

***Bonita Village  
Community Development District***

***May 16, 2018***

# Bonita Village

## Community Development District

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5385 N. Nob Hill Road, Sunrise, Florida 33351  
Phone: 954-721-8681 - Fax: 954-721-9202

May 9, 2018

**Board of Supervisors**  
**Bonita Village**  
**Community Development District**

Dear Board Members:

A *special* meeting of the Board of Supervisors of **Bonita Village Community Development District** is scheduled for **May 16, 2018 at 1:00 p.m. at 27901 Bonita Village Blvd., Social Room, Bonita Springs, Florida 34134.** Following is the advance agenda:

1. Oath of Office for Mr. Omer Dror
2. Roll Call
3. Approval of the Minutes of the March 14, 2018 Meeting
4. Public Hearing to Adopt the Fiscal Year 2019 Budget
  - A. Motion to Open the Public Hearing
  - B. Public Comment and Discussion
  - C. Consideration of **Resolution #2018-04** Annual Appropriation Resolution
  - D. Consideration of **Resolution #2018-05** Levy of Non Ad Valorem Assessments
  - E. Motion to Close the Public Hearing
5. Consideration of **Resolution #2018-06** Amending the General Fund Budget
6. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager
    - 1) Number of Registered Voters in the District - **12**
    - 2) Consideration of Proposed Fiscal Year 2019 Meeting Schedule
    - 3) Discussion of Financial Disclosure Report from the Commission on Ethics
7. Financial Reports
  - A. Approval of Check Run Summary
  - B. Balance Sheet and Income Statement
8. Supervisors Requests and Audience Comments
9. Adjournment

**Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.bonitavillagecdd.com>**

**MINUTES OF MEETING  
BONITA VILLAGE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Bonita Village Community Development District was held on March 14, 2018 at 1:00 p.m. at 27901 Bonita Village Blvd., Social Room, Bonita Springs, Florida.

Present and constituting a quorum were:

Thomas Runyon	Chairman
Barbara Rich	Vice Chairman
Jan Ruhstorfer	Assistant Secretary

Also present were:

Paul Winkeljohn	District Manager
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**FIRST ORDER OF BUSINESS**

**Oath of Office for Newly Elected Supervisors at the Landowners Meeting held November 8, 2017 (Seat #1 and Seat #3**

**SECOND ORDER OF BUSINESS**

**Roll Call**

Mr. Winkeljohn called the meeting to order, called the roll, and being a Notary Public of the State of Florida administered the oath of office to Mr. Runyon. The signed oath will become part of the public record.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

**A. Consideration of Resolution #2018-01 Canvassing and Certifying the Results of the Landowners Election**

Mr. Winkeljohn: The effect of that of course is related to organizational matters, which is encompassed in Resolution #2018-01 Canvassing and Certifying the Results of the Landowners Election. We are the elections department for our own entity and you are approving the resolution indicating that the landowners election took place and you are incorporating the results into your records as we just swore. Tom and Omer were the elected people at that landowners election so if I could have a motion on Resolution #2018-01 that would be great.

On MOTION by Ms. Rich seconded by Ms. Ruhstorfer with all in favor Resolution #2018-01 Canvassing and Certifying the Results of the Landowners Election was approved.

**B. Consideration of Appointment of Supervisor to Fill Unexpired Term of Office - Seat #5 (11/2019)**

**C. Oath of Office for Newly Appointed Supervisor**

These items were tabled until a future meeting.

**D. Consideration of Resolution #2018-02 Electing Officers**

Mr. Winkeljohn: Resolution #2018-02 is required whenever you have a landowners election. Currently Tom serves as Chair, Barbara is Vice Chair, and Omer and Jan are Assistant Secretaries. I also serve as an Assistant Secretary and my office provides you with a Secretary and Treasurer in the name of Rich Hans and Patti Powers by contract. So if you don't want to make any changes, we would need a motion to approve Resolution #2018-02 and keep the officers the same.

On MOTION by Mr. Runyon seconded by Ms. Ruhstorfer with all in favor Resolution #2018-02 Electing Officers was approved; and the Board retained the same slate of officers.

**FOURTH ORDER OF BUSINESS**

**Approval of the Minutes of the August 9, 2017 Meeting**

Mr. Winkeljohn: The minutes from your August 9th meeting have been circulated and if those are in order, a motion to approve them would be in order.

On MOTION by Ms. Rich seconded by Ms. Ruhstorfer with all in favor the Minutes of the August 9, 2017 Meeting were approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution #2018-03 Approving the Proposed Fiscal Year 2019 Budget and Setting the Public Hearing**

Mr. Winkeljohn: And of course we are here today to kick off the budget cycle. We have Resolution #2018-03, which will approve the proposed budget, which will

then be adopted no sooner than 60 days from today. This is for fiscal year 2019. If there are any changes you want to make to that budget, we can take that up also before approving the resolution. The goal really is to set and determine what the assessment level is. The ceiling of that will also be established today. If you want to go higher for whatever reason, you would have to have a mailed notice to all of the property owners and you would have to invite them to the public hearing, but I don't think that is the case. I think the District is well-financed and generating proper reserves at its current pace. So if there are any comments, we can take them and move towards Resolution #2018-03 and set the public hearing date.

Mr. Runyon: Is this where we would add any inclusions? If so, I would like to amend it. I would like to add a line item for field management supervision not-to-exceed \$15,000 per year. That would be for this year and next year's budget.

