,411	\$41,749	\$33,544	\$8,205
FIELD:				
FPL-Electric Lift Stations A/B	\$7,500	\$1,875	\$3,256	(\$1,381)
FPL-Lighting Agreement	\$30,000	\$7,500	\$3,765	\$3,735
Lift Station/Lake Maintenance	\$13,500	\$3,375	\$3,652	(\$277)
Contingency	\$15,500	\$3,875	\$1,403	\$2,473
Sub-Total Field	\$66,500	\$16,625	\$12,076	\$4,549
CLUB HOUSE:				
Management - Castle	\$30,000	\$7,500	\$7,500	\$0
Management - Club Attendant	\$15,000	\$3,750	\$3,750	\$0
Insurance	\$5,440	\$5,440	\$4,945	\$495
Water Utilities	\$1,700	\$425	\$707	(\$282)
Electric Utilities	\$10,000	\$2,500	\$1,690	\$810
Cable/Wifi/Alarm	\$1,500	\$375	\$700	(\$325)
Pool Maintenance	\$16,000	\$4,000	\$3,561	\$439
Landscape Maintenance - Club House	\$6,872	\$1,718	\$0	\$1,718
Plant Replacement/Mulch	\$5,000	\$1,250	\$0	\$1,250
Building Supplies Maintenance	\$5,000	\$1,250	\$573	\$677
Repair/Replacement	\$10,000	\$2,500	\$0	\$2,500
Miscellaneous Maintenance	\$23,000	\$5,750	\$378	\$5,372
Fitness Equipment	\$10,000	\$2,500	\$0	\$2,500
First Quarter Operating	\$23,783	\$5,946	\$0	\$5,946
Sub-Total Club House	\$163,295	\$44,904	\$23,804	\$21,100
TOTAL EXPENDITURES	\$348,206	\$103,278	\$69,424	\$33,854
EXCESS REVENUES (EXPENDITURES)	\$0		\$258,045	
FUND BALANCE - Beginning	\$0		\$356,092	
FUND BALANCE - Ending	\$0		\$614,137	

ORCHID GROVE
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
SERIES 2013
Statement of Revenues & Expenditures
For The Period Ending December 31, 2017

	AMENDED BUDGET	PRORATED THRU 12/31/2017	ACTUAL THRU 12/31/2017	VARIANCE
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REVENUES:

Special Assessments	\$93,986	\$88,345	\$88,345	\$0
Interest Income	\$0	\$0	\$49	\$49
TOTAL REVENUES	\$93,986	\$88,345	\$88,395	\$49

EXPENDITURES:

Interest Expense - 11/1	\$18,934	\$18,934	\$18,934	\$0
Interest Expense - 5/1	\$18,934	\$0	\$0	\$0
Principal Expense - 5/1	\$55,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$92,868	\$18,934	\$18,934	\$0

EXCESS REVENUES (EXPENDITURES)

	\$1,118	\$69,461
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FUND BALANCE - Beginning

	\$27,485	\$28,767
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FUND BALANCE - Ending

	\$28,603	\$98,229
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ORCHID GROVE
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
SERIES 2015

Statement of Revenues & Expenditures
For The Period Ending December 31, 2017

	PROPOSED BUDGET	PRORATED THRU 12/31/2017	ACTUAL THRU 12/31/2017	VARIANCE
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REVENUES:

Special Assessments	\$444,311	\$417,645	\$417,645	\$0
Interest Income	\$0	\$0	\$497	\$497

TOTAL REVENUES

	\$444,311	\$417,645	\$418,142	\$497
--	-----------	-----------	-----------	-------

EXPENDITURES:

Interest Expense - 11/1	\$128,856	\$128,856	\$128,606	\$250
Interest Expense - 5/1	\$128,856	\$0	\$0	\$0
Principal Expense - 5/1	\$190,000	\$0	\$0	\$0

TOTAL EXPENDITURES

	\$447,712	\$128,856	\$128,606	\$250
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EXCESS REVENUES (EXPENDITURES)

	(\$3,401)		\$289,536	
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FUND BALANCE - Beginning

	\$157,425		\$264,203	
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FUND BALANCE - Ending

	\$154,024		\$553,739	
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ORCHID GROVE
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL PROJECTS FUND
SERIES 2013

Statement of Revenues & Expenditures
For The Period Ending December 31, 2017

	ADOPTED BUDGET	PRORATED THRU 12/31/2017	ACTUAL THRU 12/31/2017	VARIANCE
<u>REVENUES:</u>				
<i>Interest Income</i>	\$0	\$0	\$1	\$1
TOTAL REVENUES	\$0	\$0	\$1	\$1
<u>EXPENDITURES:</u>				
<i>Capital Outlay</i>	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	\$0		\$1	
FUND BALANCE - Beginning	\$0		\$332	
FUND BALANCE - Ending	\$0		\$333	

Orchid Grove
 Community Development District
 Tax Collections
 Fiscal Year Ending September 30, 2018

Date Received	Gross Tax Received	Commissions	Discounts	Interest/ Penalties	Net Amount Received		Gross			Total
							022-700-363-100 Series 2013 Debt Service Fund 10.61%	023-700-363-100 Series 2015 Debt Service Fund 50.18%	001-300-363-100 General Fund 39.21%	
							\$99,985.08	\$472,670.88	\$369,369.00	\$ 942,024.96
11/21/2017	\$ 131,091.17	\$ 1,258.20	\$ 5,270.25	\$ -	\$ 124,562.72		\$ 13,220.90	\$ 62,500.65	\$ 48,841.18	\$ 124,562.72
12/5/2017	\$ 682,649.85	\$ 6,553.89	\$ 27,261.83	\$ -	\$ 648,834.13		\$ 68,866.26	\$ 325,559.31	\$ 254,408.56	\$ 648,834.13
12/7/2017	\$ 18,449.05	\$ 177.12	\$ 737.96	\$ -	\$ 17,533.97		\$ 1,861.03	\$ 8,797.85	\$ 6,875.09	\$ 17,533.97
12/21/2017	\$ 43,363.53	\$ 418.47	\$ 1,515.96	\$ -	\$ 41,429.10		\$ 4,397.22	\$ 20,787.48	\$ 16,244.39	\$ 41,429.10
TOTALS	\$ 875,553.60	\$ 8,407.68	\$ 34,786.00	\$ -	\$ 832,359.92		\$ 88,345.40	\$ 417,645.30	\$ 326,369.22	\$ 832,359.92

Percentage Collected

93%