Mr. Winkeljohn: Right. And that would be conducted by the property manager and HOA and we can do that on a case-by-case basis. So you are authorizing the budget and the action and you want to do this for fiscal year 2018, as well?

Mr. Runyon: Yes.

Mr. Winkeljohn: Okay. So 2018 and 2019 and authorize that expenditure. Any other comments on the budget? If not, is there a motion with that amendment? Oh, also we need to pick a date to hold the public hearing. I was going to recommend doing it in the May timeframe. We have a conflict with using our normal meeting date because it is too soon so I was going to recommend May 16<sup>th</sup>. It is a Wednesday, the week following our normal rhythm, but we don't meet every month, so it is not probably drilled into your calendars quite like some other communities I work with. Our normal meeting would be the second Wednesday, but this would be a week later. Would that work for you so we don't have any problem getting a quorum? Once we start getting into June and July, travel schedules sometimes affect that. Any objections to that? If not, if you will accept May 16<sup>th</sup> at this time and location, I will add that and ask for a motion to approve Resolution #2018-03.

On MOTION Ms. Rich seconded by Ms. Ruhstorfer with all in favor Resolution #2018-03 Approving the Proposed Fiscal Year 2019 Budget and Setting the Public Hearing was approved; and the public hearing was scheduled to be held on May 16, 2018 at 1:00 p.m. at 27901 Bonita Village Blvd., Social Room, Bonita Springs, Florida.

**SIXTH ORDER OF BUSINESS**

**Ratification of Engagement Letter with Grau & Associates to perform the Audit for Fiscal Year Ending September 30, 2017**

Mr. Winkeljohn: Item #6 is the annual engagement letter with Grau & Associates to conduct your audit. This is included every year because we have them on an annual basis, but we have approved them for several years because they gave us a price for each when we went through that whole process. So you are ratifying the engagement letter per the previously negotiated offers and we just need a motion for this.

On MOTION by Mr. Runyon seconded by Ms. Ruhstorfer with all in favor the engagement letter with Grau & Associates to perform the audit for fiscal year ending September 30, 2017 was ratified.

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Audit for Fiscal Year Ending September 30, 2017**

Mr. Winkeljohn: And also we have completed the audit for your acceptance. We haven't met since they started and finished. We keep it going for obvious reasons because it has to be filed by the state. Your audit of course is fairly simple. They check all of the accounting procedures that they are in compliance with the state statutes, which they have mentioned in the audit. Everything is operating according to the rules, so the good news is that your job is to accept it as a record of the District so a motion to accept it would be in order.

On MOTION by Ms. Rich seconded by Ms. Ruhstorfer with all in favor the audit for fiscal year ending September 30, 2017 was accepted.

**EIGHTH ORDER OF BUSINESS      Staff Reports**

**A. Attorney**

There not being any report, the next item followed.

**B. Engineer**

There not being any report, the next item followed.

**C. Manager**

There not being any report, the next item followed.

**NINTH ORDER OF BUSINESS      Financial Reports**

**A. Approval of Check Run Summary**

**B. Balance Sheet and Income Statement**

Mr. Winkeljohn: The financial reports are in your packets. I took a look at them and everything is tracking fairly well, though we are a little low on the revenue right now, which is unusual. Usually we are about 80% collected by now, so somebody hasn't paid yet for whatever reason. It won't matter because the funds will show, but I did notice that we were a little lower than usual, but we will be fine. If there are any questions about those we can go over them, or those are to be approved by motion.

On MOTION by Mr. Runyon seconded by Ms. Rich with all in favor the check run summary and the balance sheet and Income Statement were approved.

**TENTH ORDER OF BUSINESS      Supervisors      Requests      and  
Audience Comments**

There not being any, the next item followed.

**ELEVENTH ORDER OF BUSINESS      Adjournment**

Mr. Winkeljohn: Then just a motion to adjourn the meeting would be in order.

On MOTION by Mr. Runyon seconded by Ms. Ruhstorfer with all in favor the meeting was adjourned.

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairman / Vice Chairman

***Proposed Budget  
Fiscal Year 2019***

***Bonita Village Community  
Development District***

***May 16, 2018***





**Bonita Village  
Community Development District**

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**Bonita Village**  
**Community Development District**

**General Fund**  
**FY 2019**

<u>Description</u>	<u>Adopted Budget FY 2018</u>	<u>Actual Thru 3/31/2018</u>	<u>Projected Next 6 Months</u>	<u>Projected thru 9/30/2018</u>	<u>Proposed Budget FY 2019</u>
<b>Revenues</b>					
Maintenance Assessments	\$61,363	\$25,118	\$36,245	\$61,363	\$61,363
State Board - Interest	\$0	\$787	\$758	\$1,545	\$1,204
Unassigned Fund Balance	\$5,034	\$0	\$36,556	\$36,556	\$19,269
<b>Total Revenues</b>	<b>\$66,397</b>	<b>\$25,905</b>	<b>\$73,559</b>	<b>\$99,464</b>	<b>\$81,836</b>
<b>Expenditures</b>					
<i>Administrative</i>					
Engineering	\$4,500	\$1,500	\$1,500	\$3,000	\$4,500
Attorney	\$4,500	\$2,489	\$2,489	\$4,978	\$5,500
Annual Audit	\$3,200	\$3,200	\$0	\$3,200	\$3,300
Management Fees	\$25,000	\$12,500	\$12,500	\$25,000	\$25,000
Website Compliance	\$500	\$250	\$250	\$500	\$500
Telephone	\$100	\$0	\$20	\$20	\$30
Postage	\$500	\$104	\$104	\$208	\$350
Insurance	\$6,356	\$5,778	\$0	\$5,778	\$6,356
Printing & Binding	\$500	\$20	\$250	\$270	\$350
Legal Advertising	\$1,659	\$1,463	\$335	\$1,798	\$2,000
Other Current Charges	\$600	\$316	\$316	\$632	\$675
Office Supplies	\$100	\$0	\$30	\$30	\$100
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
<b>Administrative Expenditures</b>	<b>\$47,690</b>	<b>\$27,795</b>	<b>\$17,794</b>	<b>\$45,588</b>	<b>\$48,836</b>
<i>Field</i>					
Field Management Services	\$0	\$0	\$15,000	\$15,000	\$15,000
Storm Drain Maintenance	\$15,000	\$0	\$15,900	\$15,900	\$15,000
Contingency	\$3,707	\$0	\$3,707	\$3,707	\$3,000
<b>Field Expenditures</b>	<b>\$18,707</b>	<b>\$0</b>	<b>\$34,607</b>	<b>\$34,607</b>	<b>\$33,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$66,397</b>	<b>\$27,795</b>	<b>\$52,401</b>	<b>\$80,195</b>	<b>\$81,836</b>
<b>Unassigned Fund Balance</b>	<b>\$0</b>	<b>(\$1,889)</b>	<b>\$21,158</b>	<b>\$19,269</b>	<b>\$0</b>

Description	Units/Acres	Rate	Total (Gross)
Platted Units	80	\$340.00	\$27,200.00
Undeveloped Land	10.797	\$3,527.07	\$38,080.00
<b>Total</b>			<b>\$65,280.00</b>
		Less Discounts/Collection Fees (6%)	\$61,363.20

**Bonita Village**  
**Community Development District**  
GENERAL FUND BUDGET

**REVENUES:**

*Maintenance Assessments*

The District will levy a Non-Ad Valorem assessment on all the platted lots within the District to pay all of the operating expenses for the Fiscal Year in accordance with the adopted budget.

**EXPENDITURES:**

**Administrative:**

*Engineering Fees*

The District's engineer will be providing general engineering services to the District, i.e. attendance and preparation for monthly board meetings, review invoices, etc.

*Attorney*

The District's legal counsel will be providing general legal services to the District, i.e. attendance and preparation for monthly meetings, review operating & maintenance contracts, etc.

*Annual Audit*

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. Per Section 218.39 of the Florida Statutes, each special district with total revenues or expenditures in excess of \$100,000 OR any special district with revenue or expenses between \$50,000 and \$100,000 that has not been subject to a financial audit in the 2 preceding fiscal years must perform an independent annual audit.

*Management Fees*

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services – South Florida, LLC.

**Bonita Village**  
**Community Development District**  
GENERAL FUND BUDGET

Telephone

Telephone and fax machine.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. FIA specializes in providing insurance coverage to governmental agencies. The amount is based upon similar Community Development Districts.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc in a newspaper of general circulation.

Other Current Charges

Bank charges and any other miscellaneous expenses that incurred during the year.

Office Supplies

Miscellaneous office supplies.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

**Bonita Village**  
**Community Development District**  
GENERAL FUND BUDGET

Website Compliance

Per section 189.069 F.S, all Districts must have a website by October 1, 2015 to provide detailed information on the CDD as well as links to useful websites regarding Compliance issues. This website will be maintained by GMS-SF, LLC and updated as required by the statute.

**Field:**

Field Management

For the supervision and on-site management of Bonita Village CDD. The responsibilities include reviewing contracts and other maintenance related items.

Storm Drain Maintenance

District will hire an on-site person to handle weekly inspections, logging and maintenance of the storm drain system. Costs associated with this are as follows:

•Site Visits and Staff Supervision	\$3,200
•Vacuum and Disposal	\$2,800
•Storm event cleaning	\$1,800
•Inspections & Cleaning (\$15/hr @ 10 hr per week)	\$7,200

Contingency

Represents any future un-budgeted expenditures the District may need to make during the Fiscal Year.

## RESOLUTION 2018-04

### A RESOLUTION OF THE BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT (THE "DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019.

**WHEREAS**, the District Manager of the District has, prior to the fifteenth (15th) day in June, 2018, submitted to the Board of Supervisors (the "Board") a proposed budget for the next ensuing budget year along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

**WHEREAS**, at least sixty (60) days prior to the adoption of the proposed annual budget and any proposed long-term financial plan or program of the District for future operations (the "Proposed Budget") the District did file a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Sections 190.008(2)(b) and 218.34(3), Florida Statutes; and

**WHEREAS**, on **March 14, 2018**, the Board set **May 16, 2018** as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a) Florida Statutes; and

**WHEREAS**, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1 of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

**WHEREAS**, the District Manager has prepared a Proposed Budget on a Cash Flow Budget basis, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year; and

**WHEREAS**, Section 190.021, Florida Statutes, provides that the Annual Appropriation Resolution shall also fix the Maintenance Special Assessments and Benefit Special Assessments upon each piece of property within the boundaries of the District benefited by the adopted maintenance and capital improvement program of the District, such levy representing the amount of assessments for District purposes necessary to provide for payment during the ensuing budget year of all properly authorized expenditures to be incurred by the District, including principal and interest of special revenue, capital improvement and/or benefit assessment bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT, THAT;

**Section 1. Budget**

- a. The Board of Supervisors has reviewed the District Manager's Proposed Budget, a copy of which is on file with the office of the District Treasurer and the office of the Recording Secretary, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The District Manager's Proposed Budget, as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and is incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for the fiscal year 2018 and/or revised projections for fiscal year 2019.
- c. The adopted budget, as amended, shall be maintained in the office of the District Treasurer and the District Recording Secretary and identified as "The Budget for the **Bonita Village Community Development District** for the Fiscal Year Ending September 30, 2019, as Adopted by the Board of Supervisors on **May 16, 2018**.

**Section 2. Appropriations**

That there be, and hereby is appropriated out of the revenues of the **Bonita Village Community Development District**, for the fiscal year beginning October 1, 2018, and ending September 30, 2019 the sum of \$ 81,836 to be raised by the levy of assessments and otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

**Total General Fund** \$ 81,836

**Total All Funds** \$ 81,836

### **Section 3. Supplemental Appropriations**

The Board may authorize by resolution supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the fiscal year as follows:

- a. The Board may authorize a transfer of the unexpended balance or portion thereof of any appropriation item.
- b. The Board may authorize an appropriation from the unappropriated balance of any fund.
- c. The Board may increase any revenue or income budget account to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

The District Manager and Treasurer shall have the power within a given fund to authorize the transfer of any unexpended balance of any appropriation item or any portion thereof, provided such transfers do not exceed Ten Thousand (\$10,000) Dollars or have the effect of causing more than 10% of the total appropriation of a given program or project to be transferred previously approved transfers included. Such transfer shall not have the effect of causing a more than \$10,000 or 10% increase, previously approved transfers included, to the original budget appropriation for the receiving program. Transfers within a program or project may be approved by the applicable department director and the District Manager or Treasurer. The District Manager or Treasurer must establish administrative procedures, which require information on the request forms proving that such transfer requests comply with this section.

Introduced, considered favorably, and adopted this **16<sup>th</sup> day of May, 2018.**

**Bonita Village Community Development  
District**

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Chairman / Vice Chairman

Attest:

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Secretary / Assistant Secretary



## RESOLUTION 2018-05

### A RESOLUTION LEVYING A NON AD VALOREM MAINTENANCE ASSESSMENT FOR THE GENERAL FUND AND ADOPTING AN ASSESSMENT ROLL OF THE BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT FOR FISCAL YEAR 2019

WHEREAS, certain improvements exist within the **Bonita Village Community Development District** (the "District") and certain costs associated with the operation, repairs and maintenance of these improvements are being incurred; and

WHEREAS, the Board of Supervisors of the **Bonita Village Community Development District** (the "Board") find that the District's total General Fund Assessment during Fiscal Year 2019, will amount to \$ 65,280; and

WHEREAS, the Board finds that the costs of administration of the Debt Service Fund provide special and peculiar benefit to certain property within the District; and

WHEREAS, the Board finds that the assessments on the affected parcels of property to pay for the special and peculiar benefits are fairly and reasonably apportioned in proportion to the benefits received;

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT OF LEE COUNTY, FLORIDA, THAT;

**Section 1.** A special assessment for maintenance as provided for in Chapter 190 Florida Statutes (hereinafter referred to as "assessment" or "assessments") is hereby levied on all assessable land within the District.

**Section 2.** That the collection and enforcement of the aforesaid assessments on assessable lands within the District shall be by the Tax Collector serving as agent of the State of Florida in Lee County ("Tax Collector") and shall be at the same time and in like manner as ad valorem taxes and subject to all ad valorem tax collection and enforcement procedures which attend the use of the official annual tax notice under Section 190.021(3), Florida Statutes. Alternatively, the District may choose to directly collect and enforce all or a portion of these assessments.

**Section 3.** That a portion of said assessment levies on the assessable lands within the District as shown in the Assessment Roll, Exhibit "A", are hereby certified to the **Lee County Property Appraiser**, to be extended on the **Lee County Tax Roll** and shall be collected by the Tax Collector in the same manner and time as **Lee County** taxes pursuant to the uniform collection methodology Section 197.3632, Florida Statutes. The proceeds therefrom shall be paid to the **District**. The chairman of the Board of the **District** shall designate the District Manager these certification duties. The balance of said assessment levies as shown in the Assessment Roll, Exhibit "A", are directly assessed to the landowner(s) by the District pursuant to Chapters 170 and 190, Florida Statutes.

**Section 4.** The District Manager shall keep appraised of all updates made to the **Lee County** property roll by the Property Appraiser after the date of this Resolution, and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the **Lee County** property roll. After any amendment of the Assessment Roll, the District Manager shall file updates to the Assessment Roll in the District records.

**Section 5** Be it further resolved, that a copy of this Resolution be transmitted to the proper public and governmental officials so that its purpose and effect may be carried out in accordance with law.

**PASSED AND ADOPTED** this 16<sup>th</sup> day of May, 2018, by the Board of Supervisors of the **Bonita Village Community Development District, Lee County, Florida.**

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Secretary / Assistant Secretary

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Chairman / Vice Chairman

**Exhibit "A"**  
**Assessment Roll**

## Exhibit "A"

Parcel ID	2018 Maintenance Assessment On Tax Roll	Measure	Units
33-47-25-B4-00282.0000	\$17,635.34	acres	5.000
33-47-25-B4-00295.0010	\$6,303.54	acres	1.787
33-47-25-B4-00296.0000	\$2,533.36	acres	0.718
33-47-25-B4-00296.0010	\$3,149.75	acres	0.893
33-47-25-B4-00296.0020	\$607.28	acres	0.172
33-47-25-B4-00296.0050	\$2,380.53	acres	0.675
33-47-25-B4-00296.0070	\$302.17	acres	0.086
33-47-25-B4-00296.0080	\$680.15	acres	0.193
33-47-25-B4-00296.0090	\$2,334.08	acres	0.662
33-47-25-B4-00296.0100	\$736.83	acres	0.209
33-47-25-B4-00296.010A	\$736.83	acres	0.209
33-47-25-B4-00296.0110	\$680.15	acres	0.193
33-47-25-B4-03801.1201	\$340.00	ERU	1
33-47-25-B4-03801.1202	\$340.00	ERU	1
33-47-25-B4-03801.1203	\$340.00	ERU	1
33-47-25-B4-03801.1204	\$340.00	ERU	1
33-47-25-B4-03801.1205	\$340.00	ERU	1
33-47-25-B4-03801.1206	\$340.00	ERU	1
33-47-25-B4-03801.1301	\$340.00	ERU	1
33-47-25-B4-03801.1302	\$340.00	ERU	1
33-47-25-B4-03801.1303	\$340.00	ERU	1
33-47-25-B4-03801.1304	\$340.00	ERU	1
33-47-25-B4-03801.1305	\$340.00	ERU	1
33-47-25-B4-03801.1306	\$340.00	ERU	1
33-47-25-B4-03801.1401	\$340.00	ERU	1
33-47-25-B4-03801.1402	\$340.00	ERU	1
33-47-25-B4-03801.1403	\$340.00	ERU	1
33-47-25-B4-03801.1404	\$340.00	ERU	1
33-47-25-B4-03801.1405	\$340.00	ERU	1
33-47-25-B4-03801.1406	\$340.00	ERU	1
33-47-25-B4-03802.2201	\$340.00	ERU	1
33-47-25-B4-03802.2202	\$340.00	ERU	1
33-47-25-B4-03802.2203	\$340.00	ERU	1
33-47-25-B4-03802.2204	\$340.00	ERU	1
33-47-25-B4-03802.2205	\$340.00	ERU	1
33-47-25-B4-03802.2301	\$340.00	ERU	1
33-47-25-B4-03802.2302	\$340.00	ERU	1
33-47-25-B4-03802.2303	\$340.00	ERU	1
33-47-25-B4-03802.2304	\$340.00	ERU	1
33-47-25-B4-03802.2305	\$340.00	ERU	1
33-47-25-B4-03803.3201	\$340.00	ERU	1
33-47-25-B4-03803.3202	\$340.00	ERU	1
33-47-25-B4-03803.3203	\$340.00	ERU	1
33-47-25-B4-03803.3204	\$340.00	ERU	1
33-47-25-B4-03803.3205	\$340.00	ERU	1
33-47-25-B4-03803.3206	\$340.00	ERU	1
33-47-25-B4-03803.3207	\$340.00	ERU	1
33-47-25-B4-03803.3208	\$340.00	ERU	1
33-47-25-B4-03803.3301	\$340.00	ERU	1
33-47-25-B4-03803.3302	\$340.00	ERU	1
33-47-25-B4-03803.3303	\$340.00	ERU	1
33-47-25-B4-03803.3304	\$340.00	ERU	1

Parcel ID	2018 Maintenance Assessment On Tax Roll	Measure	Units
33-47-25-B4-03803.3305	\$340.00	ERU	1
33-47-25-B4-03803.3306	\$340.00	ERU	1
33-47-25-B4-03803.3307	\$340.00	ERU	1
33-47-25-B4-03803.3308	\$340.00	ERU	1
33-47-25-B4-03803.3401	\$340.00	ERU	1
33-47-25-B4-03803.3402	\$340.00	ERU	1
33-47-25-B4-03803.3403	\$340.00	ERU	1
33-47-25-B4-03803.3404	\$340.00	ERU	1
33-47-25-B4-03803.3405	\$340.00	ERU	1
33-47-25-B4-03803.3406	\$340.00	ERU	1
33-47-25-B4-03803.3407	\$340.00	ERU	1
33-47-25-B4-03803.3408	\$340.00	ERU	1
33-47-25-B4-03803.3501	\$340.00	ERU	1
33-47-25-B4-03803.3502	\$340.00	ERU	1
33-47-25-B4-03803.3503	\$340.00	ERU	1
33-47-25-B4-03803.3504	\$340.00	ERU	1
33-47-25-B4-03803.3505	\$340.00	ERU	1
33-47-25-B4-03803.3506	\$340.00	ERU	1
33-47-25-B4-03803.3507	\$340.00	ERU	1
33-47-25-B4-03803.3508	\$340.00	ERU	1
33-47-25-B4-03904.4201	\$340.00	ERU	1
33-47-25-B4-03904.4202	\$340.00	ERU	1
33-47-25-B4-03904.4203	\$340.00	ERU	1
33-47-25-B4-03904.4204	\$340.00	ERU	1
33-47-25-B4-03904.4205	\$340.00	ERU	1
33-47-25-B4-03904.4301	\$340.00	ERU	1
33-47-25-B4-03904.4302	\$340.00	ERU	1
33-47-25-B4-03904.4303	\$340.00	ERU	1
33-47-25-B4-03904.4304	\$340.00	ERU	1
33-47-25-B4-03904.4305	\$340.00	ERU	1
33-47-25-B4-03909.9201	\$340.00	ERU	1
33-47-25-B4-03909.9202	\$340.00	ERU	1
33-47-25-B4-03909.9203	\$340.00	ERU	1
33-47-25-B4-03909.9204	\$340.00	ERU	1
33-47-25-B4-03909.9205	\$340.00	ERU	1
33-47-25-B4-03909.9301	\$340.00	ERU	1
33-47-25-B4-03909.9302	\$340.00	ERU	1
33-47-25-B4-03909.9303	\$340.00	ERU	1
33-47-25-B4-03909.9304	\$340.00	ERU	1
33-47-25-B4-03909.9305	\$340.00	ERU	1
	<b>\$65,280.01</b>		

RESOLUTION 2018-06

**WHEREAS**, the Board of Supervisors, hereinafter referred to as the "Board", of the Bonita Village Community Development District, hereinafter referred to as "District", adopted a General Fund Budget for fiscal year 2018, and

**WHEREAS**, the Board desires to reallocate funds budgeted to re-appropriate Revenues and Expenditures approved during the Fiscal Year.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BONITA VILLAGE COMMUNITY DEVELOPMENT DISTRICT TO THE FOLLOWING:

1. The General Fund Budget is hereby amended in accordance with Exhibit "A" attached.
2. This resolution shall become effective this 16<sup>th</sup> day of May and be reflected in the monthly and fiscal Year End 9/30/18 Financial Statements and Audit Report of the District.

**BONITA VILLAGE**  
***Community Development District***

by: \_\_\_\_\_  
Chairman/Vice-Chairman

Attest:

by: \_\_\_\_\_  
Secretary/Assistant Secretary

**Bonita Village**  
**Community Development District**  
 Budget Amendment #1  
**FY 2018**  
**General Fund**

<u>Category</u>	<u>Current Budget</u>	<u>Proposed (Increase/ Decrease)</u>	<u>Amended Budget</u>
<b><u>Revenues</u></b>			
Unassigned Fund Balance	\$5,034	\$15,000	\$20,034
<b>Total Revenues</b>		<b><u>\$15,000</u></b>	
<b><u>Expenditures</u></b>			
<i>Maintenance:</i>			
Field Management Services	\$0	\$15,000	\$15,000
<b>Total Expenditures</b>		<b><u>\$15,000</u></b>	

# GOVERNMENTAL MANAGEMENT SERVICES

5385 N. Nob Hill Rd.  
Sunrise FL 33351

Lee County – Community Development Districts  
FLORIDA

04/15/2018

2018 PRECINCT	NAME OF CDD	# REG VOTERS
49	Bonita Village	12
122	Copper Oaks	417
20	Mirada	59
9	Portofino Cove	67
70	Portofino Springs	193
121	Portofino Vineyards	0
9	Treeline Preserve	0

Tammy Lipa – Voice: 239-533-6329  
Email: [tlipa@lee.vote](mailto:tlipa@lee.vote)

Send to: Jennifer McConnell [jmccconnell@gmssf.com](mailto:jmccconnell@gmssf.com) Phone: 954-721-8681 x203



**NOTICE OF MEETINGS  
BONITA VILLAGE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Bonita Village Community Development District will hold their regularly scheduled public meetings for Fiscal Year 2019 at 1:00 P.M. at 27901 Bonita Village Blvd., Social Room, Bonita Springs, Florida on the second Wednesday of each month as follows:

October 10, 2018  
November 14, 2018  
December 12, 2018  
January 09, 2019  
February 13, 2019  
March 13, 2019  
April 10, 2019  
May 08, 2019  
June 12, 2019  
July 10, 2019  
August 14, 2019  
September 11, 2019

There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be present a speaker telephone so that any interested person can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

These meetings are open to the public and may be continued to a time, date and place certain. Supervisors may attend the meeting by telephone as long as there is a quorum present at the meeting place. Any person wishing to receive a copy of the minutes of the meeting may contact Paul Winkeljohn at (954) 721-8681.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Paul Winkeljohn  
Manager



## Search for Financial Disclosure Filers

### Search Results

In the table below, organization names are linked to coordinator contact information. Supervisor of Election and Commission on Ethics links display the relevant contact information.

If you filed a form and no date appears in the "Filing Requirement Fulfilled" column, then the Supervisor of Elections or Commission on Ethics has not yet recorded receipt of your form. Generally, forms are recorded within a few days of receipt. If you are concerned about the status of your form, please use the contact information under "Statutory Filing Requirement."

Section 112.31445, Florida Statutes, requires that all CE Form 6 Full and Public Disclosure of Financial Interests, other than those of judges and judges of compensation claims, be posted online. Before being posted online, any information required by law to be maintained as confidential must be redacted. For persons other than those who have filed as candidates with the Department of State, this process may take up to 5 business days. Processing times for Form 6 disclosures filed with the Department of State at qualifying may exceed 5 business days. Those forms may be available for viewing on the [Department of State](#) website before they are available here.

Once we have logged in a Form 6, the status will contain the date received and the message "Form Available Soon!" When the Form 6 becomes available online, the Filing Requirement Fulfilled status will have a link to "View Form."

Your Search for "Bonita Village Community Development District - Board of Supervisors" returned the following results:

#### Coordinator:

Rich Hans

#### Governmental Management Services

5385 N. Nob Hill Rd  
Sunrise, FL, 33351  
(954) 721-8681  
[rhans@gmssf.com](mailto:rhans@gmssf.com)

#### Narrow results to a particular suborg:

- [All Suborganizations](#)
- [Board of Supervisors](#)
- [Employees](#)

Filer ID	Form Year	Full Name	Organizations	Statutory Filing Requirement	Filing Requirement Fulfilled	Filing History
243215	2017	Dror, Omer	• <a href="#">Bonita Village Community Development District-Board of Supervisors</a>	Form 1 with <a href="#">Lee County SOE</a>	☒ Form Receipt Not Recorded	<a href="#">View Filing History</a>
259927	2017	Rich, Barbara	• <a href="#">Bonita Village Community Development District-Board of Supervisors</a>	Form 1 with <a href="#">Lee County SOE</a>	☒ Form Receipt Not Recorded	<a href="#">View Filing History</a>
270578	2017	Ruhstorfer, Jan	• <a href="#">Bonita Village Community Development District-Board of Supervisors</a>	Form 1 with <a href="#">Lee County SOE</a>	☒ Form Receipt Not Recorded	<a href="#">View Filing History</a>
243216	2017	Runyon, Thomas	• <a href="#">Bonita Village Community Development District-Board of Supervisors</a>	Form 1 with <a href="#">Lee County SOE</a>	☒ Form Receipt Not Recorded	<a href="#">View Filing History</a>

[Search Again](#)

### General Information about Filing Financial Disclosure

- Brochure: [A Guide to the Sunshine Amendment and Code of Ethics \(PDF\)](#)
- [Financial Disclosure Laws](#)
- [The Commission on Ethics Rules on Financial Disclosure](#)
- [Forms and Detailed Instructions](#)

For assistance with financial disclosure, you may wish to contact the Commission's Financial Disclosure Coordinator, Kimberly Holmes, at [disclosure@leg.state.fl.us](mailto:disclosure@leg.state.fl.us) or (850) 488-7864. Address correspondence to P.O. Drawer 15709 Tallahassee, FL 32317-5709.

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

# Bonita Village Community Development District

## Summary of Invoices

May 16, 2018

<b>Fund</b>	<b>Date</b>	<b>Check No.s</b>	<b>Amount</b>
General	4/19/18	432-436	\$ 36,483.94
General	5/7/18	437-438	\$ 1,228.50
<b>Total Invoices for Approval</b>			<b>\$ 37,712.44</b>

\*\*\* CHECK DATES 03/06/2018 - 05/07/2018 \*\*\*

BONITA VILLAGE - GENERAL FUND

BANK A BONITA VILLAGE GF

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/19/18	00004	3/13/18	61163635	201803	310	51300	42000		DELIVERIES THRU 03/13/18	*	98.39		
								FEDEX				98.39	000432
4/19/18	00001	3/01/18	154	201803	310	51300	34000		MAR 18 - MGMT FEES	*	2,083.33		
		3/01/18	154	201803	310	51300	35101		MAR 18 - WEBSITE ADMIN	*	41.67		
		3/01/18	154	201803	310	51300	42000		MAR 18 - POSTAGE	*	1.21		
		3/01/18	154	201803	310	51300	42500		MAR 18 - COPIES	*	.75		
		4/02/18	155	201804	310	51300	34000		APR 18 - MGMT FEES	*	2,083.33		
		4/02/18	155	201804	310	51300	35101		APR 18 - WEBSITE ADMIN	*	41.67		
		4/02/18	155	201804	310	51300	42000		APR 18 - POSTAGE	*	3.04		
		4/02/18	155	201804	310	51300	42500		APR 18 - COPIES	*	52.05		
									GOVERNMENTAL MANAGEMENT SERVICES -			4,307.05	000433
4/19/18	00005	3/06/18	WGC-1235	201802	310	51300	31500		FEB 2018 - LEGAL SERVICES	*	478.50		
									LEWIS, LONGMAN & WALKER, P.A.			478.50	000434
4/19/18	00014	3/15/18	1958571	201803	310	51300	48000		NOTICE OF PH & SP MTG	*	700.00		
									NAPLES DAILY NEWS			700.00	000435
4/19/18	00020	4/19/18	901	201804	320	53800	46100		STORM DRAIN BIN CLEANING	*	15,900.00		
		4/19/18	901	201804	320	53800	34000		STORM SYSTEM MANAGEMENT	*	15,000.00		
									SUN VILLAGE MANAGEMENT			30,900.00	000436
5/07/18	00017	4/19/18	3118-01-	201803	310	51300	31100		1ST QTR 2018 ENGINEER SVC	*	750.00		
									JR EVANS ENGINEERING			750.00	000437
5/07/18	00005	4/13/18	124212	201803	310	51300	31500		MAR 2018 - LEGAL SERVICES	*	478.50		
									LEWIS, LONGMAN & WALKER, P.A.			478.50	000438
TOTAL FOR BANK A											37,712.44		
BONV BONITA VILLAGE IARAUJO													

AP300R

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER

RUN 5/07/18

PAGE 2

\*\*\* CHECK DATES 03/06/2018 - 05/07/2018 \*\*\*

BONITA VILLAGE - GENERAL FUND  
BANK A BONITA VILLAGE GF

CHECK	VEND#	.....INVOICE.....	...EXPENSED TO...	VENDOR NAME	STATUS	AMOUNT	....CHECK.....
DATE		DATE INVOICE	YRMO DPT ACCT# SUB	SUBCLASS			AMOUNT #

TOTAL FOR REGISTER 37,712.44

BONV BONITA VILLAGE IARAUJO

**Bonita Village**  
**Community Development District**  
**Tax Collections**  
**Fiscal Year Ending September 30, 2018**

**\$65,280.00**

Date Received	Collection Period	Gross Tax Received	Discounts/ Penalties	Commissions	Interest	Net Amount Received	General Fund
11/15/2017	10/01/17-10/31/17	\$ 416.70	\$ 18.20	\$ -	\$ -	\$ 398.50	\$ 398.50
11/30/2017	11/01/17-11/15/17	\$ 9,180.00	\$ 367.20	\$ 65.32	\$ -	\$ 8,747.48	\$ 8,747.48
12/15/2017	11/16/17-11/30/17	\$ 12,920.00	\$ 516.80	\$ 65.32	\$ -	\$ 12,337.88	\$ 12,337.88
12/29/2017	12/01/17-12/15/17	\$ 1,360.00	\$ 47.60	\$ -	\$ -	\$ 1,312.40	\$ 1,312.40
1/16/2018	12/16/17-12/31/17	\$ 340.00	\$ 10.20	\$ -	\$ -	\$ 329.80	\$ 329.80
2/15/2018	01/01/18-01/31/18	\$ 1,700.00	\$ 44.20	\$ -	\$ -	\$ 1,655.80	\$ 1,655.80
3/15/2018	02/01/18-02/28/18	\$ 340.00	\$ 3.40	\$ -	\$ -	\$ 336.60	\$ 336.60
<b>TOTALS</b>		<u>\$ 26,256.70</u>	<u>\$ 1,007.60</u>	<u>\$ 130.64</u>	<u>\$ -</u>	<u>\$ 25,118.46</u>	<u>\$ 25,118.46</u>

Gross Amount Collected

40%

**BONITA VILLAGE**  
**COMMUNITY DEVELOPMENT DISTRICT**

**BALANCE SHEET**  
**March 31, 2018**

	<u>General Fund</u>
<b><u>ASSETS:</u></b>	
CASH	\$61,814
STATE BOARD	\$102,063
	<hr/>
<b>TOTAL ASSETS</b>	<b><u><u>\$163,877</u></u></b>
 <b><u>LIABILITIES:</u></b>	
ACCOUNTS PAYABLE	\$4,632
 <b><u>FUND EQUITY AND OTHER CREDITS:</u></b>	
ASSIGNED	\$126,231
UNASSIGNED	\$33,013
	<hr/>
<b>TOTAL LIABILITIES &amp; FUND EQUITY &amp; OTHER CREDITS</b>	<b><u><u>\$163,877</u></u></b>

**BONITA VILLAGE**  
**COMMUNITY DEVELOPMENT DISTRICT**

**General Fund**

Statement of Revenues, Expenditures, and Changes in Fund Balance  
For The Period Ending March 31, 2018

<u>Description</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED BUDGET THRU 03/31/2018</u>	<u>ACTUAL THRU 03/31/2018</u>	<u>VARIANCE</u>
<b>Revenues</b>				
Maintenance Assessments	\$61,363	\$61,363	\$25,118	(\$36,245)
State Board - Interest	\$0	\$0	\$787	\$787
<b>Total Revenues</b>	<b>\$61,363</b>	<b>\$61,363</b>	<b>\$25,905</b>	<b>(\$35,458)</b>
<b>Expenditures</b>				
<i>Administrative</i>				
Engineering	\$4,500	\$2,250	\$1,500	\$750
Attorney	\$4,500	\$2,250	\$2,489	(\$239)
Annual Audit	\$3,200	\$3,200	\$3,200	\$0
Management Fees	\$25,000	\$12,500	\$12,500	\$0
Website Compliance	\$500	\$250	\$250	(\$0)
Telephone	\$100	\$50	\$0	\$50
Postage	\$500	\$250	\$104	\$146
Printing & Binding	\$500	\$250	\$20	\$230
Insurance	\$6,356	\$6,356	\$5,778	\$578
Legal Advertising	\$1,659	\$829	\$1,463	(\$634)
Other Current Charges	\$600	\$300	\$316	(\$16)
Office Supplies	\$100	\$50	\$0	\$50
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
<b>Total Administrative</b>	<b>\$47,690</b>	<b>\$28,710</b>	<b>\$27,795</b>	<b>\$916</b>
<i>Field</i>				
Storm Drain Maintenance	\$15,000	\$7,500	\$0	\$7,500
Contingency	\$3,707	\$1,854	\$0	\$1,854
<b>Total Field</b>	<b>\$18,707</b>	<b>\$9,354</b>	<b>\$0</b>	<b>\$9,354</b>
<b>Total Expenditures</b>	<b>\$66,397</b>	<b>\$38,064</b>	<b>\$27,795</b>	<b>\$10,269</b>
<b>Excess Revenues/(Expenditures)</b>	<b>(\$5,034)</b>		<b>(\$1,889)</b>	
<b>Beginning Fund Balance</b>	<b>\$5,034</b>		<b>\$161,134</b>	
<b>Ending Fund Balance</b>	<b>\$0</b>		<b>\$159,244</b>	